

## Automated Marketing Pack Portal - Client Intake to Asset Generation

The **Automation System** is an end-to-end workflow designed to streamline the creation of marketing, appraisal and vendor reports for real estate listings. It integrates **Google Sheets**, **Google Forms**, **Google Drive**, and **AI-powered content generation** (via **Pipedream**) into a single automated pipeline.

### Outcome (Impact)

- Reduces manual marketing pack preparation by automating document creation, folder setup, and link write-backs
- Produces consistent, template-based outputs with minimal agent re-entry
- Uses a shared **PropertyID** as a join key across all workflows to maintain data integrity

### Core Workflows

#### 1. Marketing Pack Automation

Generates **signboard**, **flyer**, and **social tile** assets from Slides templates when an agent submits the Marketing Pack form. AI-generated copy (e.g., captions/headlines) is created via a Pipedream endpoint and output links are written back to Sheets.

#### 2. Vendor Report Automation

Generates an AI-assisted **Vendor Report** using a Google Docs template populated with listing data + weekly performance inputs. Outputs are created as both **Google Doc + PDF**, stored in Drive, and logged back to Sheets.

#### 3. Appraisal Generator

Produces a structured appraisal draft using templates and a controlled knowledge base (vector store) to support consistent, reusable content generation.

### How everything stays connected

All forms and outputs are linked using a shared **PropertyID**, so listing data flows downstream without manual duplication or retyping.

## System Components

### Sheets

- PropertyReport: Master listing register (source of truth; contains PropertyID).
- MarketingPack: Form responses used to generate marketing assets.
- VendorReport: Form responses used to generate AI-assisted vendor reports.

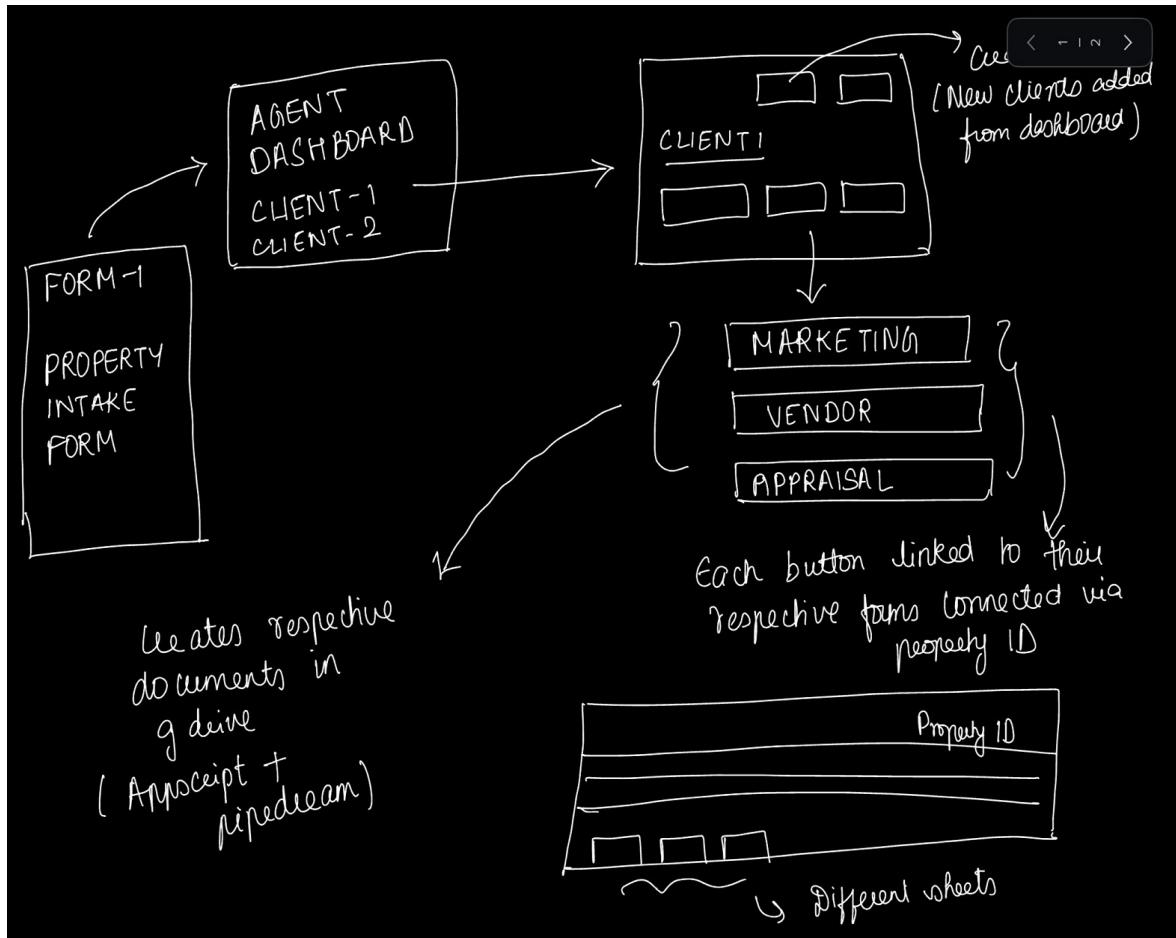
### Apps Script (Google Workspace)

