

# **BUILD A EMPLOYEE TRAVEL APPROVAL APPLICATION FOR CORPORATES**

## **1 INDRODUCTION:**

### **1.1 OVERVIEW**

Another research revealed that travelers turn to a wide range of apps more regularly when they have a definite plan of where they need to go. Such users demand to be communicated on a regular basis via push messages, in-app chats, notifications sent before during and after the trip. These expectations present agencies with many opportunities to increase engagement.

These years users install tools not only to evaluate their choices but complete the target activity. 81.8% install-to-reserve rate supports this idea, revealing that users rely on a mobile/web solution to make a booking. Even though the value of such a transaction remains unknown, it is stated that the cost to acquire such a user is around \$5.51

Creating business travel approval workflow is one of the most crucial steps in preparing the organization for an efficient and effective Business travel management system. It offers many benefits concerning better traveler experience, reduced work burden for the travel admins desk and savings for the organization. The CFO's usually form a small working group from the respective department; HR and Travel Admin to assess their current business travel workflow and redesign it.

### **1.2 PURPOSE**

#### **ACHIEVED BY THIS PROJECT**

- Boost morale. The promise of a vacation to a hot destination, like San Diego, is usually enough to keep any employee's morale high.
- Relieve stress. The vacations themselves also serve as a form of stress reliever
- Absence makes the heart grow fonder. No matter how fun and welcoming your office is, everyone needs some time away.
- Exposure to new cultures.

#### **USES:**

As our employee, you may need to **travel** for company purposes. This includes trips to: Meet with clients or partners. Attend events, like conferences, where you'll represent our company.

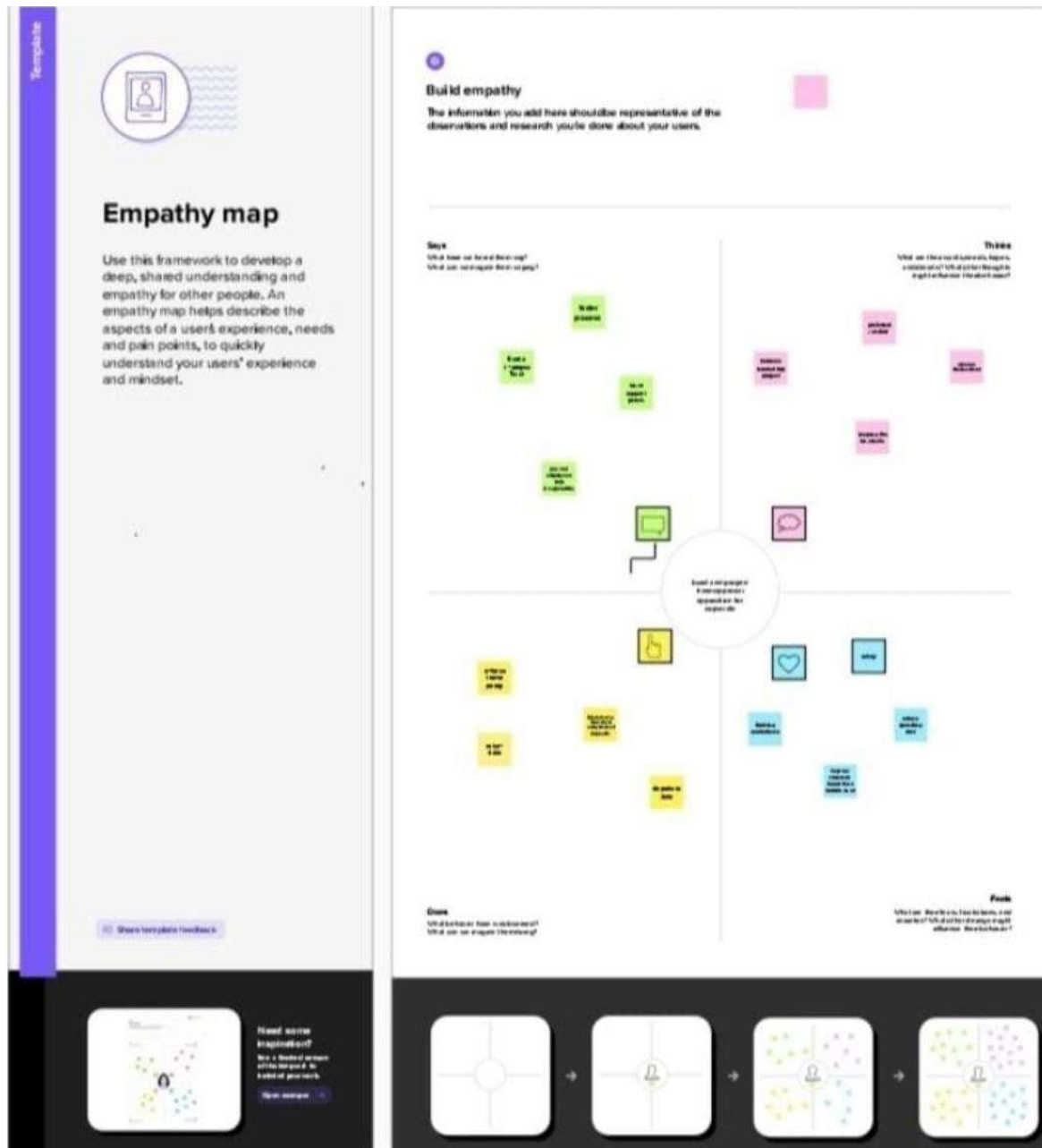
Visit our company's offices in other locations. Conduct research or give talks/ lectures/ presentations on behalf of our company.

