procur[E]ngine

RFI - How to send response

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1   RFI - How to send response

1.1   Prerequisite

1. Please ensure you are using latest version of Google Chrome, Internet Explorer, Mozilla Firefox or Safari. (Recommended: Google Chrome latest version).
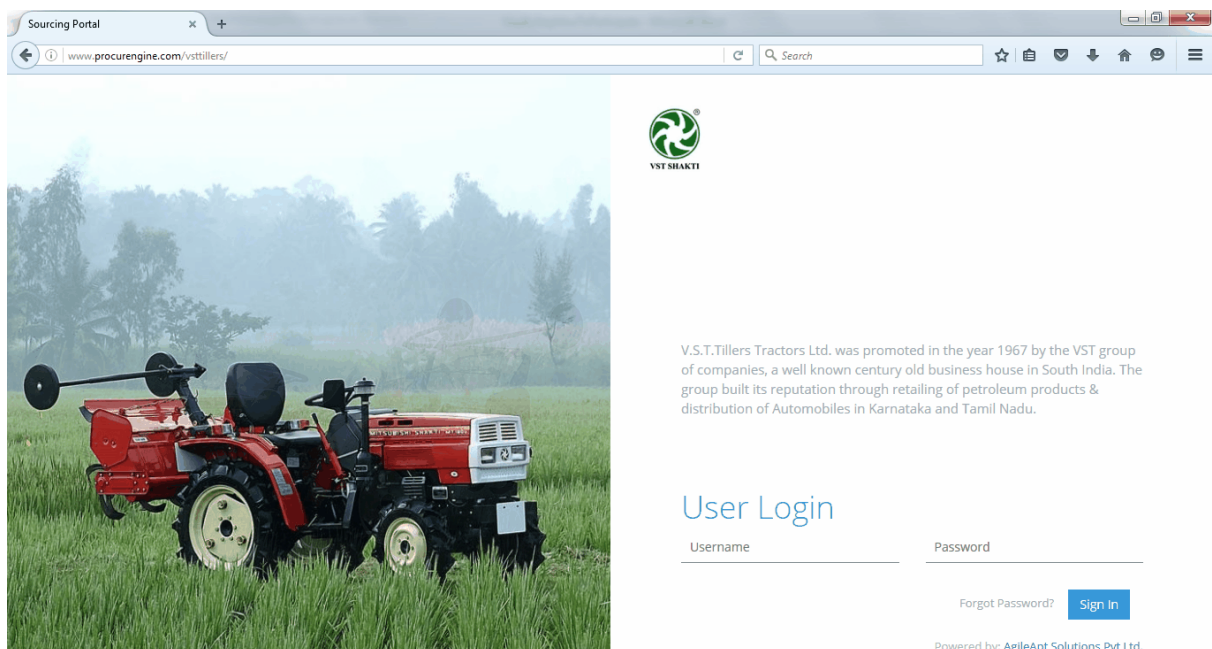
OR

Download latest version of Google Chrome by visiting
https://www.google.co.in/intl/en/chrome

2. Please check your internet connectivity. Good internet connection is required for best user experience.

1.2   How to Participate

1. Visit http://www.procurengine.com/vsttillers/ to access your sourcing portal.

Check you email for bid participation password. Sample of email is given below

Use User ID and password to login and participate in bid.

1. Once you are logged in accept terms and conditions

2. Click on checkbox next to "Accept terms and conditions" and click Next to proceed.

3. Fill all Company Information like Company name, Address, Phone number,Web site and click on "Save and Continue" button. You may use "Save and Exit" button to quit and fill information later on.

4. Fill Financial Information about the company like " Is company publicly listed", Attach balance sheet and company annual revenue. Click "Save and Continue" to move next.

5. Fill Company Capability and click on "Save and continue" to move next.

6. Fill Technical information of the company and add supporting documents (if mandatory) and click on "Save and Continue" to move next.

7. Click on "Submit" button to send your response to company.