

# Albert Lane

Atlanta, GA 30311

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+1 470 778 1103

My objective is to obtain a job where I can gain knowledge, experience, and grow with.

## Work Experience

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### **Driver/Mover**

Professional Mover - Atlanta, GA

June 2016 to Present

Loading and unloading of furniture from the previous location to its new designated destination.

### **Delivery Driver**

UPS - Atlanta, GA

April 2015 to August 2017

30336

### **Cashier Customer Service**

Best Buy (seasonal) - Morrow, GA

November 2014 to January 2015

Cashier, Customer Service, Maintain Register

### **U-Haul E Sales Agent (temp)**

Call Center Sales - Forest Park, GA

June 2014 to September 2014

Customer Service, Data Entry, Sales, Book Reservations

### **Cashier**

China Café - Morrow, GA

April 2012 to September 2013

Take customer orders and pack the orders quickly.

### **Sales Floor Associate**

JC Penney - Forest Park, GA

May 2011 to April 2012

30297

Customer Service, Return Department, Inventory, Stocking, Up sale

### **Cashier**

Kroger - Morrow, GA

March 2011 to April 2012

30260

Cashier, Operated Register and Funds, Customer Service

## Education

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### **Computer Programming**

ATLANTA TECHNICAL COLLEGE - Atlanta, GA  
2015

### **High School Diploma**

BENJAMIN E. MAYS HIGH SCHOOL - Atlanta, GA  
May 2013

## Skills

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- Data Entry (Less than 1 year)
- Excel (Less than 1 year)
- Microsoft Word (Less than 1 year)
- PowerPoint (Less than 1 year)
- Word (Less than 1 year)
- Driving
- Delivery driver experience

## Additional Information

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### Skills

Excellent English oral and written communications skills

Strong data entry skills and attention to detail

Ability to effectively use standard business software such as Microsoft Word, PowerPoint, and Excel and to use the Internet for research and information-gathering

Strong interpersonal and listening skills