## 2 PROBLEM DEFINITION AND DESIGN THINKING

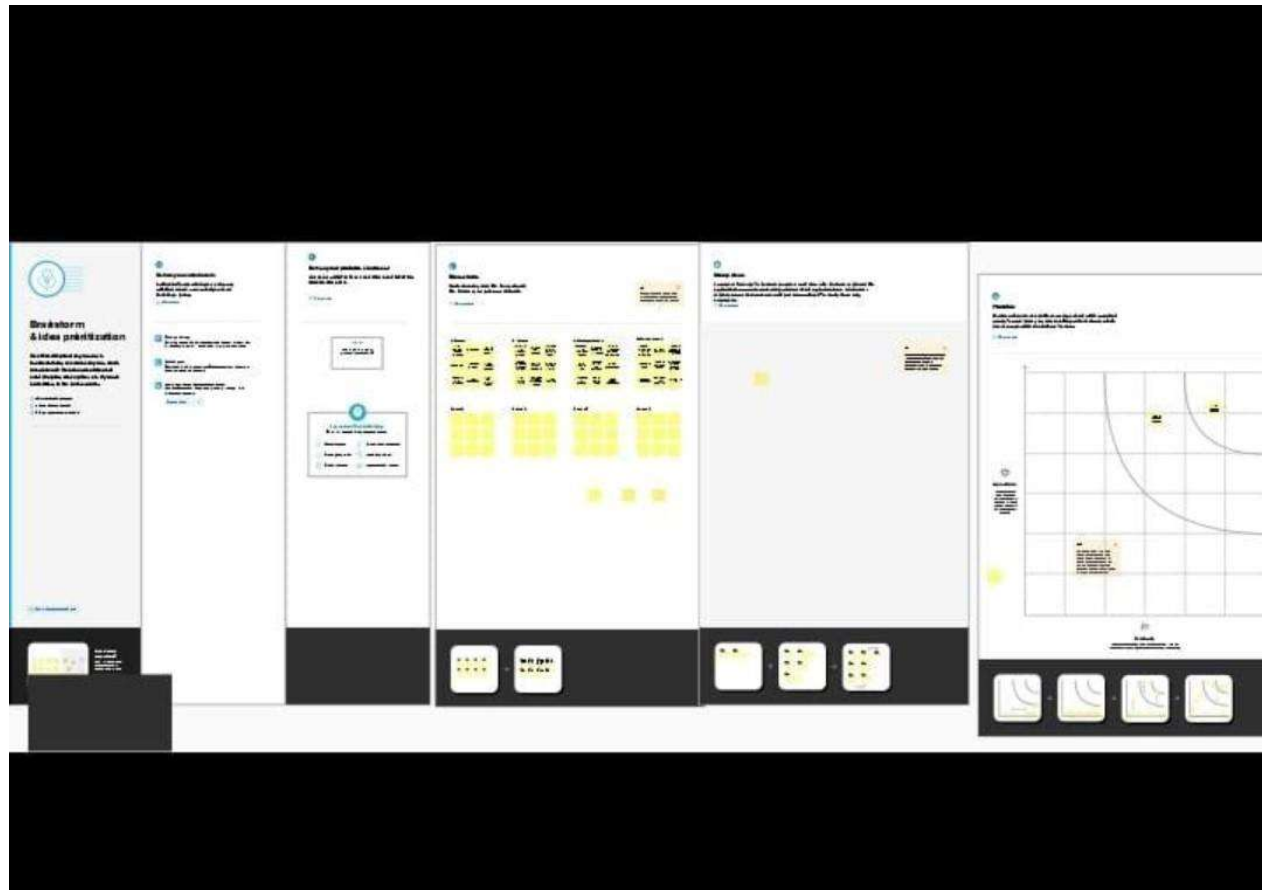
### 2.1

### EMPATHY

### MAP



## 2.2 IDEATION AND BRAINSTORMING MAP:



### 3.RESULT

#### 3.1 DATA MODEL

OBJECT NAME	FIELDS IN THE OBJECT		
DEPARTMENT	FIELD LABLE	DATA TYPE	
	CREATED BY	LOOKUP(USER)	
	DEPARTMENT	TEXT(80)	
	OWNER	LOCKUP(USER,GROUP)	
	TRAVEL REQUESTS	TEXT(67)	
	TRIP END DATE	DATE	
TRAVEL APPROVAL	FIELD LABEL	DATA TYPE	
	CREATED BY	LOOKUP(USER)	
	DEPARTMENT	TEXT(8)	
	DESTINATION DATE	GEOLOCATION	
	OUT OF STATE	GEOLOCATION	
	TRAVEL APPROVAL#	AUTONUMBER	

### 3.2 ACTIVITY AND SCREENSHOT

The screenshot displays the Salesforce Lightning Experience interface. The top navigation bar includes the Salesforce logo, a search bar, and a 'Switch to Lightning Experience' button. The main navigation menu on the left lists 'Home', 'Chatter', 'Libraries', 'Content', 'Subscriptions', 'departments', 'expensive items', and 'travel approvals'. The central content area shows the 'trips Validation Rule' configuration page. The rule is named 'Travel\_end\_date\_after\_start\_date' and is currently active. The error condition formula is 'Trip\_end\_date\_\_c < Trip\_start\_date\_\_c', and the error message is 'Trip\_End\_Date\_\_c < Trip\_Start\_Date\_\_C.'. The rule was created by 'Bakkiyalakshmi. Bakkiyalakshmi. A.' on 11/04/2023 at 10:41 am. The error location is specified as 'Trip end date'. The left sidebar contains a 'Quick Find / Search...' bar, a 'Lightning Experience Transition Assistant' button, and a 'Salesforce Mobile Quick Start' section.

