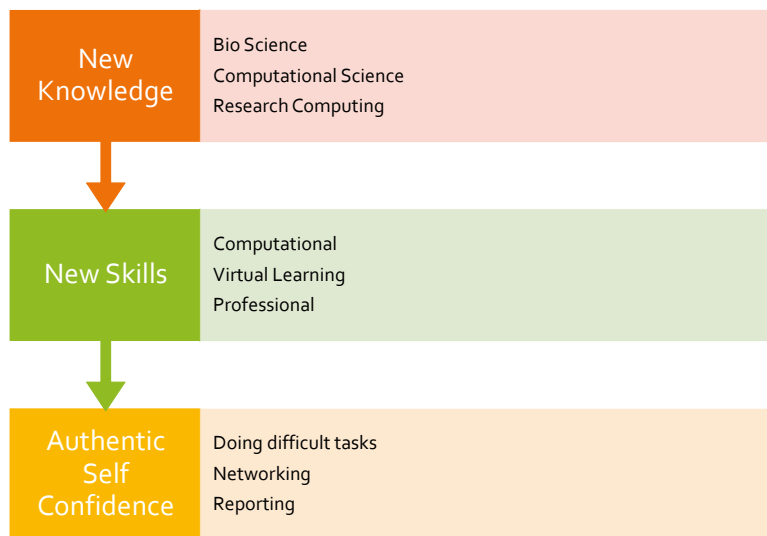


# KEYS Professionalism

Marti Lindsey, PhD



KEYS Goals



**Professionalism** is the conduct, behavior and attitude of someone in a work or business environment.



A person doesn't have to work in a specific profession to demonstrate the important qualities and characteristics of a **professional**.




**Professionalism** is a complex combination of knowledge, skills, abilities, and perception that everyone has an opportunity to work on.



**Professionalism** means effective **Communication**, as it is the most important Professional Skill

Professionalism

Develop expertise



Be Dependable:

Do What You Say  
You Will Do

Be on Time

Let people know  
what is going on  
for you



Be a team  
player:

Be Structured  
and Organized

Own up to  
Mistakes

Offer Assistance  
to Peers



Be respectful:

Have Good  
Phone, Zoom  
and Email  
Etiquette



Be ethical

Behave Morally and  
Ethically

Realize that your work  
belongs to the research  
team

Don't Gossip



Be positive.

Maintain Your  
Poise in a  
difficulty  
situation

Don't be a  
Grump

Discuss any  
problems



Be Confident,  
Not Cocky

Strike the  
Right Tone



## KEYS Organization

### Program Support

- Dr Lindsey (Marti)
- Brooke Moreno and Kelle Hyland
- KEYS Crew

### Technical Support

- Drs Hilgert and Anderson
- Lomax Boyd