**Summer Skills Grants 2025 – Application Form Template**

For more information about the application and shortlisting criteria, download our ***Summer Skills Grants 2025 - Application Guidance* document**. If you have any further questions, please contact London Youth by emailing: [employability@londonyouth.org](mailto:employability@londonyouth.org).

**This Word version is a guide. It should be used if you wish to prepare your answers first, before completing and submitting the online form along with the completed budget for your project, using the Summer Skills Grants 2025 Budget form.**

**All sections are mandatory.**

**SECTION 1: Organisation Details**

|  |  |
| --- | --- |
| **Are you a member of London Youth?** | Yes  No Please email employability@londonyouth.org |
| **Organisation Name:** *(if different from the registered name, please include both)* |  |
| **Organisation Type** *(e.g., Charity, CIC, Ltd Company, etc.)* |  |
| **Lead Contact Full Name:**  *Lead person within your organisation* |  |
| **Lead Contact Phone number:** |  |
| **Lead Contact Email:** |  |
| **Organisation website:** |  |
| **Organisation Logo:**  *Please upload* |  |
| ***Main Operating Borough(s) - in which London borough do you deliver the majority of your services?***  *This is your "primary borough". If you do not deliver regularly from one or more boroughs you can enter "No Regular Borough"* |  |

|  |
| --- |
| **Organisation Summary**  **Please provide a brief overview of your organisation and the work that you do.** *(50 word limit)* |
| Answer: |

|  |  |
| --- | --- |
| **The responses to these questions will not be shared when scoring applications and are used for data collection only:** | |
| Have you applied for Summer Skills Grants funding before? | Yes – previously been successful  Yes – previously been unsuccessful  No  Unsure |
| Would you be able to run your summer project without Summer Skills Grants funding? | Yes  No |
| Which other funders will be funding your summer programme? *If no other funders then please add N/A.* |  |

**SECTION 2: Your project proposal**

|  |
| --- |
| **Please give a clear overview of your proposal.**  *(100 word limit)* |
| Answer: |

|  |
| --- |
| **Please select if this is a standalone project or if the project is enhancing a larger, existing programme that you run?** |
| A – standalone  B – enhancing a larger, existing programme |

|  |  |
| --- | --- |
| **All projects are required to demonstrate how they will work to achieve at least 2 of the following key outcomes.** *Please select a minimum of 2 outcomes below*: | |
| Improved essential skills (confidence, communication, leadership etc) |  |
| Improved professional skills (training, qualifications etc) |  |
| Increased knowledge of future career paths |  |
| Increased confidence in pursuing careers in industry of choice |  |
| Improved access to workplace/work experience opportunities |  |
| Increased access to job opportunities |  |

|  |
| --- |
| **How will this project impact young people, staff, and your organisation?**  *(100 word limit)* |
| Answer: |

|  |
| --- |
| **Project Delivery Against Outcomes**  **Please explain how you intend to deliver your project against the chosen outcomes?** *(150 word limit)* |
| Answer: |

|  |
| --- |
| **Evidence of Project Need**  **What evidence do you have that there is a need for this project?**  *(100 word limit)* |
| Answer: |
| **How have young people been involved in identifying the need and designing this programme?**  *(100 word limit)* |
| Answer: |

|  |
| --- |
| **Engaging Young People Facing Barriers**  **How will you engage and support young people who face multiple barriers into employment?**  *(100 word limit)* |
| Answer: |

|  |
| --- |
| **Project start date: DD – MM – YYYY** |
| **Project end date: DD – MM – YYYY** |

|  |
| --- |
| **Please upload a budget for your project using the budget template** *(a breakdown of how you plan to spend the funding)* |

|  |
| --- |
| **Grant Requested (£)**  **What is the grant amount requested for your application?** |
| Answer: |

**SECTION 3: Project Outputs**

|  |  |  |
| --- | --- | --- |
| **Output** | Please provide information on: | |
| The number of young people your project will benefit directly. |  | |
| The ages of the young people your project will benefit directly. *Please select both, if applicable.* | 14-18  18-24 | |
| How will you recruit young people for the programme and ensure they remain engaged throughout?  *(100 word limit)* |  | |
| How will you ensure a safe and inclusive environment for young people?  *(100 word limit)* |  | |
| Describe the activities you will deliver, including number, session frequency and duration,  *(100 word limit)* |  | |
| Total number and names of training/ accreditations young people will take part in. |  | |
| Average number of hours of engagement each young person will receive |  | |

**SECTION 4: Declaration\***

By submitting this application, you confirm your agreement with the following statements:

* The information provided is accurate and true.
* A senior member/director of your organisation has authorised your application.
* Your organisation has the legal power to deliver the project described.
* If misleading statements or withheld information are found, the application may be invalid, and funding may need to be repaid.
* You understand and accept the terms and conditions of the grant.
* You acknowledge that London Youth will collect organisational and personal data for application assessment, grant monitoring, and fraud prevention in line with GDPR and data protection policies.
* If funding is awarded, it will be used exclusively for the purposes outlined in your application.

|  |  |
| --- | --- |
| **I understand and agree to these statements for the 2025 Summer Skills Grants programme. *Please check this box*** |  |