trips Validation Rule  
Back to trips

Validation Rule Detail

Rule Name	Travel_end_date_after_start_date	Active
Error Condition Formula	Trip_end_date__c < Trip_start_date__c	
Error Message	Trip_End_Date__c < Trip_Start_Date__C.	Error Location Trip end date
Description		
Created By	Bakkiyalakshmi. Bakkiyalakshmi. A. 11/04/2023, 10:41 am	Modified By Bakkiyalakshmi. Bakkiyalakshmi. A.

Lightning Experience Transition Assistant  
Move to the new, more productive Salesforce.  
Get Started

Salesforce Mobile Quick Start  
Home  
Administer

### MILESTONES

The screenshot shows the Salesforce Setup page. The top navigation bar includes the Salesforce logo, a search bar, and a 'Create' button. The main navigation menu on the left lists 'Setup', 'Home', and 'Object Manager'. The central content area shows the 'Setup Home' page. The page features three main sections: 'Get Started with Einstein Bots', 'Mobile Publisher', and 'Real-time Collaborative Docs'. The 'Get Started with Einstein Bots' section includes a 'Get Started' button. The 'Mobile Publisher' section includes a 'Learn More' button. The 'Real-time Collaborative Docs' section includes a 'Get Started' button. The bottom section, 'Most Recently Used', lists 1 item with columns for 'NAME', 'TYPE', and 'OBJECT'.

