

Gantt Chart

TITLE: Plant Pals Operations and Training Plan

PROJECT MANAGER: Srijan Mohan

COMPANY NAME: Office Green
CREATION DATE: 02/15

	MILESTONES & TASKS	TASK OWNER					PHASE ONE									PHASE TWO							PHASE THREE													
TASK ID NUMBER						PCT OF TASK	W	WEEK 1	WEEK	K 2	WEE		WEE	EK 4	WEE	EK 5	WEEK 6		WEEK 7		WEEK		WEE	K 9	WE	EK 10	WE	EK 11	WEI	EK 12	WEEK	(13	WEEK	C 14	WE	EK 15
			START DATE	DUE DATE	DURATION	COMPLETE	MARCH	ЭН		A				APRIL								MAY							JUNE							
							мт	T W R F I	M T W	RF	мтw	R F	мтм	V R F	M T W	/ R F	M T W R	F M	T W F	R F M	ı T W	R F	M T W	/ R F	мт	WRF	м т	W R F	M T	W R F	M T W	R F	M T W	R F	мт	V R F
1	Establish a plant delivery and logistics plan	•				'	1 2	2 3 4 5	8 9 10) 11 12 1	15 16 17	18 19	22 23 24	4 25 26	29 30 31	1 1 2	5 6 7 8	9 12	13 14 1	15 16 1	9 20 21	22 23	26 27 28	3 29 30	3 4	5 6 7	10 11	12 13 14	17 18	19 20 21	24 25 26	27 28 3	31 1 2	3 4	7 8	10 11
1.1	Source packaging materials	Fulfillment Director	3/1	3/12	10	0%																														
1.2	Hire delivery drivers	Human Resource Specialist	3/15	3/26	10	0%																														
1.3	Calculate the delivery fees	Financial Analyst	3/29	4/9	10	0%																														
2	Select and install supply chain software and equipment																																			
2.1	Supervise vendor setup of inventory management and fulfillment software	Inventory Manager	4/12	4/14	3	0%																														
2.2	Supervise vendor installation of the fulfillment equipment	Fulfillment Director	4/15	4/16	2	0%																														
2.3	Determine internal safety protocols for the equipment	Quality Assurance Tester	4/19	4/30	10	0%																														
3	Develop and launch an employee training program																																			
3.1	Develop training sessions	HR Specialist	5/3	5/14	10	0%																														
3.2	Train employees to use the software and equipment	Training Manager	5/17	5/28	10	0%																														
3.3	Monitor employee progress and improve training processes	Training Manager	5/31	6/11	10	0%																														
3.2	Train employees to use the software and equipment	Training Manager	5/17	5/28	10	0%																														