**Meeting Agenda**

**Date and Time**: 12/4: 3:00pm – 5:00pm

**Invited personnel:** Adam Sloan, Nicholas Aaltonen, Daniel Wylie, Stanley Duru, Amar Taj

**Platform**: Discord

**Agenda items:**

1. Finalize SRS & Prototype for presentation
2. Work on the Presentation

**Meeting Summary:**

**Date and Time**: 12/4: 3:00pm – 5:00pm

**Personnel:** Adam Sloan, Nicholas Aaltonen, Daniel Wylie. Stanley Duru, Amar Taj

**Platform**: Discord

**Summary:**

During this meeting, we spent the majority of the time working on the presentation together as a group delegating slides to group members and discussing what will be addressed in the presentation.

**Action Items:**

1. Slides 1-4 – Daniel Wylie
2. Slides 5-7 – Adam Sloan
3. Slides 8-9 - Nicholas Aaltonen
4. Slides 10-11- Stanley Duru
5. Slides 12-14 – Amar Taj
6. Website update – Stanley Duru