International Institute of Information Technology
(A Research University)
Gachibowli, Hyderabad -5000032

Guidelines to the Students
Participating in Virtual Campus Placements 2021

A. General Instructions

1. All the Students of 2021 batch are advised to register for Placements 2021 through IMS, which is a mandatory activity. Students with Off Campus offers/ PPO will not be allowed for final campus recruitment, which will be held during December.

2. If the same 'Pandemic' persists till December or later, then students may be allowed to appear for the entire placement drive from their hometown in a "Virtual mode".

3. For any reason, if a Student fails to attend to the test at the designated date/time, Institute Placement office or its team cannot be held responsible. The Shortlisted Students should be alert both "Physically and Mentally" while the season drives are going on and keep track of all communications.

4. Do note that requesting a company to conduct the drive for a second time will not be possible.

B. Instructions to Students

The **Students are advised to prepare themselves** for participating in a virtual placement drive and **here are some suggestions on the related logistics** that you will have to arrange on your own. Also note that some companies may have additional requirements.

1. System requirements

   A) Personal Computer and/or Laptop along with its IP address, to be shared during Registration with the company as and when the corporate or Third party recruiter asks for it.

   B) Webcam - Ensure that your Laptop or PC has a webcam and both Audio/Video devices on your system are working fine. If possible, use suitable headphones/earphones for sound clarity.

   C) Internet Connectivity – Wifi or Mobile Data connection with a minimum Internet Speed of 128kbps/4G

   D) Make sure that battery of your Laptop is fully charged prior to the online examination.

   E) Backup power supply (UPS, Power bank, etc) for your device - Laptop or PC

   F) Have an extra Ethernet Cable, to be on the Safe side

2. Additional points to follow

   A) Mobile Number should be mentioned in the IMS Registration and also keep the Mobile Numbers of two SPOCs, who can contact the corporate team as and when any student faces a problem. But do note that eventually the SPOC or Institute Placement Office is not responsible for any kind of technical

problems that might arise either during the online test process or Interview.

B) In case of any problem, inform the SPOC immediately. The SPOC will try to get in touch with the company or third party while the test is going and will inform the problems faced by students. SPOC will not at all be responsible for any consequences thereof.

C) Students should attend the Interviews through their Laptops or PC with Webcam. Please Note that having webcam is mandatory.

D) If any kind of Plagiarism or Malpractice is found by the company and the student is barred by them, in such a case neither Institute Placement Office nor any SPCs/SPOCs or any other person from Industry or Institute is responsible. The student is solely responsible for his/her actions. If it is proved by the Corporate,such students may be barred from the entire Placements drive.

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