**Stanford Social Neuroscience Laboratory**

**P-Card Purchase**

**Business Purpose:** Monthly Mailchimp subscription / Zaki Lab / DDLHA. WHO: Rachel Calcott, Lab Manager in the Social Neuroscience Lab (PI: Jamil Zaki) in the Psychology Department. WHAT: Subscription to Mailchimp essentials plan (10,000 contacts, 100,000 email sends). WHEN: {}. WHY: Used to automate emails to Stanford Communities Project participants (IRB #24593). PTA: 1231456-1-DDLHA (PI: Jamil Zaki, Sponsor: Provost ResX Task Force) will be used for the expense(s).