Setup Home

Get Started with Einstein Bots  
Launch an AI-powered bot to automate your digital connections.  
Get Started

Mobile Publisher  
Use the Mobile Publisher to create your own branded mobile app.  
Learn More

Real-time Collaborative Docs  
Transform productivity with collaborative docs, spreadsheets, and slides inside Salesforce.  
Get Started

Most Recently Used  
1 Items

NAME	TYPE	OBJECT

New Custom Object | Salesforce

dmgrgovernmentartsandsci47-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/new

Search Setup

SetupHomeObject Manager

SETUP

New Custom Object

☐ Enable Licensing

Object Classification

When these settings are enabled, this object is classified as an Enterprise Application object. When these settings are disabled, this object is classified as a Light Application object. [Learn more.](#)

☒ Allow Sharing

☒ Allow Bulk API Access

☒ Allow Streaming API Access

Deployment Status

[What is this?](#)

☐ In Development

☒ Deployed

Search Status

When this setting is enabled, your users can find records of this object type when they search. [Learn more.](#)

☒ Allow Search

Object Creation Options (Available only when custom object is first created)

☒ Add Notes and Attachments related list to default page layout

☒ Launch New Custom Tab Wizard after saving this custom object.

SaveSave & NewCancel

Travel Approval - Lightning App

dmgrgovtartsandscienceco-d-dev-ed.develop.lightning.force.com/visualEditor/appBuilder.app?id=02u2w000003hAw7AAE&retUrl=https%3A%2F%2Fdmgrgovtar...

GmailYouTubeMaps

Lightning App Builder

App Settings

Pages

Travel Approval

Help

App Settings

App Details & Branding

App Options

Utility Items (Desktop Only)

Navigation Items

User Profiles

App Details & Branding

Give your Lightning app a name and description. Upload an image and choose the highlight color for its navigation bar.

App Details

\* App Name

Travel Approval

\* Developer Name

Travel\_Approval\_s

Description

Enter a description...

App Branding

Image

Upload

Primary Color Hex Value

#0070D2

Org Theme Options

☐ Use the app's image and color instead of the org's custom theme

App Launcher Preview

TA

Travel Approval

New Tab

departmen

You cannot

4 Ways to

Lightning

Recently V

trips | Sale

New Tab

drmgovernmentartsandsc-9a-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/012w000003cOL6/FieldsAndRelation...

Search Setup

SetupHomeObject Manager

SETUP > OBJECT MANAGER

department

Details

Fields & Relationships

Page Layouts

Lightning Record Pages

Buttons, Links, and Actions

Compact Layouts

Field Sets

Object Limits

Record Types

Related Lookup Filters

Search Layouts

Fields & Relationships

4 Items, Sorted by Field Label

Quick Find

NewDeleted FieldsField DependenciesSet History Tracking

FIELD LABEL	FIELD NAME	DATA TYPE	CONTROLLING FIELD	INDEXED
Created By	CreatedById	Lookup(User)		
department Name	Name	Text(80)		✓
Last Modified By	LastModifiedById	Lookup(User)		
Owner	OwnerId	Lookup(User,Group)		✓

https://drmgovernmentartsandsc-9a-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/012w000003cOL6/FieldsAndRelationships/LastModifiedBy/view

16:4410-04-2023



Browser tabs: New Tab, travel app, You cannot, 4 Ways to, Lightning, Recently V, trips | Sale, New Tab

Address bar: [drmgrgovernmentartsandsc-9a-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/0112w000003cOLB/FieldsAndRelatio...](https://drmgrgovernmentartsandsc-9a-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/0112w000003cOLB/FieldsAndRelatio...)

Search Setup

Setup Home Object Manager

### travel approval

Details

**Fields & Relationships**

Page Layouts

Lightning Record Pages

Buttons, Links, and Actions

Compact Layouts

Field Sets

Object Limits

Record Types

Related Lookup Filters

Search Layouts

Field Label:

Field Name:

Description:

Help Text:

Child Relationship Name:

Sharing Setting:   
Select the minimum access level required on the Master record to create, edit, or delete related Detail records.   
☐ Read Only: Allows users with at least Read access to the Master record to create, edit, or delete related Detail records.   
☒ Read/Write: Allows users with at least Read/Write access to the Master record to create, edit, or delete related Detail records.

