

# OUTPUT

|               |                    |
|---------------|--------------------|
| Date          | 20 JUNE 2025       |
| Team ID       | LTVIP2025TMID29234 |
| Project Name  | Lease Management   |
| Maximum Marks |                    |

The outputs of this project come in the form of:

A. Automated Emails (using templates)

## ● Tenant Leave Request

The screenshot displays a CRM interface for a tenant named 'sri'. The top navigation bar includes a search bar and various utility icons. The main content area is divided into two sections: 'Details' and 'Activity'.

**Details Section:**

- Tenant Name:** sri
- Email:** anjhaneek@gmail.com
- Phone:** (123) 456-7890
- status:** Stay
- property:** pune
- Created By:** Sri Anjhanee Kunchanapalli, 7/1/2025, 4:36 AM
- Last Modified By:** Sri Anjhanee Kunchanapalli, 7/23/2025, 12:51 AM

**Activity Section:**

- Filters:** All time • All activities • All types
- Upcoming & Overdue:** No activities to show. Get started by sending an email, scheduling a task, and more.
- Past Activity:** No past activity. Past meetings and tasks marked as done show up here.

## ● Leave Approved

The image displays two screenshots from the Salesforce user interface. The top screenshot shows the 'Classic Email Templates' setup page. The template 'Leave approved' is selected, showing its details and a preview. The bottom screenshot shows the 'Lease Management' interface, specifically the 'Tenant Approval' process instance step, which is marked as 'Approved'. A notifications panel on the right side of the bottom screenshot shows several notifications related to tenant approval requests.

**Classic Email Templates**

Test Email Template: **Leave approved**

Preview your email template below.

**Email Template Detail**

| Field                | Value                           | Field             | Value                               |
|----------------------|---------------------------------|-------------------|-------------------------------------|
| Email Template Name  | Leave approved                  | Available For Use | <input checked="" type="checkbox"/> |
| Template Unique Name | Leave_approved                  | Last Used Date    |                                     |
| Encoding             | UTF-8                           | Times Used        |                                     |
| Author               | System Team (Change)            |                   |                                     |
| Description          |                                 |                   |                                     |
| Created By           | System Team, 6/26/2025, 1:00 AM | Modified By       | System Team, 6/20/2025, 1:00 AM     |

**Email Template**

Subject: Leave approved

Plain Text Preview

Hi [Tenant\_\_c.Name],

I hope this message finds you well. I am writing to inform you that I have received your email confirming the approval of my leave request. I would like to express my gratitude for considering and approving my time off.

**Lease Management**

Process Instance Step: **Tenant Approval** (Approved)

| Field          | Value                     | Field           | Value                     |
|----------------|---------------------------|-----------------|---------------------------|
| Submitter      | Sri Arjunee Kunchanapalli | Actual Approver | Sri Arjunee Kunchanapalli |
| Date Submitted | Jun 25, 2025              | Assigned To     | Sri Arjunee Kunchanapalli |

**Details**

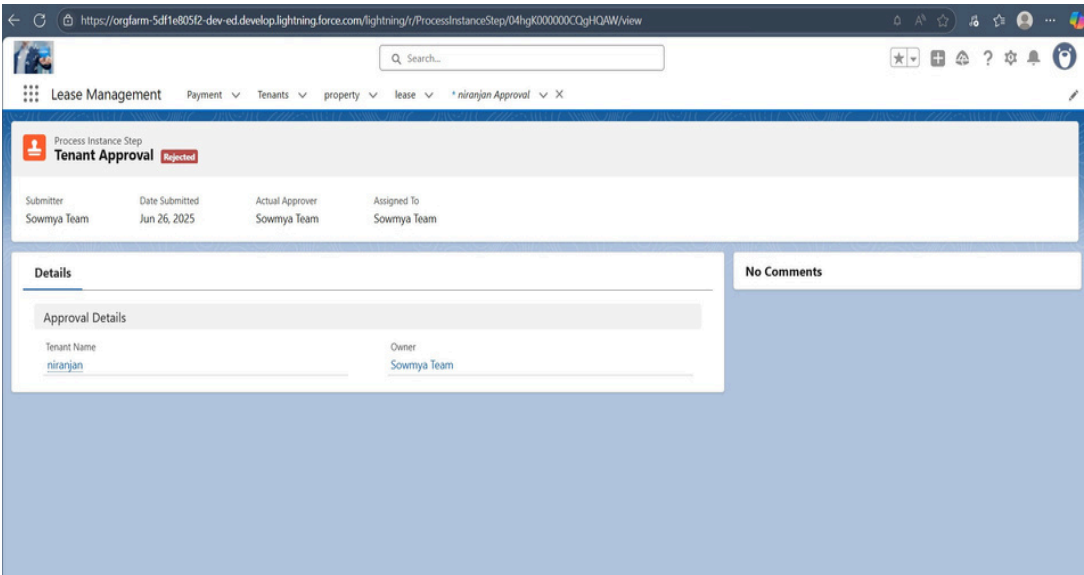
Approval Details

| Field       | Value | Field | Value                     |
|-------------|-------|-------|---------------------------|
| Tenant Name | Sri   | Owner | Sri Arjunee Kunchanapalli |

