

Stephen Choi

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SUMMARY OF QUALIFICATIONS

- Trilingual in Cantonese, English and French
- Experience in management and executive roles
- Cooperation and leadership skills

EXPERIENCE

Sponsorship Director/Web Developer

September 2015 - Present

Youth Organization, Creativity Through Arts

- Creation of the organization's sponsorship package as well as sponsorship letters that will be used to find sponsors to fund and operate our various events
- Leading our executive team through the process of collecting sponsors. Teaching how to communicate with sponsors and assessing what types of sponsorship we require for each event
- Design and creation of the organization's website (soon to be finalized)

Night it up (booth owner)

July 25 - 27 2015

101 Town Centre Boulevard, Markham

- Creation and organization of a game booth at Night It Up which includes creation of advertising equipment, seeking out sponsorships and marketing the event online
- Lead the sponsorship collection for our team, we were able to gain many sponsorships such as monetary as well as in-kind for example gift cards, coupons, toys and others.
- Manage the sales operations as well as cash control procedures for the booth (generated over \$2000 in revenue)

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Badminton coach

January 2015 - June 2015

Mandarin Badminton, Markham, Ontario

- Creating drills to enhance and perfect students' skills
- Providing a safe environment for athletes to train by using proper use of equipment and space provided
- Responsible for guiding and informing youths on proper technique and various ways that they can improve during their own time

EDUCATION:

Pierre Elliott Trudeau High School
Markham, Ontario

September 2013 - Present

Currently in grade 11 in the French Immersion program

INTEREST/ACHIEVEMENTS

- Qualified to compete internationally at the DECA and FBLA business competitions (2015-2016)
- Winner of the E3 summer business challenge (challenges sponsored by Microsoft and Bnotions)
- Awarded most valuable player for the junior badminton team at Pierre Elliott Trudeau during the 2014-2015 season

REFERENCE

- References available upon request