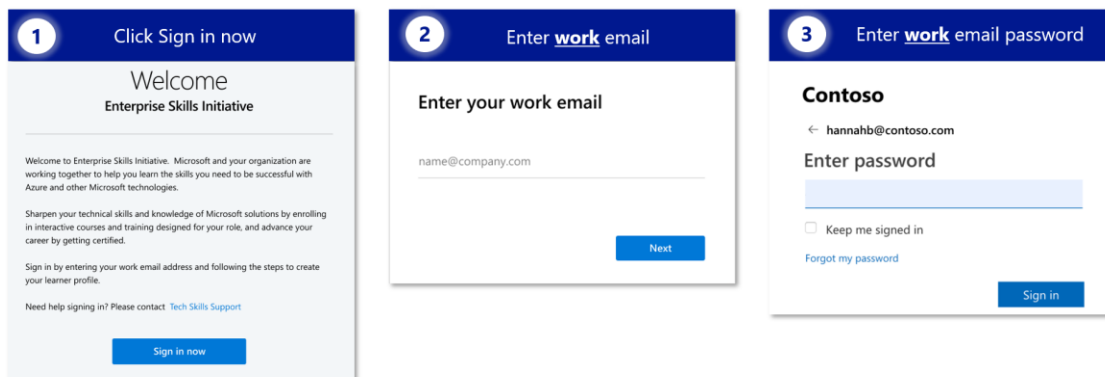# Learner Experience Portal (LxP)
Customer How To (AAD)

The LXP will modernize the way your employees register and access Microsoft training events. This new portal will also give your learners the opportunity to register for Microsoft Exam Certifications without the need for vouchers or codes.

Contents

Accessing the LxP

1. Navigate to the ESI Learner Experience Portal (LxP)
2. Log In

3. On your first log in, select your preferences for Language, Time Zone, and Azure role; *click* **Done**

Navigating the LxP

LEARN ON YOUR OWN
Microsoft Learn

Explore a topic in-depth through guided learning paths and interactive, hands-on modules.

Explore 🗗

Click **Explore** *to see online, self-paced learning modules.*

LEARN THE FUNDAMENTALS
Microsoft Training Days

Sign up for digital events combining pre-recorded presentations with live moderators supporting attendee questions.

Explore

Click **Explore** *to see and register for Azure Fundamental courses.*

INSTRUCTOR-LED TRAINING
Microsoft-Delivered Courses

Enroll in role-based and specialty instructor-led virtual training delivered by Microsoft Certified Trainers.

Explore

Click **Explore** *to see and register for Azure role-based courses.*

INSTRUCTOR-LED TRAINING
Learning Partner Training

Enroll in discounted role-based and specialty instructor-led training delivered by authorized Microsoft Learning Partners.

Register

Click **Register** *to see available Learning Partners and sign up for Discounted Class Seat courses.*
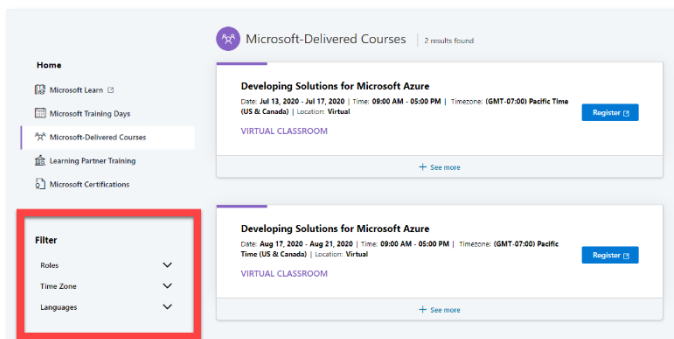
GET CERTIFIED
Microsoft Certifications

Advance your career, earn recognition, and validate your technical knowledge through accredited Microsoft Certifications.

Schedule

Click **Schedule** *to sign up for your Azure Certification Exam at no cost.*

Using Filters to See More Course Options

When viewing Microsoft Training Days or Microsoft-Delivered Courses filters can be changed to reveal additional courses

Role – Select additional roles to see courses associated with that role

**Time Zone** – Select additional Time Zones to see course offerings in a Time Zone near you

Languages – Select additional Languages to see offerings offered outside of your preferred language
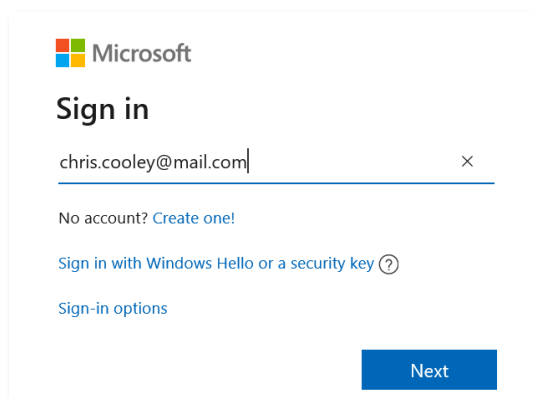
Scheduling an Exam

