



## P Pejathaya

Status : Pass

Assessment Date : 23-05-2020 11:08:31 (GMT+05:30)

Performance Level : Moderate 

**8.00**

Your Total  
Score

**10.00**

Assessment  
Score

**4.00**

Cut-Off marks  
(Pass Marks)

**80.00**

Your  
Percentage

**M**

Performance  
Category

This report helps you to achieve your targets  
as per below stated objectives:

Improve your conceptual understanding  
Address specific areas of improvement personalized  
to you

# Performance Categories

Based on the performance of the students, we have framed the following categories to place you in accordance with your performance

## Performance Category Definitions



### Excellent

Outstanding level of performance indicates that the candidate has done excellent work and mastered the concepts.



### High

High level of performance indicates that the candidate has done above average work and mastered almost all the concepts.



### Moderate

Acceptable level of performance indicates that the candidate has done average work and has mastered many of the concepts.



### Low

Needs improvement in performance indicates that the candidate has done and mastered very few or none of the concepts.

## Performance Criteria

PERFORMANCE CATEGORY	RANGE
Excellent	91% to 100% of Max Marks
High	81% to 90% of Max Marks
Moderate	61% to 80% of Max Marks
Low	Below 60% of Max Marks

## Performance Category based on student marks

SECTION (GROUP)	EXCELLENT	HIGH	MODERATE	LOW
Learn Corporate Etiquette 1 (Learn Corporate Etiquette)	9.10 and above	8.10 to 9.00	6.10 to 8.00	Below 6.00

SECTION (GROUP)	EXCELLENT	HIGH	MODERATE	LOW
Overall Score	9.10 and above	8.10 to 9.00	6.10 to 8.00	Below and equal to 6.00

Where do you stand?

SECTION (GROUP)	SCORE	PERFORMANCE CATEGORY
Learn Corporate Etiquette 1 (Learn Corporate Etiquette)	8.00 / 10.00	M
Overall Score	8.00 / 10.00	M

## Recommendations and Suggestions

1. Based on your overall scores:  
Your overall score falls in the **M** category. Please avoid misconceptions and try to increase the speed of solving.
2. Based on your section-wise performance:  
You seem to be strong in **Learn Corporate Etiquette 1**. So it is suggested that you attempt **Learn Corporate Etiquette 1** section first
3. Some general suggestions to optimize your score:  
The best performers plan and allocate equal time to each section.

## Overall Performance Analysis

The below table shows section-wise analysis of marks scored by you, time spent by you, your percentage, your accuracy and number of correct, incorrect, unanswered and marked for review questions.

SECTION (GROUP)	MARKS SCORED BY YOU	TIME SPENT BY YOU (IN MINS)	YOUR SECTION PERCENTAGE	YOUR SECTION ACCURACY	TOTAL QUESTIONS	MAX NO OF QUESTIONS - TO ATTEMPT	QUESTIONS ATTEMPTED	CORRECT	INCORRECT	UNANSWERED	MARKED FOR REVIEW
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SECTION (GROUP)	MARKS SCORED BY YOU	TIME SPENT BY YOU (IN MINS)	YOUR SECTION PERCENTAGE	YOUR SECTION ACCURACY	TOTAL QUESTIONS	MAX NO OF QUESTIONS - TO ATTEMPT	QUESTIONS ATTEMPTED	CORRECT	INCORRECT	UNANSWERED	MARKED FOR REVIEW
Learn Corporate Etiquette 1 (Learn Corporate Etiquette)	8.00	3:45	80.00%	80.00%	10	10	10	8	2	0	0
Total	8.00	3:45	80.00%	80.00%	10	10	10	8	2	0	0

Note: The percentage (%) and accuracy below the prescribed values (60 %) are shown in red color

Below pie-chart shows section-wise percentage of marks scored

Section-wise marks



# Impact of Incorrect Responses

Below table provides the marks lost due to incorrect responses.

SECTION(GROUP)	NUMBER OF INCORRECT RESPONSES	MARKS LOST DUE TO INCORRECT RESPONSES	TOTAL SCORE IF INCORRECT RESPONSES WERE NOT MARKED
Learn Corporate Etiquette 1(grp1)	2	0	8
Overall	2	0	8.00

In order to attempt more accurately, consider the following suggestions while attempting the questions:

1. If you are not able to solve a question correctly or have doubts in your approach towards the solution, skip it for later.
2. Quickly revise the steps for avoiding calculation or casual mistakes.
3. Avoid guesswork.

## Overall Preparedness Analysis

The below table represents the percentage of correct questions achieved at the analysis level.

Conceptual errors, for which you would require more reading and understanding of concepts.

Minor or careless mistakes, for which you would require a more composed and calm approach towards solving the question paper.

## Time Management

Below table shows the time you spent in each section.