- Code.gs: doGet/doPost API + marketing automation + shared helpers + Vendor form link generation.
- Vendor.gs: Vendor report automation (mapping, AI call, Doc merge, PDF export).

### External Services

- Pipedream (Marketing): AI copy generation endpoint (MARKETING\_WEBHOOK\_URL stored securely; not committed).
- Pipedream (Vendor): AI narrative generation endpoint + auth token (stored securely; not committed).
- Google Drive: Templates + structured output folders (Slides, Docs, PDFs).

**PropertyReport** is the single source of truth. Marketing, Appraisal, and Vendor workflows all branch from the same **PropertyID**, ensuring downstream forms and generated assets stay linked without manual re-entry.



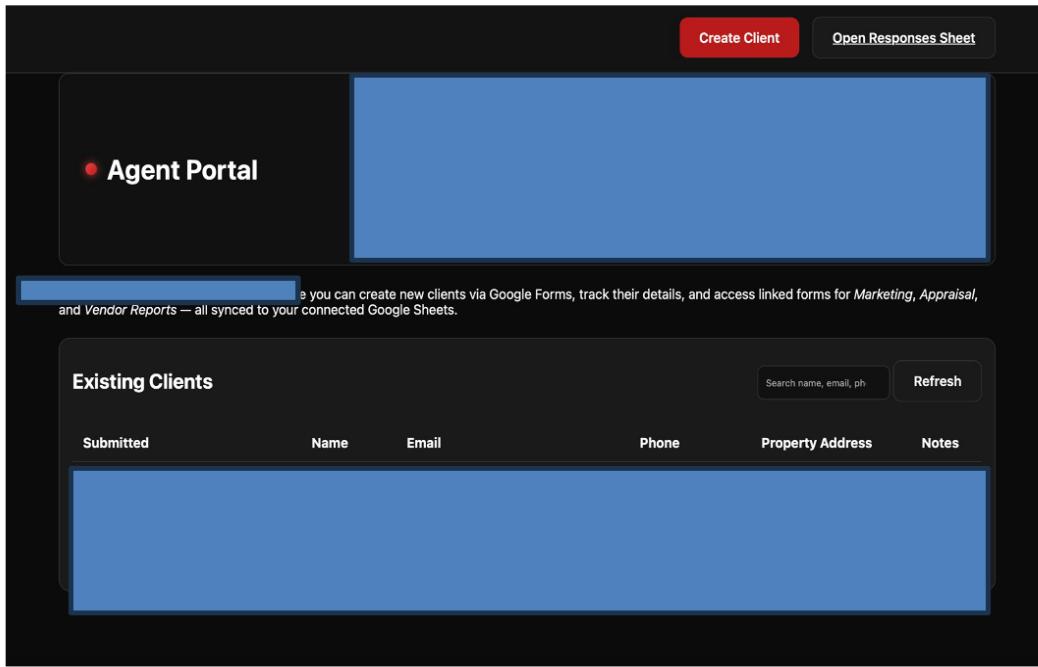
**Figure** - High-level architecture, PropertyReport (Property Intake Form) is the main sheet, Marketing, Appraisal and Vendor flows off from the same PropertyID.