1. From the Microsoft Certifications section, locate the Azure Exam you would like to take and *click* **Get Started**
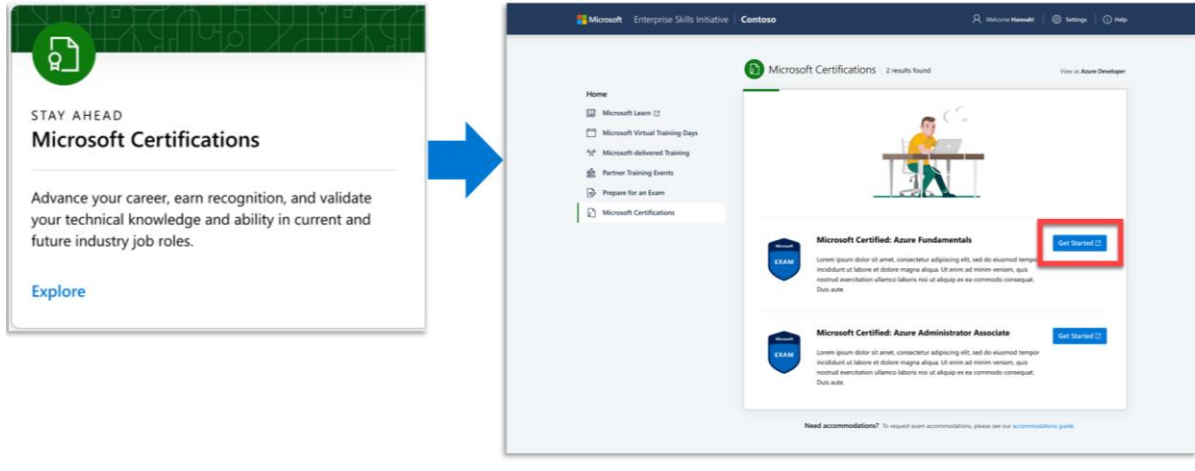
2. *Scroll down* to the **Certification exams** section, *click* **Schedule with Pearson Vue >**
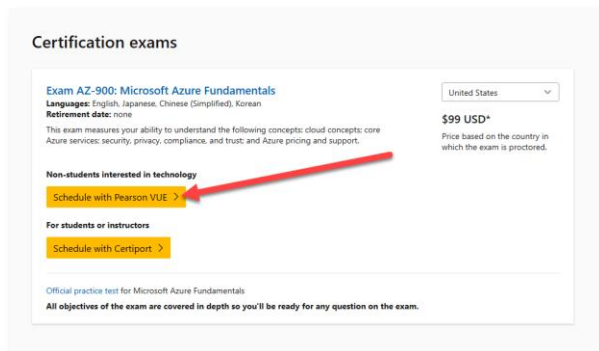

3. *Enter* your **personal email** address *(or Create One), click* **Next**

4. *Enter* your personal account <u>password</u>, *click* **Sign In**
5. Update your profile, *click* **Save & Continue**
6. To see your discount, you will need to verify your work email

    a. *Enter* your **work email**, *click* **Verify Account**
    b. *Enter* your **work password**, *click* **Next**
    c. *Click* **Agree**

7. Click Claim (this will turn the box from blue to grey)
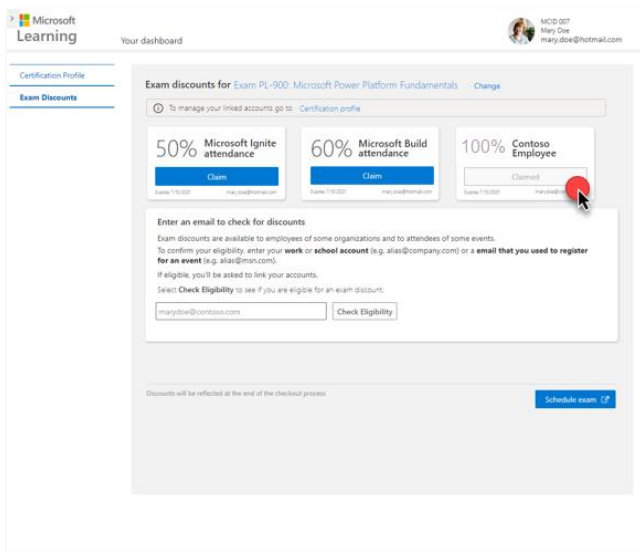
** NOTE: The discount will show at the top of the screen. You MUST click "Claim" to apply the discount BEFORE clicking Schedule Exam.

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8. *Click* **Schedule Exam**
9. Follow the prompts to select language preference, location preference, and select your date / time for your exam.