

NYERI HIGH SCHOOL
P.O. BOX 337
NYERI

REF: NHS/18/2025/2026

NAME _____
P.O. BOX _____
TEL. _____
DATE _____

RE: 2025/2026 SCHOOL SUPPLIES- COMPUTER ACCESSORIES & MAINTANCE

Kindly send to the school your quotations per unit of the following Goods. (CF attached)

NB: - 1. NOTE THAT THIS IS NOT LOCAL PURCHASE ORDER (L.P.O)
2. TAKE NOTE THAT GOODS ARE NOT PAID ON DELIVERY

(a) Please indicate the maximum length of time you can wait for payments as you continue supplying
.I.e. 1 month / 2 months / 3 months / 4 months/ 5 months/ 6 months.

I can wait _____ months

(b) Price changes will not be allowed for goods supplied within the first 90 days (3 months) are over.
Completed forms in sealed envelopes clearly marked "**Tender No. ———**" as above should be addressed
to THE CHAIRMAN TENDER COMMITTEE NYERI HIGH SCHOOL, BOX 337 NYERI, and
returned on or before **30TH JUNE 2025** by **10.00am**. Opening of the tenders will be done immediately
thereafter

Requirements:

- Registration certificate
- P.I.N certificate
- Valid Tax compliance certificate
- Company profile
- Contact.

The committee reserves the right to reject any tender either in part or in full without giving reasons.

THE SECRETARY
TENDER COMMITTEE

NYERI HIGH SCHOOL
QUOTATION FOR SERVICING OFFICE MACHINES AND COMPUTERS
NHS/18/2025/2026

The quotation will include the following:-

1. HP Desktop Computer – P4s, 3.20GHz, DVD WRITER, HDD 500GB, 512/1GB RAM
2. HP DeskJet Printers
3. HP Laser Printers
4. HP Scanner
5. Computer Accessories: -
 - USB Keyboard
 - USB Mouse (optical)
 - TFT Monitor
 - DVD Writer Samsung
 - CMOS batteries
 - Processors
 - Memory 512mb/1GB
 - UPS
 - Hard discs 500 GB
 - Flash disk 4GB
 - Flash disk 8gb
 - Flash disk 16gb
6. Software: -
 - Window Win 7,Win 8
 - Office 2007/2010/2013
 - Kerspersky Antivirus/
7. Servicing; - This includes cleaning, Repair & Maintenance of computers/ printers
 - Cleaning
 - TFT monitor repair
 - System unit repair
 - Replacement of UPS battery
 - hp laser/ DeskJet printers
 - Rizo EZ 200E Copier printer