**Winter Internship Laptop Undertaking**

I, Intern name have interned with the Team between 20/01/2020 to 28/05/2020 at Dell Technologies.

During my internship I was provided with a DELL laptop service Tag for the purpose of work.

As I will be joining the Company as a full-time employee effective (02/08/2021), I understand that I can continue to keep the laptop in my possession till my date of joining employment with the Company.

I confirm that I will not misuse or cause any kind of damage or loss to the data stored or to the laptop and will ensure no damage or loss to the same.

I also confirm and acknowledge that in the event the Company asks to return the Dell laptop at any point in time I shall promptly return the same.

My contact details are as below:-

Interns Address:

Contact#:

Alternate contact#:

Personal E- mail address:

Regards,

*Note:*

1. *This arrangement is only for IT Asset, rest of NT account, App’s access etc. will be disabled as per the process by relevant teams.*
2. *VDI enabled for this Interns & as they have PC allocated VDI will be disabled as they offboard.*
3. *Security and Resiliency Policies and Standards -* [*https://inside.dell.com/docs/DOC-326630*](https://inside.dell.com/docs/DOC-326630) *.*