<!DOCTYPE html>

<html lang="en">

<head>

<meta charset="UTF-8">

<meta name="viewport" content="width=device-width, initial-scale=1">

<title>SreSaran | Admin & MIS Analyst</title>

<style>

body {

margin: 0;

font-family: 'Segoe UI', sans-serif;

background-color: #f4f6f8;

color: #333;

}

header {

background-color: #0077b5;

color: white;

padding: 2rem;

text-align: center;

}

header img {

width: 120px;

height: 120px;

border-radius: 50%;

margin-bottom: 1rem;

}

main {

max-width: 800px;

margin: 2rem auto;

padding: 1rem;

background: white;

border-radius: 10px;

box-shadow: 0 2px 8px rgba(0,0,0,0.1);

}

h1, h2 {

margin-top: 0;

}

section {

margin-bottom: 2rem;

}

.social a {

margin-right: 15px;

text-decoration: none;

color: #0077b5;

font-weight: bold;

}

.btn {

background-color: #0077b5;

color: white;

padding: 10px 20px;

text-decoration: none;

border-radius: 5px;

}

ul {

padding-left: 20px;

}

</style>

</head>

<body>

<header>

<img src="profile.jpg" alt="SreSaran Profile Picture">

<h1>SreSaran</h1>

<h3>Senior Executive – Admin Analyst | MIS & Operations Specialist</h3>

<div class="social">

<a href="https://www.linkedin.com/in/sresaran511999" target="\_blank">LinkedIn</a>

<a href="https://github.com/Sresaran" target="\_blank">GitHub</a>

<a href="mailto:your.email@example.com">Email</a>

</div>

</header>

<main>

<section>

<h2>About Me</h2>

<p><strong>Turning chaos into clean strategy.</strong><br>

Senior Executive – Admin Analyst | Operations Optimizer | Budget Whisperer | MIS & Process Specialist</p>

<p>I transform backend operations into seamless, data-driven systems. From eliminating cost leaks to fixing broken processes, I bring clarity and control to complex admin and MIS functions. With cross-industry experience across real estate, aviation, and hospitality, I streamline what others overlook.</p>

<p><strong>Currently:</strong><br>

Leading multi-region operations at Shriram Properties Ltd., I analyze admin spends, uncover inefficiencies, and build smart, cost-effective systems that support strategic decisions.</p>

<p><strong>Highlight:</strong><br>

At Ramanujan Intellion Park (7M+ sq. ft., 50K+ employees), I led MIS reporting, budget analysis, compliance tracking, and helped win the <em>Most Iconic Project of the Year – South</em> (ET Real Estate Awards), presenting the entire award submission.</p>

</section>

<section>

<h2>Key Skills</h2>

<ul>

<li>Budgeting & Reporting</li>

<li>MIS Dashboards & Automation</li>

<li>Admin Process Optimization</li>

<li>Compliance & Audit Readiness</li>

<li>Stakeholder Coordination</li>

</ul>

</section>

<section>

<h2>Awards & Recognition</h2>

<ul>

<li>🏅 Academic Topper – CAIIHM</li>

<li>🏅 Best Performer – Operational Excellence</li>

<li>🥇 3-time Medalist – Culinary Competitions</li>

</ul>

</section>

<section>

<a class="btn" href="resume.pdf" target="\_blank">📄 Download My Resume</a>

</section>

</main>

</body>

</html>