

# IYIOLA, Ayodeji Olayinka

10, Akilo Street, Ladi- Lak Area, Bariga, Lagos State. Nigeria | +2348102834788 |  
iyiolaolayinkaa@gmail.com

## PROFILE

I am a goal oriented individual who carries out tasks in an effective and efficient manner by being dynamic, innovative and open to new experience.

Date of Birth: 24th June, 1999

## KEY SKILLS

- An excellent team player with an adaptive attitude to change
- Effective interpersonal communication skills
- Proficiency in Microsoft Office Suite
- Good Knowledge of HTML, CSS and JAVASCRIPT

## EDUCATION

Oyo State College of Agricultural and Technology, Igboora, Oyo state	2019
<b>National diploma (O.N.D.), computer science, Lower Credit (CGPA of 3.10 out of 5)</b>	
Foundation College, Ibadan, Oyo State, Nigeria	2016
<b>WASSCE O'Level certificate</b>	
Community Primary School II, Efun Ibadan, Oyo State	2008
<b>Primary School Leaving Certificate</b>	

## EXPERIENCE

Hazonholdings group of company November 2019 – till date

### IT SUPPORT

- Working on the sever
- Enrollment of staff for access control
- Creating user and working on ERP
- Maintains and repair of system

Oyo State Ministry of Health

December 2017 – February 2018

**Office Assistant (IT Student)**

- Validated of data from local government
- Registered local government HRE data on DHIS
- Analyzed data using SPSS
- Used Microsoft Excel for data input.
- Performed effectively miscellaneous tasks assigned to me
- 

Olusola Automobile Engineering Ltd

2014- 2016

**Account clerk (Part- time)**

- Kept accurate records
- Prepared invoices and receipt
- Ensured figures were correctly posted

**EXTRA-CURRICULAR ACTIVITIES**

---

The Apostolic Church Students Fellowship (TACSFON)

2017-2019

***Member and Instrumentalist***

- *playing 5 instrument effectively.*
- *Organized youth concert for the fellowship*

**INTERESTS**

---

Travelling, Recreational Activities, Social Networking.

**REFEREES:** Available on request