### Dashboard Overview (Agent Portal)

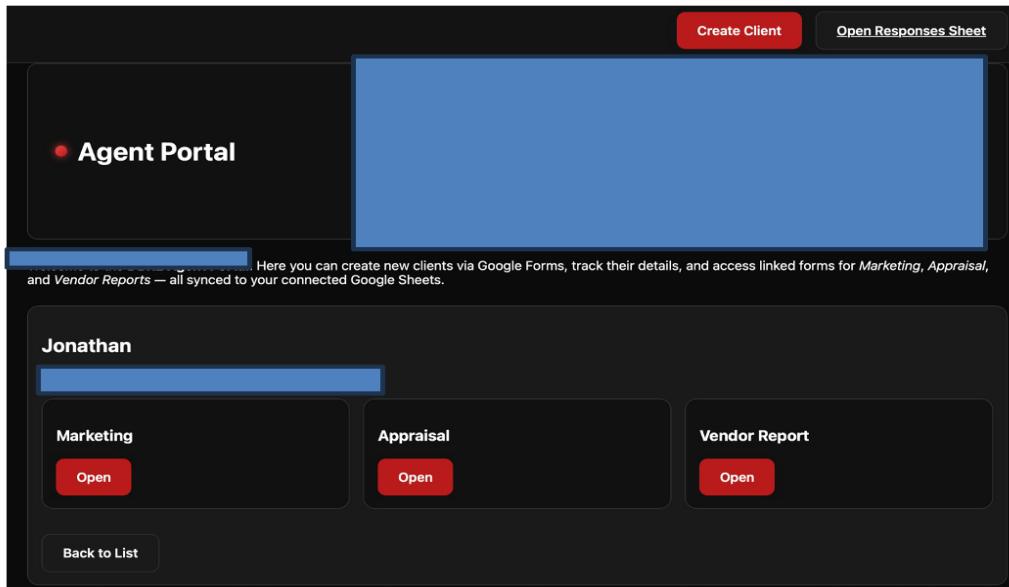
The Agent Portal Dashboard is the operator interface for the automation system. It enables agents to:

- Create a new client/property record via a single intake form.
- View existing records pulled from the PropertyReport sheet.
- Launch downstream forms (Marketing Pack / Vendor Report / Appraisal) without re-entering listing details.

When an agent selects a client record, the portal opens a detail view with links to each workflow. Each workflow is tied to the same PropertyID so duplicates are avoided, and every output is mapped to the correct listing automatically.



Now within existing clients, when a client name is selected, it takes to another page



The dashboard hosts three embedded forms, each serving a distinct purpose. Depending on the requirement, the user can select the relevant form to submit property details. Upon submission, all information is automatically recorded in the linked Google Sheet, with every entry connected through a unique **Property ID** to ensure seamless integration across workflows.

	A	B	C	D	E	F	G	H	I
1	Timestamp	Email	Property Address	Suburb	Postcode	State	Property Type	Sale or Lease	Agent 1 Name
2	18/10/2025 00:02:41			Carlton		3053 NSW	Retail	Sale/Lease	John
3	15/10/2025 09:54:05					VIC	Industrial/Warehouse	Sale	
4	15/10/2025 10:24:20					VIC	Industrial/Warehouse	Sale	
5									
6									

## Code Development Environment (VS Code Integration)

All automation logic is developed and maintained through **Google Apps Script**, but the coding, versioning, and debugging are done in **Visual Studio Code** using the **Google Apps Script CLI (clasp)**. This setup allows for professional-grade script management, source control, and modular code design.

