

# AKINBIYI STEPHEN

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Address: No 82 Alabi Oyo Street, Bucknor Estate, Ejigbo, Lagos State

Nationality: Nigerian

## CAREER OBJECTIVES

Motivated and result driven professional with over 4 years of experience in executing successful maritime operations.

Seeking a challenging role in a dynamic and innovative company where I can leverage my skills.

## SKILLS

- 
- |                       |                           |                                    |
|-----------------------|---------------------------|------------------------------------|
| • Technical reporting | • Team Management         | • Expert in Microsoft office suite |
| • Strong multitasking | • Enthusiasm and optimism | • Emotional Intelligence           |
| • Good communication  | • Proper Documentation    |                                    |

## PROFESSIONAL EXPERIENCE:

### ***FLIP TO TECH***

***May 2023 – Till date***

#### **Position: Junior Web Developer**

- Designs of user friendly mobile application and desktop interface
- Assisting with the creation of websites and updating existing web applications using scripting languages
- Creation of website layout/user interface by using standard HTML/CSS practices

### ***SUN GROUP NIGERIA (Buildgen Nigeria Limited)***

***June, 2021 – May, 2023***

#### **Position: Senior Import and Clearing Officer.**

- Coordinate and supervise Port operations during vessel discharge, loading and after delivery reconciliation.
- Coordinate and follow up with clearing agents, to ensure smooth operation.
- Ensure accurate and thorough matching of goods with MTC with the shipping Packing List □ Ensure receiving warehouse consignment and matching their inventory with port records.
- Follow up with treasury department to ensure all payment are done timely.
- Monitoring all GIT till arrival, clearing agent allocation.
- Prepare Monthly shipping and Terminal reconciliation status, Submission of ECD letters to bank.

### **NIGERIAN PORTS AUTHORITY (SIWES)**

**March 2015 – May**

#### **2015 Position: Student Industrial Working Experience Scheme**

- Calculating Lagos Channel water depth with Hydrographic Officers
- Performing office records and inventories.
- Inbounds and data entry.

### **FINATRADE FREIGHT AND LOGISTICS**

**June 2011 – February 2015 Position:**

#### **Operation Officer**

- Coordinate and supervise Port operations during vessel discharge.
- Ensuring separation of products from vessel to ensure accurate delivery.

- Releasing of consignment from customs and shipping company
- Ensuring Demand Notes and receipts are well taken from SON or NAFDAC.
- Follow up with Banks for payments and picking of Original Documents

## **EDUCATIONAL BACKGROUND**

### **Shipping Management (NID)**

**November 2015**

*Emdee Shipping and Maritime College. Lagos State, Nigeria*

### **Freight Forwarding (Professional Diploma)**

**March 2011**

*Aerofly Institute of Technology, Ile-Ife, Osun State, Nigeria*

### **West Africa Examination Council (SSCE)**

**July 2010**

*Ogedengbe School of Science Ilesa, Osun State, Nigeria*

## **PERSONAL STRENGTHS**

- Ability to learn fast and pay attention to details.
- Strong analytical and problem solving skills.
- Strong organization skill.

## **TRAINING, CERTIFICATION & VOLUNTEERING**

- *Certification of Participation, in Leadership*

**May 2016**

*Faculty of Technology, Obafemi Awolowo University, Nigeria*

- *Health Safety and Environment*

**October 2016**

- *Nigeria Institute of Shipping*

**December 2019**

## **INTERESTS**

- Technology
- Learning
- Traveling

## **REFERENCE**

*Available Upon Request''*