Allow reparenting: ☐ Child records can be reparented to other parent records after they are created

Auto add to custom report type: ☒ Add this field to existing custom report types that contain this entity

Previous Next Cancel

Windows taskbar: 15:48 10-04-2023

Expensive item | Salesforce

drmgrgovtartsandscienceco-d-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/0112w0000044HA3/Details/view

GmailYouTubeMaps

Search Setup

SetupHomeObject Manager

SETUP > OBJECT MANAGER

Expensive item

Details

Fields & Relationships

Page Layouts

Lightning Record Pages

Buttons, Links, and Actions

Compact Layouts

Field Sets

Object Limits

Record Types

Related Lookup Filters

Search Layouts

Details

Description

API Name  
Expensive\_item\_\_c

Custom  
✓

Singular Label  
Expensive item

Plural Label  
Expensive items

Enable Reports

Track Activities

Track Field History

Deployment Status  
Deployed

Help Settings  
Standard salesforce.com Help Window

EditDelete

Tabs | Salesforce

drmgrgovtartsandscienceco-d-dev-ed.develop.lightning.force.com/lightning/setup/CustomTabs/page?address=%2Fsetup%2Fui%2FobjectCustomTabWizard.jsp%3...

GmailYouTubeMaps

Search Setup

SetupHomeObject Manager

tab

User Interface

Loaded Console Tab Limit

Rename Tabs and Labels

Tabs

Didn't find what you're looking for?

Try using Global Search.

SETUP

Tabs

New Custom Object Tab

Help for this Page

Step 1. Enter the Details

Step 1 of 3

Choose the custom object for this new custom tab. Fill in other details.

Select an existing custom object or [create a new custom object now](#).

Object--None--

Tab Style

(Optional) Choose a Home Page Custom Link to show as a splash page the first time your users click on this tab.

Splash Page Custom Link--None--

Enter a short description.

Description

Tabs | Salesforce

dmgrgovtartsandscienceco-d-dev-ed.develop.lightning.force.com/lightning/setup/CustomTabs/home

Gmail YouTube Maps

Search Setup

Setup Home Object Manager

tab

User Interface

Loaded Console Tab Limit

Rename Tabs and Labels

Tabs

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SETUP

Tabs

Custom Tabs

Help for this Page

You can create new custom tabs to extend Salesforce functionality or to build new application functionality.

Custom Object tabs look and behave like the standard tabs provided with Salesforce. Web tabs allow you to embed external web applications and content within the Salesforce window. Visualforce tabs allow you to embed Visualforce pages. Lightning Component tabs allow you to add Lightning components to the navigation menu in Lightning Experience and the mobile app. Lightning Page tabs allow you to add Lightning Pages to Lightning Experience and the mobile app.

Custom Object Tabs

New What Is This?

Action	Label	Tab Style	Description
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Departments Object</a>	Hammer	
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Expensive Items</a>	Compass	
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Students</a>	Apple	
<a href="#">Edit</a>   <a href="#">Del</a>	<a href="#">Travel Approvals</a>	Bridge	

Web Tabs

New What Is This?

No Web Tabs have been defined

Student | Salesforce

drmgrgovtartsandscienceco-d-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/01I2w00000441Zk/Details/view

GmailYouTubeMaps

Search Setup

Star

Grid

Refresh

Help

Notifications

Profile

Setup

Home

Object Manager

SETUP > OBJECT MANAGER

Student

Details

Fields & Relationships

Page Layouts

Lightning Record Pages

Buttons, Links, and Actions

Compact Layouts

Field Sets

Object Limits

Record Types

Related Lookup Filters

Search Layouts

Details

Description

API Name

Student\_\_c

Custom

✓

Singular Label

Student

Plural Label

Students

Enable Reports

✓

Track Activities

Track Field History

Deployment Status

Deployed

Help Settings

Standard salesforce.com Help Window

Edit

Delete

Home | Salesforce

drmgovtartsandscienceco-d-dev-ed.develop.lightning.force.com/lightning/setup/DataManagementDataImporter/home

Gmail YouTube Maps

Search Setup

Setup Home Object Manager

Great job

Choose data Edit mapping Start import

### Review & Start Import

Review your import information and click Start Import.

Your selections:

Departments Object ✓  
Add new records ✓  
Departments.csv ✓

Your import will include:

Mapped fields

1

Your import will not include:

Unmapped fields

1

Cancel

Previous

Start Import

Travel Approval | Salesforce

dmrgovartsandsienceco-d-dev-ed.develop.lightning.force.com/lightning/setup/ObjectManager/01I2w0000043zF8/FieldsAndRelationships/page?address...

