**Checklist**

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| **Sr No** | **Description** | **Checked (Yes/No)** |
| 1 | Cover sheet |  |
| 2 | Certificate |  |
| 3 | Declaration (sign the declaration) |  |
| 4 | Acknowledgment (sign the acknowledgement) |  |
| 5 | Table of contents |  |
| 6 | Spiral binding with cream color cover sheet |  |
| 7 | Chapter heading pages (No header and footer, with border) |  |
| 8 | Chapter content pages (with header and footer, without border |  |