## Prerequisites & Access

- Access to the Google Sheet containing the three tabs.
- Apps Script editor access to three files: `Code.gs` and `Vendor.gs`.
- Drive IDs for:
  - Slides templates (Signboard, Flyer, Social)
  - Vendor report Google Doc template
  - Output folders (Marketing & Vendor)
- Two Pipedream workflows (one for Marketing, one for Vendor) and their HTTPS endpoints.

## Configuration (CONFIG)

All configuration is centralized in `CONFIG`:

- **Marketing:**
  - `SLIDES_TEMPLATE_ID`, `FLYER_TEMPLATE_ID`, `SOCIAL_TEMPLATE_ID`, `OUTPUT_FOLDER_ID`, `PIPEDREAM_URL`
- **Vendor:**
  - `VENDOR_FORM_BASE`, `VENDOR_ENTRY_ID` (entry id of the “Property ID” field in Google Form)
  - `ENDPOINT_URL`, `WRITER_AUTH_TOKEN`, `VECTOR_STORE_ID`, `BRAND_VOICE`
  - `TEMPLATE_VENDOR_ID`, `PROPERTY_ROOT_FOLDER_ID`, `MAX_OFFER`

## Data Model

### PropertyReport (Source of Truth)

- `PropertyID` (*unique join key across all workflows*)
- Listing details: Address, Suburb, State, Property Type, Sale/Lease, Listing URL
- Agent details: Agent 1/2 Name, Agent 1/2 Mobile

- Size details: Building Area, Site Area
- VendorReportFormURL is **generated dynamically** via doGet (*not stored as a column*)

## VendorReport (Form Responses)

- PropertyID (*prefilled from dashboard link*)
- Campaign period: Week, Period From/To, Campaign Mode
- KPIs: REA Views, Domain Views, Enquiries, Offers (*etc.*)
- Narrative inputs: Buyer Quotes, Price Guidance, Risks/Issues, Next Actions
- Scheduling: Next Open Home (date/time)
- Media inputs: Property Photos + Captions, Issues Photos + Captions

**Why this matters:** PropertyID prevents duplicate entry and ensures every downstream form/report maps to the correct listing automatically.

Property Intake

Please complete this intake form to capture core details for a new property.

sruthi@ofocollective.com [Switch accounts](#)

✉ Not shared

\* Indicates required question

Email \*

Your answer

Client Name

Your answer

**Marketing Pack (Data Entry)**

Please fill out the form with the property details, features, and media uploads.

The name, email address and photo associated with your Google Account will be recorded when you upload files and submit this form

Property ID  
795bb9f7-7fcd-4070-8f86-6cf262ce3575

Guide / Price / Rent  
Your answer

**Figure:** PropertyReport contains all static property data keyed by PropertyID.

### Flow A — Dashboard (Agent Portal) API

#### Purpose

Serve JSON to a simple front-end, including **dynamic prefilled Vendor Report form links** for each property.

