

**Company Name**

**Software Installation Policy**

**Month – 2022**

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# Software Installation Policy

## Overview

The unapproved computer applications and programs, especially data downloaded over the internet can easily introduce major software bugs spreading rapidly. Even the unapproved software packages given by the trustworthy suppliers and sources are reliable can deploy malware software and viruses that help the attackers to easily attempt illegal act. Through it they can easily steal information that is confidential and sensitive. It is very important that the COMPANY computers, data, system is well protected from unapproved access. Software Installation Policy should be followed and plays a critical role in the procedure.

## Purpose

The objective of this policy is to cover all the problems related to installation of software and installation on computers owned by COMPANY. This rule is applicable to all employees of the company also any software bought from the company funds. On every system the IT team installs a basic line of software. All the applications are included in basic line of software that do not have the word alternative beside them. After completing the request form of software installation, the detail of other software installs, and orders are given below.

## Scope

The rules of software installation of the COMPANY are applicable on every employee, volunteers, temporary workers, contractors and whoever uses computers owned by company and have access to company's web. All the messaging services, PCs, servers, desktop computers, servers, user accounts must follow the procedure.