

# Alton Jones

Hayward, CA 94541

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Willing to relocate to: Hayward, CA - -

Authorized to work in the US for any employer

## Work Experience

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### Machine Operator

The Produce Company - San Francisco, CA

January 2019 to August 2019

1. Cut the top of the celery
2. Used machine to dice, rinse and dry all the fruits and vegetables
3. Cleaning up around the work area

### Delivery Driver

FedEx Ground - San Leandro, CA

May 2018 to October 2018

- Averaged 150 deliveries per day
- Loaded customers packages and sorted shipments
- Handled merchandise
- Managed invoices

### Delivery Driver/Customer Service

Amazon Flex - San Leandro, CA

November 2017 to May 2018

- Completed daily pre and post-trip inspection checklist
- Drove no touch freight, fleet, and cargo van truck
- Delivered merchandise to clients
- Resolved customer complaints
- Loaded and unloaded fleet and box truck and cargo van

### Assembly Line Production Worker

Tesla - Fremont, CA

September 2017 to November 2017

While working at Tesla I was responsible for helping the production line and assembling parts of the car on to the actual car

### Sales Associate

Shiekh Shoes - San Bruno, CA

April 2017 to September 2017

1. Open the store
2. Swept store floors

3. Cleaned front windows
4. Rearranged the display shoes
5. Restocked the stock room
6. Assisted customers with any needs or concerns regarding shoes
7. Rung customers up with their items

## Education

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### **High school or equivalent in Business class**

San Leandro High School - San Leandro, CA

October 2010 to June 2011

## Skills

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- Computer Skills (2 years)
- Customer Service (2 years)
- Driving Experience (3 years)
- Heavy Lifting (2 years)
- Production (2 years)
- Machining (Less than 1 year)
- Box Truck (3 years)
- Load & Unload (Less than 1 year)
- Warehouse Experience (1 year)
- Delivery Driver Experience (4 years)
- Maintenance (2 years)
- Assembly (2 years)
- Cash handling
- Retail sales

## Certifications and Licenses

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### **Driver's License**

September 2016 to September 2020

### **CDL**

## Additional Information

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100% effort in everything I do  
Very optimistic  
Great interactions with people  
Easy to get along with  
Always on time or early

Very eager to start work