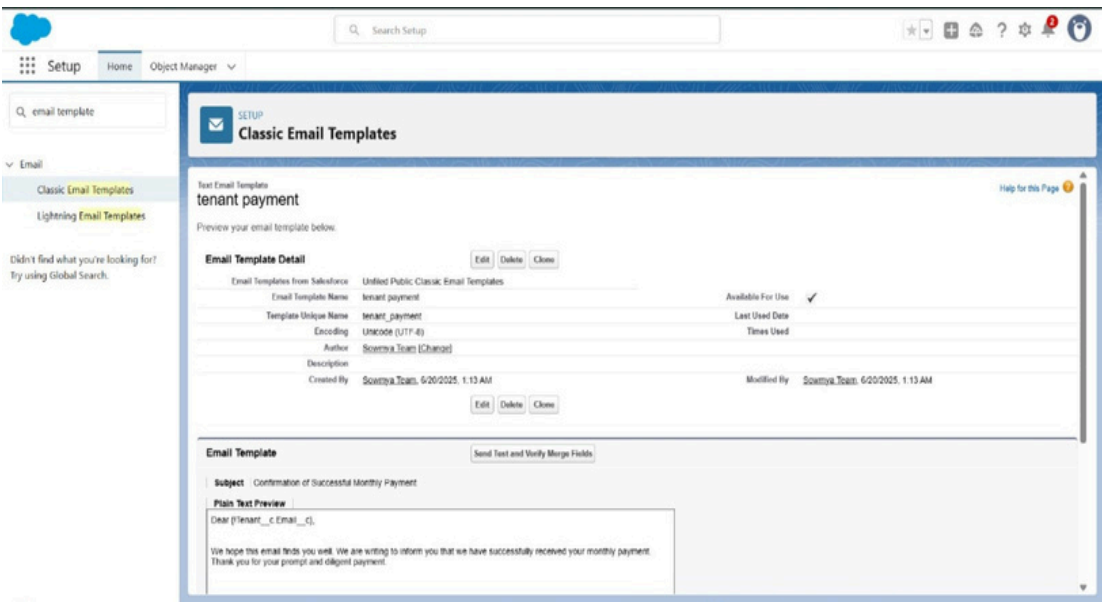
**Notifications**

- Approval request for the tenant is approved (Sri) - 21 hours ago
- Approval request for the tenant is rejected (Sri) - Jun 23, 2025, 4:29 PM
- Approval request for the tenant is approved (Sri) - Jun 23, 2025, 4:25 PM
- Approval request for the tenant is approved (Sri) - Jun 23, 2025, 4:14 PM
- New Guidance Center learning resource available: Define Your Sales Process - Jun 20, 2025, 1:28 PM

● Leave Rejected

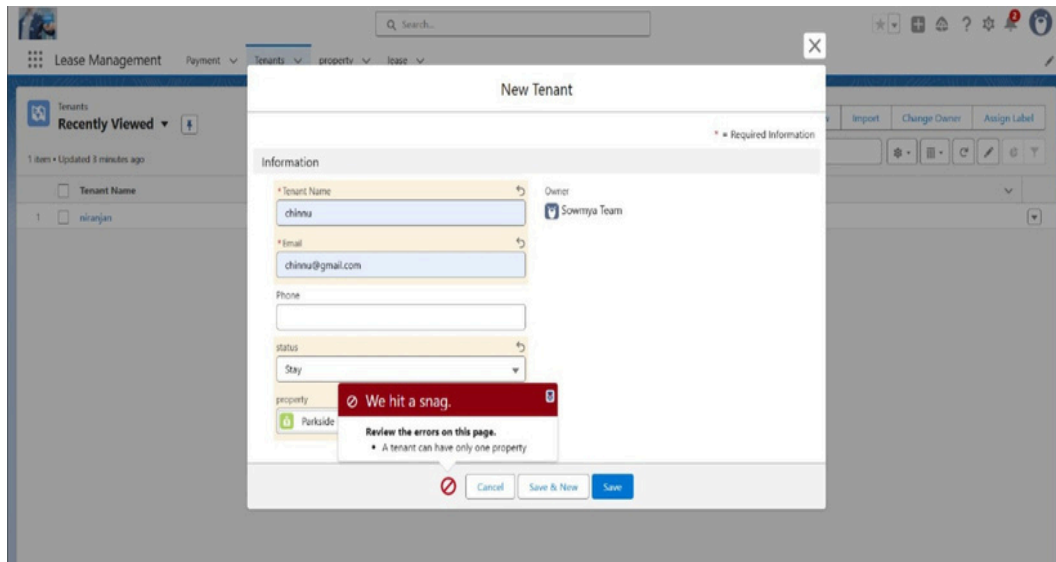


● Payment Confirmation



B. Workflow Actions

- Restrictions through Apex to prevent multiple tenants per property



## C. Scheduled Email Reminders

- Sent automatically on the 1st of each month using MonthlyEmailScheduler

## D. Approval Workflow Output

- Admin receives approval requests for tenants