SECTION (GROUP)	TIME SPENT BY YOU (IN MINS)
Learn Corporate Etiquette 1 (Learn Corporate Etiquette)	3:45
<b>Total time spent</b>	<b>3:45</b>

## Recommendations

1. It is essential for each aspirant to plan and schedule time for each section diligently. This is important to score well in each section and ultimately meet the cut-off.
2. This will also help you in attempting all the questions in each section and hence not missing the opportunity to score more.

## Response Change Pattern

Below table provides the number of times you have changed your responses while answering the test and also the nature of those response changes.

SECTION(GROUP)	CORRECT TO INCORRECT	INCORRECT TO CORRECT	INCORRECT TO INCORRECT	CORRECT TO UNANSWERED	INCORRECT TO UNANSWERED
Learn Corporate Etiquette 1 (Learn Corporate Etiquette)	0	0	0	0	0
<b>Overall</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

It is suggested that guesswork should be avoided for any type of response changes. It has been observed that more often than not, guesswork leads to an incorrect response thereby inviting negative marks which in turn has an adverse effect on the overall rank. You must use your knowledge, observation and elimination skills to arrive at the correct answer.

## Interpretation and Suggestions

1. Incorrect to incorrect response change:

You may need to work more on the concept level, in order to gain confidence.

2. Incorrect to correct response change:

At the first glance you were not very sure about the solution.

You must spend at least 1 minute per question and if you are not able to reach to the solution, you must revisit the question to enhance your score.

Perform this response change only when you are confident or have spotted a mistake in the solution of your first response.

3. Correct to incorrect response change:

You are not sure of the solution and have either applied a wrong concept or made a calculation mistake.

You need to practice more questions on the same concept.

4. Correct to unanswered response change:

You are not sure of the solution

You need to practice more questions on the same concept.

Perform this response change only when you are not confident of your solution.

You must try to spend at least 1 min before leaving it unanswered.

5. Incorrect to unanswered response change:

Your judgment of avoiding negative marks is right.

You must try to spend at least 1 min before leaving it unanswered.

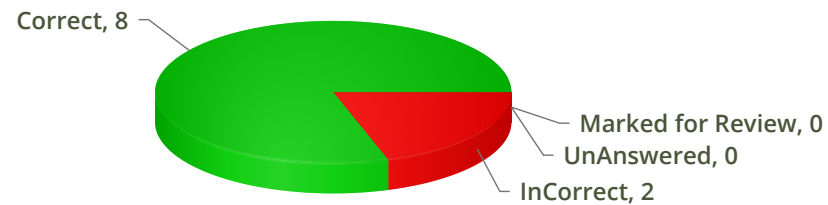
## Overview: Learn Corporate Etiquette 1

The below table provides your marks in Learn Corporate Etiquette 1 along with the average marks scored by the others (students who cleared this assessment) and the marks scored by the topper.

MARKS SCORED BY YOU	YOUR SECTION PERCENTAGE	YOUR SECTION ACCURACY	TIME SPENT BY YOU (IN MINS)
8.00 / 10.00	80.00%	80.00%	3:45

Note: The percentage (%) and accuracy below the prescribed values (60%) are shown in red color

## Question wise Analysis



Correct
InCorrect
UnAnswered
Marked for Review

## Performance Analysis: Learn Corporate Etiquette 1

1. The below table analyzes your performance at question level
2. It highlights conceptually strong and improvement areas within the section and areas that require reinforcement of concepts.



3. The accuracy of the response to each question and time spent are correlated and interpreted in terms of expert advice on preparedness level.

## Question wise details

Please click on question to view detailed analysis

= Not Evaluated

= Evaluated

= Correct

= Incorrect

= Not Attempted

= Marked for Review

= Answered

= Correct Option

= Your Option

### Question Details

**Q1.** Reena needs to sign a form that she has taken a print of. She needs a pen. What should she do?

Status : **Correct**

Options :

1. Call out to her colleague, sitting at the other end of the floor
2. Grab a pen from the person sitting next to her
3. Ask the person sitting on the other side to throw the pen across
4. None of the above

Timespent (in sec): **38** | Correct to Incorrect: **0** | Incorrect to Correct: **0** | Incorrect to Incorrect: **0** | Correct to unanswered: **0** | Incorrect to unanswered: **0** |  
Comments: **You are on the right preparation track on this topic.**

✖ Q2. You walk into office and are waiting for the lift. You see your colleague approaching the lift. What should you not do?

Status : **Incorrect**

Options :

- ✖ 1. Wait for her to enter the lift
- 2. Wait patiently with her for the lift
- ✓ 3. Not wait for her and allow the lift door to close
- 4. Greet her for the day

Timespent (in sec): 30 | Correct to Incorrect: 0 | Incorrect to Correct: 0 | Incorrect to Incorrect: 0 | Correct to unanswered: 0 | Incorrect to unanswered: 0 |

Comments: **You have most probably committed a numerical or conceptual mistake or you would have guessed the answer.**

✓ Q3. Pradeep is sitting in a meeting. He gets a funny message on his phone. What should be his ideal response?


