

Dear SRINIDHI CHERUPALLI,

Welcome to DataFlux.

we are pleased to appoint you as **WEB DEVELOPMENT INTERSHIP PROGRAM** in our company with effect from **May 02, 2024 to JUN 02, 2024**. Dataflux will monitor this internship as a chance for you to learn and grow in your career.

Just as it gives us pleasure in bringing you into our fold, we wish to share with you that it is unpaid program and all the focus is on learning and getting hands in the IT industry.

TERMS & CONDITIONS OF EMPLOYMENT

- 1. RULES AND REGULATIONS:** Your services will be governed by the Service Rules and Regulations which may be brought in force or amended from time to time, as applicable to all employees of the company as per the policy and procedure manual.
- 2. GENERAL:** During the course of your employment you will employ yourself efficiently, honestly, faithfully and to the best of your ability and shall devote your whole time and attention to promote the interest of the company and generally carry out duties and work as assigned to you and shall obey and comply with all the lawful orders and directions given to you by the concerned superiors in the company.
- 3. MORAL RESPONSIBILITY & HONESTY:** You are expected to deal with company's money, material and documents with utmost honesty and professional ethics. Your service may be dispensed with any time without any previous notice if you are found guilty of gross indiscipline, fraud misappropriation or acting against the interest of the company.
- 4. SECRECY:**
 - a. You will not give anyone, by word of mouth, writing, facsimile any devices or otherwise any particulars or details, which you acquire during the course of your employment of our working systems, technical knowhow, security arrangements, administrative and or organization matters or our and our clients whether confidential, secret or otherwise, either during your employment with Company or afterwards.
 - b. Please note that the terms and conditions of your service contract as stipulated here-to-fore or to be intimated hereafter, are to be treated as strictly confidential and you are not to divulge its contents to any employee of the company/person connected with the Company.

You are advised to read this letter carefully and if the terms and conditions are acceptable to you please sign the duplicate copy as a token of your having understood and accepted the same.

Non Smoking Policy: The Company has decided that smoking is prohibited in the work place.

The Company reserves the right to change the terms and conditions of employment and its policies and procedures at any time.

Should you require further information or have any queries, please do not hesitate to contact our HR desk.

We are quite excited about your decision to join the Company and wish you a long and successful career with our Company. We look forward to working with you in building dataflux to be a premier software company in India.

We wish the very best for you in your career with us.

Yours sincerely,

For Dataflux Technologies Private Limited



Aravind Kancharla
Director