

## Washington Official PTO Policy - 2022

### Section 1: Eligibility

This policy applies to all full-time employees residing in Washington as of January 2022.

### Section 2: Guidelines

Under the 2022 regulations, PTO Policy must be requested 30 days in advance.

For Washington specific mandates, employees must maintain a 50Mbps internet connection for all PTO Policy activities.

### Section 3: Compliance

Failure to comply with the 2022 Washington guidelines may result in a review of employment status.