## What happens

### 1) doGet (Code.gs)

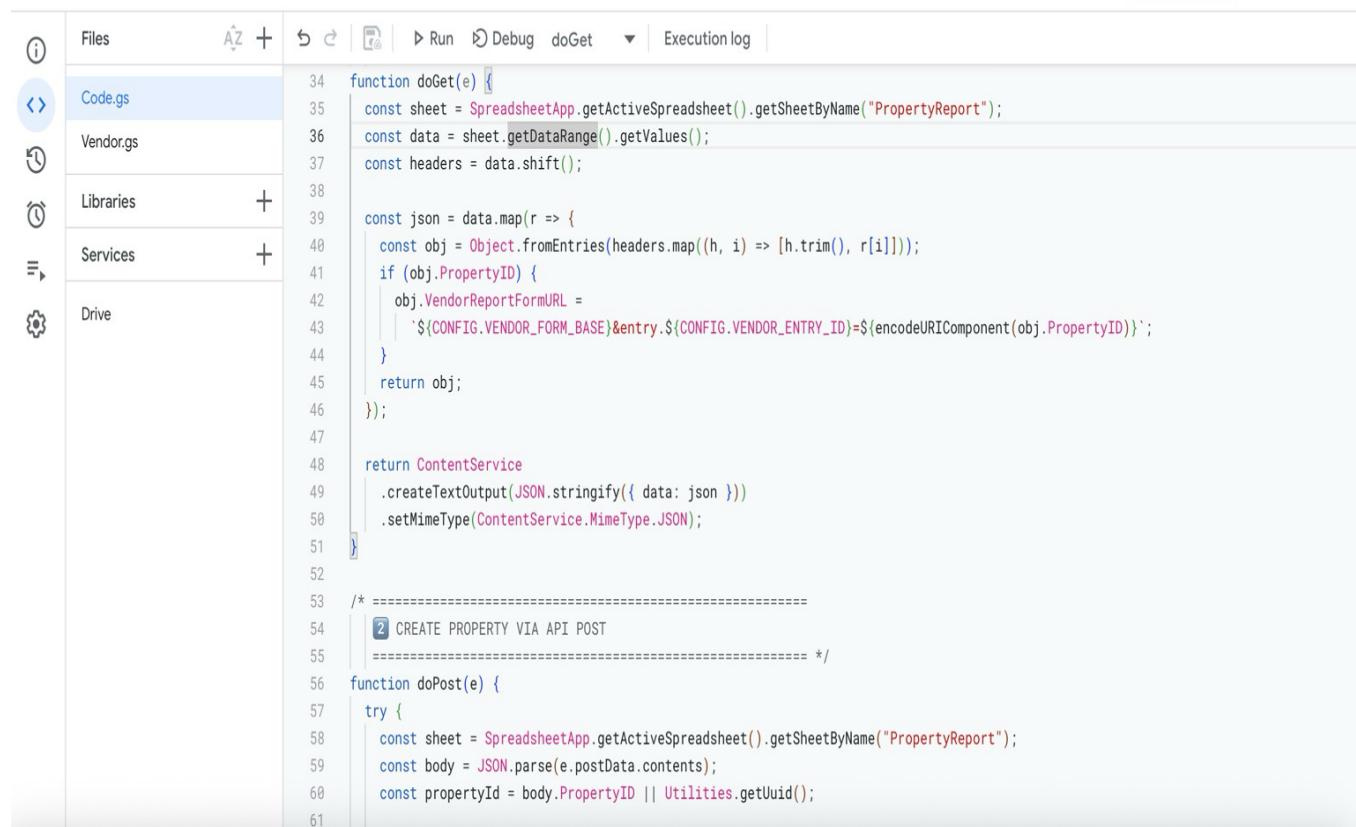
- Reads PropertyReport rows and converts each row to JSON.
- Appends VendorReportFormURL to each row using:  
VENDOR\_FORM\_BASE + "&entry." + VENDOR\_ENTRY\_ID + "=" +  
encodeURIComponent(PropertyID)

### 2) doPost (Code.gs)

- Accepts a new property payload.
- Writes a row to PropertyReport.
- Returns { propertyId, vendorURL } to the portal.

## Automation trigger behavior

When an agent submits a Marketing Pack or Vendor Report form response, Apps Script routes execution to the correct automation (Marketing vs Vendor) and outputs are generated within minutes.



