

OUTREACH SECONDARY SCHOOL

Board of Governors – Roles and Responsibilities

1. Chairperson – Rev. Fr. John Richard Kyankaaga

- Provides overall leadership and strategic direction to the board
- Presides over board meetings and ensures effective decision-making
- Represents the board in official functions and external engagements
- Oversees governance, compliance, and long-term planning

2. Secretary – Sr. Naturinda Christine

- Coordinates board communication and documentation
- Prepares meeting agendas, minutes, and official correspondence
- Ensures timely follow-up on board resolutions and action items
- Acts as liaison between the board and school administration

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3. Treasurer / Finance Oversight Member

- Monitors financial planning, budgeting, and expenditure
- Reviews financial reports and audits
- Advises on fundraising strategies and resource mobilization
- Ensures transparency and accountability in financial matters

4. Academic Affairs Member

- Supports curriculum development and academic policy review
- Monitors student performance and teacher effectiveness
- Advises on educational innovations and quality assurance
- Engages with stakeholders on academic priorities

5. Infrastructure & Development Member

- Oversees school construction, maintenance, and facilities planning

- Reviews proposals for capital projects and renovations
- Ensures safety, accessibility, and sustainability of school infrastructure
- Coordinates with contractors and donors on development initiatives

6. Student Welfare & Inclusion Member

- Advocates for student rights, safety, and well-being
- Supports programs for inclusive education and special needs learners
- Monitors discipline policies and pastoral care systems
- Engages with student leaders and parent representatives

7. Founding Benefactors – Kent & Beth Rogers

- Provide strategic guidance and philanthropic support
- Advise on long-term vision and institutional growth
- Champion values of equity, excellence, and community service
- Serve as honorary members with consultative input

❖ Term Duration

- Board members serve a renewable term of **3 years**, subject to performance and institutional needs.

❖ Meeting Frequency

- The board convenes **once per term**, with emergency sessions as needed.