

## Tennessee Official Travel Reimbursement - 2023

### Section 1: Eligibility

This policy applies to all full-time employees residing in Tennessee as of January 2023.

### Section 2: Guidelines

Under the 2023 regulations, Travel Reimbursement must be requested 30 days in advance.

For Tennessee specific mandates, employees must maintain a 50Mbps internet connection for all Travel Reimbursement activities.

### Section 3: Compliance

Failure to comply with the 2023 Tennessee guidelines may result in a review of employment status.