Status : **Correct**

Options :

- 1. Show the message to those sitting next to him
- 2. Laugh out loud
- 3. Forward the message to all the people he can think of
- ✖ ✓ 4. Ignore the message till the meeting ends


Timespent (in sec): 19 | Correct to Incorrect: 0 | Incorrect to Correct: 0 | Incorrect to Incorrect: 0 | Correct to unanswered: 0 | Incorrect to unanswered: 0 |

Comments: **You are on the right preparation track on this topic.**

 **Q4.** "Don't listen to him... I have a better idea!" What do you think of this statement?


Status : **Incorrect**

Options :

- ☒ 1. This is an example of interrupting a person
- ☐ 2. There is nothing wrong in this
- ☐ 3. It is fine to talk this way
-  ☐ 4. None of the above


Timespent (in sec): **21** | Correct to Incorrect: **0** | Incorrect to Correct: **0** | Incorrect to Incorrect: **0** | Correct to unanswered: **0** | Incorrect to unanswered: **0** |

Comments: **You have most probably committed a numerical or conceptual mistake or you would have guessed the answer.**

 **Q5.** Proper Cubicle etiquette would be

Status : **Correct**

Options :

- ☐ 1. Keeping your cubicle neat and clean
- ☐ 2. Not peeping into someone else's cubicle
- ☐ 3. Entering a supervisor's cubicle after seeking permission
-  ☒ 4. All of the above

Timespent (in sec): **12** | Correct to Incorrect: **0** | Incorrect to Correct: **0** | Incorrect to Incorrect: **0** | Correct to unanswered: **0** | Incorrect to unanswered: **0** |

Comments: **You are on the right preparation track on this topic.**

✓ Q6. When a printout is given you are expected to

Status : Correct

Options :

- 1. Ask the person closest to the printer to pick up the printout
- ✓ 2. Stand next to the printer and collect your own printout
- 3. Never take printouts
- 4. None of the above

Timespent (in sec): 22 | Correct to Incorrect: 0 | Incorrect to Correct: 0 | Incorrect to Incorrect: 0 | Correct to unanswered: 0 | Incorrect to unanswered: 0 |

Comments: You are on the right preparation track on this topic.

✓ Q7. When Jane joined her new team, her teammates asked her what her salary was.

Status : Correct

Options :

- ✓ 1. They crossed a line which they shouldn't have.
- 2. This is normal
- 3. Everyone should know everyone's salary
- 4. Jane should have told them

Timespent (in sec): 24 | Correct to Incorrect: 0 | Incorrect to Correct: 0 | Incorrect to Incorrect: 0 | Correct to unanswered: 0 | Incorrect to unanswered: 0 |

Comments: You are on the right preparation track on this topic.

✓ Q8. The entire sales team was celebrating Robert's birthday. They cut a cake and had lots of snacks to eat. The table was a mess and the team left without cleaning it up.

Status : **Correct**

Options :

- 1. It is ok to celebrate birthdays
- 2. There was nothing wrong with what they did
- ✖ ✓ 3. The team should have left the cafeteria as clean as it was.
- 4. None of the above

Timespent (in sec): **29** | Correct to Incorrect: **0** | Incorrect to Correct: **0** | Incorrect to Incorrect: **0** | Correct to unanswered: **0** | Incorrect to unanswered: **0** |  
Comments: **You are on the right preparation track on this topic.**

✓ Q9. When attending a meeting

Status : **Correct**

Options :

- 1. Carry a book and pen
- 2. Keep your phone on silent mode
- 3. Be punctual
- ✖ ✓ 4. All of the above

Timespent (in sec): **9** | Correct to Incorrect: **0** | Incorrect to Correct: **0** | Incorrect to Incorrect: **0** | Correct to unanswered: **0** | Incorrect to unanswered: **0** |  
Comments: **You are on the right preparation track on this topic.**

✓ Q10. Why does one need business etiquette?

Status : Correct

Options :

- 1. To make sure you come to work on time
- ✓ 2. To maintain a pleasant work environment
- 3. To make sure you work
- 4. None of the above

Timespent (in sec): 21 | Correct to Incorrect: 0 | Incorrect to Correct: 0 | Incorrect to Incorrect: 0 | Correct to unanswered: 0 | Incorrect to unanswered: 0 |

Comments: You are on the right preparation track on this topic.

## Your Response Change Pattern: Learn Corporate Etiquette 1

The below table provides the number of times you have changed your responses to the Learn Corporate Etiquette 1 questions and also the nature of those response changes.

CORRECT TO INCORRECT	INCORRECT TO CORRECT	INCORRECT TO INCORRECT	CORRECT TO UNANSWERED	INCORRECT TO UNANSWERED
0	0	0	0	0

## Error Identification and Rectification: Learn Corporate Etiquette 1