


## Assessment 2 Intellectual Property and Copyright

Qualification details			
Qualification National Code & Title	ICT40120 - Certificate IV in Information Technology – Programming (Release 1)	State code	AC07
	ICT40120 - Certificate IV in Information Technology – Networking (Release 1)		AC10
	ICT40120 - Certificate IV in Information Technology – General (Release 1)		BFF9

Assessment Title (as per DAP)	Assessment 2 Intellectual Property and Copyright		
Unit National Code & Title	ICTICT451 Comply with IP, ethics and privacy policies in ICT environments	State code	OBU08
Date Due	Week 12	Date Received	Week 8
Student Name & ID	Richard Pountney 30007736		
Student Declaration	I declare that the evidence submitted is my own work:  .....		

Assessor Name			
Assessment Decision	<input type="checkbox"/> Satisfactory	<input type="checkbox"/> Not Yet Satisfactory	
Is student eligible for reassessment (Re-sit)?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Reassessment Date
Assessor Signature		Date	
Feedback to student			
Via Blackboard (LMS) – Please check [Grade] section.			
Feedback from student			
Via Blackboard (LMS) – Please use [Comment] section during submission.			
Student signature		Date	

Assessor Instructions	
Type of Assessment	In Class, face to face
Duration of Assessment	3 weeks

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<b>Location of Assessment</b>	Blackboard
<b>Conditions</b>	Gather and observe evidence from the students as they perform the tasks. Students must complete all requirements of the assessment. Use the marking guide to confirm that students have completed the tasks correctly.
<b>Marking Checklist</b>	See Assessment 2 -MarkingGuide.docx
<b>Due Date</b>	Week 7
<b>Student Instructions</b>	
<b>Purpose of Assessment</b>	<p>The candidate must demonstrate the ability to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including evidence of the ability to:</p> <ul style="list-style-type: none"> <li>Evaluate and implement at least three different types of intellectual property (IP) within an organisation</li> <li>Assist, on at least two occasions, with the development and implementation of organisational IP, ethics and privacy policy and procedures.</li> <li>In the course, the candidate must: <ul style="list-style-type: none"> <li>Assist with maintenance of organisational IP, ethics and privacy policy procedures</li> <li>Review potential risks and non-compliance incidents</li> <li>Contribute to the development of non-compliance incident recommendations.</li> </ul> </li> </ul> <p>The candidate must also be able to demonstrate knowledge to complete the tasks outlined in the elements, performance criteria and foundation skills of this unit, including knowledge of:</p> <ul style="list-style-type: none"> <li>key legislation required to evaluate and implement IP in the ICT industry</li> <li>key policies, procedures and documentation in the ICT industry, including those related to: <ul style="list-style-type: none"> <li>organisational IP policies and procedures</li> <li>codes of ethics pertinent to the ICT industry</li> <li>privacy</li> <li>key organisational communication processes and procedures related to identifying IP, ethics and privacy policies in ICT environments.</li> </ul> </li> </ul>
<b>Duration of Assessment</b>	3 weeks
<b>Location of Assessment</b>	Blackboard
<b>Reasonable adjustment</b>	In some circumstances, adjustments to assessments may be made for you. If you require support for literacy and numeracy issues; support for hearing, sight or mobility issues; change to assessment times/venues; use of special or adaptive technology; considerations relating to age, gender and cultural beliefs; format of assessment materials; or presence of a scribe you need to inform your lecturer.
<b>Required Resources</b>	Students will need a USB drive to save their work on.
<b>Assessment Submission</b>	All questions and activities must be attempted.

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	<p>Use of research tools and peers in formulating answers is acceptable – but work submitted must be your own work.</p> <p>Final project documentation is to be uploaded to the appropriate area in the Blackboard course created for this unit.</p> <p>If you are marked as NYS (Not Yet Satisfactory) on your first attempt, you will be provided with another opportunity to re-attempt the assessment.</p>
<b>Skills being assessed</b>	<ul style="list-style-type: none"> <li>• Ability to use workplace health and safety practices for an office.</li> <li>• Ability to identify and fulfil requirements of a brief or set of tasks.</li> <li>• Ability to use appropriate software for completion of the assessment.</li> <li>• Ability to review, evaluate, correct and upload work to blackboard.</li> </ul>

### Assessment Contents

## Q1. TYPES OF INTELLECTUAL PROPERTY (IP)

### CONTEXT:

This assessment investigates the skills and knowledge required to comply with the protection and lawful use of intellectual property (IP) and to implement relevant organisational ethics and privacy policies. With this in mind you need to be able to recognise the different forms of IP and the organisation's IP, ethics, copyright and privacy policy and procedures

- Explain in a paragraph your understanding of Intellectual property.
- Research the following types of intellectual property and in your own words provide a detailed description and example of each type. Include all references used.

IP Type	Description / Reference	Example
PATENT		
TRADEMARK		
DESIGN		
COPYRIGHT		

## Q2 CORPORATE COPYRIGHT

- Use the link below and in your own words explain South Metro TAFE's copyright policy.  
<https://smartcopying.edu.au/docs/default-source/school/Students-and-Copyright/students-and-copyright.pdf>
  - Describe the purpose of this policy, for who it is written and the type of information included in it.
  - If the link does not find the TAFE copyright policies then it means that they have been

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*moved to another location on the site. Search the site for them using the available site search engine and available menu system.*

- B. How could you ensure that staff followed the organizational copyright laws?
- C. Explain how you would distribute a copyright policy to students?
- D. How do you think the TAFE can monitor compliance with its' policies?
- E. Do you think that the TAFE policies will help to prevent piracy and infringement?

### Q3 PERSONAL COPYRIGHT

Read the following scenario and answer the questions:

*The textbook you use for your course is very expensive, and you only need half of it. So you decide to borrow a book from the library, scan the book and then print out five of the ten chapters which you share with friends.*

- A. Is this allowed? Explain your answer in a short paragraph.
- B. Create a simple student copyright policy that will help students understand their responsibilities. Ensure your policy aligns with current Australian legislation. Use the template provided below.
- C. How can the risk of infringement be minimised when copying books and papers?

#### STUDENT COPYRIGHT POLICY

##### INTRODUCTION

*Provide a brief explanation about the purpose of this Copyright Policy, 2-3 sentences*

##### COPYRIGHT GUIDELINES

*Explain what guidelines students should follow when using third party materials/sources of information.*

*(e.g. Fair Use: photocopying, downloading; Referencing rules )*

##### COPYRIGHT LEGISLATIONS

*Explain what Copyright laws apply to your policy*

##### NON-COMPLIANCE

*Explain what happens if students don't follow your policy.*

*(e.g. What is considered infringement: plagiarism, not acknowledging sources etc.; What happens if a student is caught infringing the copyright)*

Research different examples of the student copyright policies developed by different schools or universities to get a better idea about the format and contents for your own policy.

Make sure you do not copy the policies of other organisations as this is considered a copyright infringement.

*You must include references to all information, video and picture sources. If your work is not referenced it will be considered as PLAGIARISM.*