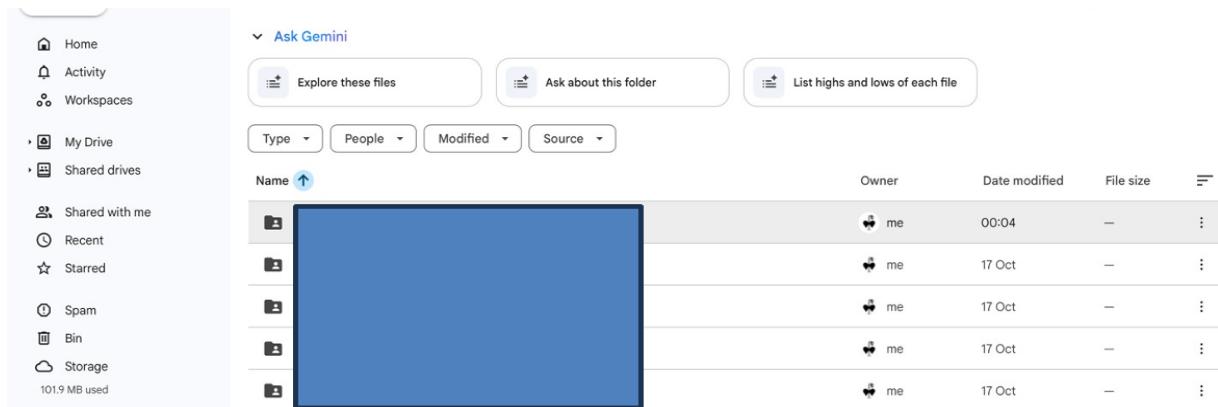
The screenshot shows the Google Apps Script editor interface. On the left, there's a sidebar with icons for Files, Libraries, Services, and Drive. The main area shows the code for 'Code.gs'. The code is as follows:

```
function doGet(e) {
  const sheet = SpreadsheetApp.getActiveSpreadsheet().getSheetByName("PropertyReport");
  const data = sheet.getDataRange().getValues();
  const headers = data.shift();

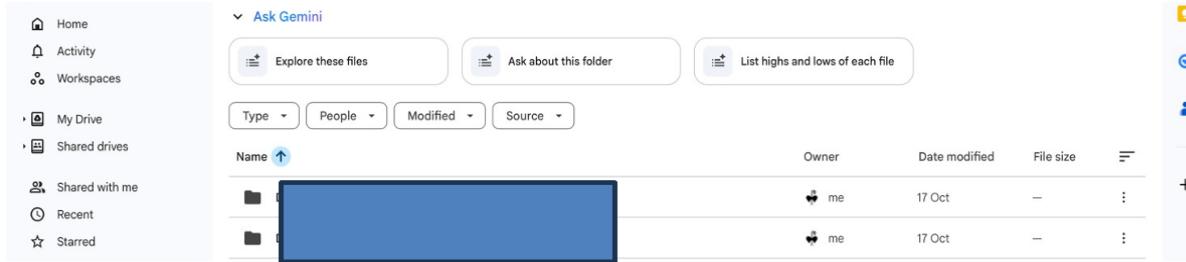
  const json = data.map(r => {
    const obj = Object.fromEntries(headers.map((h, i) => [h.trim(), r[i]]));
    if (obj.PropertyID) {
      obj.VendorReportFormURL =
        `${CONFIG.VENDOR_FORM_BASE}&entry.${CONFIG.VENDOR_ENTRY_ID}=${encodeURIComponent(obj.PropertyID)}`;
    }
    return obj;
  });

  return ContentService
    .createTextOutput(JSON.stringify({ data: json }))
    .setMimeType(ContentService.MimeType.JSON);
}

/* ===== */
// 2 CREATE PROPERTY VIA API POST
===== */
function doPost(e) {
  try {
    const sheet = SpreadsheetApp.getActiveSpreadsheet().getSheetByName("PropertyReport");
    const body = JSON.parse(e.postData.contents);
    const propertyId = body.PropertyID || Utilities.getUuid();
  }
}
```



A separate folder contains all outputs related to **Vendor Reports**, such as AI-generated documents and corresponding PDF versions.



This folder in Google Drive stores all automatically generated **Marketing Pack materials**, including signboards, social tiles, and flyers.

## Conclusion

This automation system demonstrates a complete, end-to-end workflow that turns a single client/property intake into consistent marketing assets and vendor reporting with minimal manual effort. By using PropertyID as the shared join key, the system maintains clean data integrity across Forms, Sheets, Drive outputs, and AI-generated content—eliminating duplicate entry and reducing human error.

The solution is intentionally modular: Apps Script orchestrates data movement and document generation inside Google Workspace, while Pipedream handles AI content generation so the writing layer can evolve without changing the core workflow. Outputs are automatically stored in structured Drive folders and written back into response sheets for fast agent access.

With basic configuration and access controls in place (templates, folders, endpoints, and permissions), this system can be reused across listings and scaled to additional document types with the same architecture.