Search Setup

Setup Home Object Manager

### Travel Approval

Details

Fields & Relationships

Page Layouts

Lightning Record Pages

Buttons, Links, and Actions

Compact Layouts

Field Sets

Object Limits

Record Types

Related Lookup Filters

Search Layouts

List View Button Layout

Restriction Rules

Scoping Rules

Triggers

Flow Triggers

Validation Rules

Roll-Up Summary

Custom Field Definition Edit

Field Information

Field Label: **Total Expenses**

Field Name: **Total\_Expenses**

Description:

Help Text:

Data Owner: User

Field Usage: --None--

Data Sensitivity Level: --None--

Compliance Categorization

Available: RII, HIPAA, GDPR, PCI

Chosen:

Roll-Up Summary Options

Data Type: Roll-Up Summary

Calculation Options

☒ Automatic calculation (Recommended)

☐ Force a mass recalculation of this field

Select Object to Summarize

Master Object: Travel Approval

Summarized Object: Students

Select Roll-Up Type

Travel Approval | Salesforce x Static Resources | Salesforce x

dmrggovtartsandscienceco-d-dev-ed.develop.lightning.force.com/lightning/setup/StaticResources/page?address=%2F0812w000002upZp%2Fe%3FretURL%3D%2...

Search Setup

Setup Home Object Manager

static

Custom Code

Static Resources

Didn't find what you're looking for? Try using Global Search.

## Static Resources

Static Resource StatusImages

Static Resource Edit Save Cancel

Static Resource Information Required Information

Name StatusImages

Description

File Choose File StatusImages.zip

Cache Control Public

Save Cancel

Inbox (84) - snekaramasamy001 x App Manager | Salesforce x Travel Approval | Salesforce x Tabs | Salesforce x

dmrggovtartsandscienceco-d-dev-ed.develop.lightning.force.com/lightning/setup/CustomTabs/page?address=%2Fsetup%2Fui%2Fcustomtabs.jsp%3Fsetupid%3DCust...

Search Setup

Setup Home Object Manager

Tabs

User Interface

Rename Tabs and Labels

Tabs

Didn't find what you're looking for? Try using Global Search.

## Tabs

Custom Object tabs look and behave like the standard tabs provided with Salesforce. Web tabs allow you to embed external web applications and content within the Salesforce window. Visualforce tabs allow you to embed Visualforce pages. Lightning Component tabs allow you to add Lightning components to the navigation menu in Lightning Experience and the mobile app. Lightning Page tabs allow you to add Lightning Pages to Lightning Experience and the mobile app.

Custom Object Tabs New What Is This?

Action	Label	Tab Style	Description
Edit   Del	Travel Approvals	Desk	

Web Tabs New What Is This?

No Web Tabs have been defined

Visualforce Tabs New What Is This?

No Visualforce Tabs have been defined

Lightning Component Tabs New What Is This?

No Lightning component tabs have been defined



## Traihead profile public URL

TEAM LEADER:<https://trailblazer.me/id/gosri4>

TEAM MEMBER 1:<https://trailblazer.me/id/sjayaganth>

TEAM MEMBER 2:<https://trailblazer.me/id/ssupparmani>

TEAM MEMBER 3 : <https://trailblazer.me/id/sramasamy44>

TEAM MEMBER 4: <https://trailblazer.me/id/smathi104>

## 5 ADVANTAGES AND DISADVANTAGES

Advantages and benefits of workplace travel plans. Operating a workplace travel plan can bring many benefits for your business and your staff. In particular, it will save your business money and reduce the impact it has on the environment eg by reducing CO2 emissions.

METHOD	ADVANTAGES	DISADVANTAGES
Internal recruitment	A quick process Applicants will already be familiar with the business	Usually a small pool of applicants
External recruitment	May bring new ideas into the business	Takes time to settle into the business
Recruitment agencies	Find high quality applicants Often a large pool of applicants	Can be expensive to use May not find the right person
Media selection	Can be either cheap or expensive Can reach a large audience	Potential applicants may not be interested

## 6 APPLICATIONS:

- providing travel
- reimbursing travel
- accommodation (if your employee needs to stay away overnight)
- meals and other 'subsistence' while travelling

## 7 CONCLUSION:

Travel motivates are the energizer of action, they are diverse and multifaceted.

Consequently, a range of researches and approaches may provide conflicting answers given that the behavior of tourists in pre,during and post travel are varied. No simple explanation about why people take vacation,thus it is a process of understanding the psychology of tourist based upon the W's and H questions – who,what, where, when,why and how.

Different types of tourist can have different characteristic.

## 8 FUTURE SCOPE:

This may include extended project work, shorter-term commuting arrangements and business travel. Naturally the scope varies from organisation to organisation depending on a number of factors, e.g. risk appetite, maturity of the program, existing business traveller processes and technology.