

PURCHASE ORDER

PO Number:

PO-2024-004

Date:

2025-12-29

Ordered By:

ACME Corporation

Delivery Date:

2026-01-12

Vendor:

GLOBAL SUPPLIES

123 Business St

New York, NY 10001

USA

Ship To:

ACME Corporation

456 Customer Ave

Los Angeles, CA 90001

USA

Item #	Description	Qty	Unit Price	Total
001	Office Desk	10	\$350.00	\$3500.00
002	Office Chair	10	\$200.00	\$2000.00
003	Monitor	10	\$300.00	\$3000.00

Subtotal:

\$8,500.00

Tax (8%):

\$680.00

Amount Due:

\$9,180.00