

# Ivory Smith

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## LANGUAGES & SKILLS

JavaScript • JavaScript • HTML5 • CSS • React • Redux • C# • SQLAlchemy • PostgreSQL • Sequelize • SQL • MongoDB • Node.js • Express.js • Docker • Heroku • Git • AJAX • Asp.Net • RESTful • Angular • .NET

## PROJECTS

**Astronomers Anonymous** | Javascript, React/Redux, HTML, CSS, AJAX

[Live Site](#) | [Github](#)

*Inspired for space enthusiasts, where users may find other members, view observatories, and sign up*

- Design and successfully implemented Google APIs to present nearby observatories.
- Successfully implement React Hooks and React Router to smoothly switch between pages.
- Research and applied responsive web page design for multiple devices and user-friendly experience.

**Cafe Chic** | Javascript, HTML, SASS

[Live Site](#) | [Github](#)

*A simple single page for a restaurant*

- Created a responsive website where users can hover over active links and react.
- Utilized different effects using CSS selectors.
- Creatively usage of Links to improve viewing and site interaction for users.

## EXPERIENCE

**ApprenticeNow**

Jan 2022 - Present

*Mentor - Remote*

- Creating and maintaining documentation for research and interview purposes.
- Maintaining and updating student attendance within Excel and ApprenticeNow database.
- Updating necessary curriculum, prep work, and documentation for upcoming cohorts
- Collaborating with instructors and other mentors weekly for any updates or policies going forward.
- Assisting and collaborating with candidates for interview prep, training initiatives, and coursework.

**Walgreens**

Jun 2020 - Dec 2020

*Pharmacy Technician - Tyler, TX*

- Created and maintained centralized electronic files during administrative processes and maintained accurate documentation files at all times.
- Assisted Pharmacist in accuracy of prescriptions and insurance policies within the Walgreens database.
- Processed invoices, file, copy, and other general office duties as requested.
- Understood state regulations, federal laws, company rules and HIPPA regulations of the work requirements for each prescription before, start, and during business operations.
- Assisted in communication with doctor clinics, insurance companies, clients, and other pharmacies regarding health information, refill schedules, change orders, and insurance billing.

**Altice USA**

Feb 2020 - May 2020

*Retention Analyst - Tyler, TX*

- Analyzed client services and actively listened to the needs of my clients.
- Resolved client rapport by demonstrating the de-escalation process and maintaining service for the client.
- General office duties includes printing and organization of files
- Usage of company intranet to update and create client files accordingly, maintain telecommunication databases, and operate within the billing database.

## EDUCATION

### University of Phoenix

*Bachelor's of Computer Science*

**Feb 2022 - Present**

### Woz-U Enterprise Train-to-Hire

*Immersive 8-week .Net training that included Agile Management, Cloud Computing, and Front End frameworks.*

**Sep 2021 - Nov 2021**

### Self-Taught Developer

*Full-stack web development through Free Code Camp and App Academy Open Source.*

**Dec 2020 - Jun 2021**

## ADDITIONAL ABILITIES

- Establish priorities and follow through on projects and pays close attention to detail
- Works productively independently and in a team environment, self-motivator, and peer motivator
- Excellent computer skills related to Word, Excel, Outlook, MS Project & Web Development
- Strong verbal, written communication and interpersonal skills