

SAMPLE SECONDARY TEACHER RESUME
154 North Foundation Hall, Rochester, MI 48309
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- Objective** A teaching position in a secondary school where I can impart knowledge and enthusiasm for life-long learning.
- Education** Oakland University, Rochester Michigan May 2014
Bachelor of Arts, English GPA 3.65
Secondary Teacher Certification in English and History June 2014
Dean's List Oakland University Summer 2013
Received Academic Honors Winter 2012
- Teaching Experience** Avondale High School, Auburn Hills, MI Sept 2013– April 2014
Yearlong Student Teaching Internship, 9th grade English classroom
- Used Curriculum Based Measurement (CMB) assessments to monitor progress of 30 students
 - Designed and implemented highly effective units for curriculum, textbook, and classroom technology new to the district
 - Utilized collaborative learning strategies, Close and Critical Reading strategies, and emphasized reading and writing in conjunction with the Common Core Standards
 - Implemented student directed classroom management procedures that increased percentage of turned in assignments
 - Led parent teacher conferences
 - Served as advisor for the student newspaper
 - Organized and implemented a summer reading program and a student recognition program
- Utica Henry Ford II High School, Sterling Heights, MI Jan – Apr 2013
Secondary field experience, 10th grade History classroom
- Developed a creative lesson about Ann Frank and led a follow-up interactive activity
 - Created a rubric to correct World War II projects
 - Built close relationships with children of all ages, as well as the teaching staff
- Van Hoosen Middle School, Rochester, MI July – August 2013
YMCA summer camp field placement
- Taught children of all ages and multicultural backgrounds
 - Worked closely with 2 deaf children during daily activities and field trips gaining their trust and friendship
- Pontiac Academy for Excellence, Pontiac, MI Sept – Dec 2012
Middle School field experience, 6th grade Social Studies and Language Arts classroom
- Prepared SMART Board presentations for Geography and Language Arts on multiple occasions
 - Planned a field trip to the Sterling Heights Nature Center to expand student minds and present them with a hands-on learning environment
 - Learned best practices in language arts, guided reading groups, and arranged center activities

Employment	<u>Mt. Clemens School District, Mt. Clemens, MI</u> <i>Substitute Teacher, grades K-12.</i> <ul style="list-style-type: none"> Effectively manage classes up to 40 students Use multiple forms of disciplinary actions to correct students' behavior Administer Qualitative Reading Inventory (QRI) assessments Work with students with autism, emotional impairments, and a number of learning disabilities Develop accommodated lessons and assessments appealing to a variety of learners 			Sept 2013 – Present
Memberships	Michigan Education Association, 2012-2014 Oakland University Student Association for Teacher Education, 2011-2014 Phi Delta Kappa, 2010-2014 MRA (Michigan Reading Association), 2009-2014 SMEA (Student Michigan Education Association), 2009-2014			
Skills	Inspiration ELMO MS Word iMovie MS Excel CPR and First Aid Certification, April 2015	Data Director Digital Projector Adobe Photoshop Google Earth MS Outlook	Power School Holt McDougal MS PowerPoint Web Design Moodle	
Professional Development	Reading Apprenticeship Workshop Series, 2013 Strategies for Teaching English Workshop, 2013. Developed and tested teaching approaches for diverse student populations Building Multi-Tiered Systems of Support (MTSS) Conference, Summer 2013 Secondary Writing Instruction for Teachers (SWIFT) Workshop Series, 2014 Interdisciplinary Learning in Your Classroom Workshop, by Dr. Heidi Hayes Jacobs, 2014 <i>Michigan on the Move</i> workshop-re: insightful ways to improve MEAP scores, 2014			
Activities/Interests	Multiple team and individual sports, coaching Photography			
Philosophy	A positive self-esteem is essential for all young adults if they are to learn and develop in healthy ways. Designing an atmosphere where they are not afraid to take risks and fail is central to creating inner strength, motivation, and a lifelong desire to achieve and excel.			

Professional Education Classes Completed Prior to Student Teaching

Course Title	Course Credit
Intro to Secondary Education	4
Educational Psychology for K-12	4
Educators Teaching Reading	4
Approaches to Teaching Literature and Composition	4
Intro to Students with Special Needs	4
Teaching in Content Areas	4

Subject Area Concentrations

English Major Class List	Course Credit	History Minor Class List	Course Credit
Literature of Ethnic America	4	Intro American History before 1877	4
Fundamentals of Grammar: History of English Language	4	Intro American History since 1877	4
American Literature	4	Intro Europe before 1715	4
Teaching of Reading	4	Intro Europe since 1715	4
British Literature	4	The American Revolution	4
Approaches to Teaching	4	The Civil Rights Movement in America	4
Literature and Composition			
British Literature of the Restoration and 18 th Century	4		
British Literature of the Renaissance	4		
American Literature 1920-1950	4		
Advanced Critical Writing	4		
Studies in Literary Kinds	4		
Classical Mythology	4		