

PURCHASE ORDER

PO Number: PO-2024-001 Date: 2025-12-29

Ordered By: ACME Corporation Delivery Date: 2026-01-12

Vendor: **CONTOSO LTD.**
123 Business St
New York, NY 10001
USA

Ship To: **ACME Corporation**
456 Customer Ave
Los Angeles, CA 90001
USA

Item #	Description	Qty	Unit Price	Total
001	Office Chairs - Ergonomic	10	\$150.00	\$1,500.00
002	Desk Lamps - LED	5	\$45.00	\$225.00
003	Monitor Stands	8	\$75.00	\$600.00

Subtotal: \$2,325.00

Tax (8%): \$186.00

Amount Due: **\$2,511.00**