**Meeting Agenda**

**Date and Time**: 11/17: 4:20pm - 4:40pm

**Invited personnel:** Adam Sloan, Nicholas Aaltonen, Daniel Wylie, Stanley Duru, Amar Taj

**Platform**: Discord

**Agenda items:**

1. Touch base on the progress of SRS documentation
2. Present prototype

**Meeting Summary:**

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**Personnel:** Adam Sloan, Nicholas Aaltonen, Daniel Wylie. Stanley Duru, Amar Taj

**Platform**: Discord

**Summary:**

Touched base to see how the progress of the prototype and the SRS document was coming along and delegated a few more tasks to ensure everything was going to be done on time. Also prepared our deliverables for inspection summaries

**Action Items:**

1. SRS documentation – Adam Sloan, Nicholas Aaltonen, Stanley Duru
2. Prototype - Daniel Wylie, Amar Taj
3. Inspection Summaries- All members