



COTRANS GLOBAL

International Employment & Recruitment Corporation

Email: hello@cotransglobal.com | Web: www.cotransglobal.com | Phone: +254 700 000 000
Physical Address: Nairobi, Kenya

EMPLOYMENT APPLICATION FORM

Application Date: Dec 14, 2025

Reference ID: 329ABA6D

POSITION APPLIED FOR

IT Support Specialist

Company: Tech Solutions UAE

Salary: AED 5,000 - 7,000/month

Location: Abu Dhabi, UAE



Passport Photo

PERSONAL INFORMATION

Full Name:

JAMES OGENDI

Phone Number:

0700444441

Nationality:

Kenyan

Email Address:

ogendijam@gmail.com

Date of Birth:

Not provided

ID Number:

Not provided

WORK EXPERIENCE

HERO

EDUCATION & QUALIFICATIONS

Not provided

MEDICAL FEE PAYMENT CONFIRMED

Kshs. 8,000

Payment verified and processed

APPLICATION DISCLAIMER

This application form and all attached documents are submitted voluntarily by the applicant for employment consideration with **Cotrans Global** and its partner organizations.

BY SUBMITTING THIS APPLICATION, THE APPLICANT CONFIRMS:

- 1.** All information provided is true, accurate, and complete to the best of their knowledge.
- 2.** Any false statements or omissions may result in disqualification or termination of employment.
- 3.** Cotrans Global reserves the right to verify all information provided.
- 4.** The applicant authorizes background checks, reference verification, and credential validation.
- 5.** The medical fee paid is non-refundable and covers pre-employment medical assessments.
- 6.** Employment is subject to satisfactory completion of all screening processes.
- 7.** This application does not constitute a contract or guarantee of employment.
- 8.** Cotrans Global maintains the right to reject any application without providing reasons.

The applicant understands that submission of this application does not guarantee employment and that all hiring decisions are made at the sole discretion of Cotrans Global and its partner organizations.

APPLICANT DECLARATION

I hereby declare that **all information provided in this application is true and accurate**. I understand that any misrepresentation or omission of facts may result in rejection of my application or termination of employment if discovered after hiring.

I authorize **Cotrans Global** and its representatives to conduct background checks, verify my credentials, contact references, and collect any necessary information for employment screening purposes.

PRIVACY & DATA PROTECTION NOTICE

Cotrans Global is committed to protecting your personal data and respecting your privacy rights. This notice explains how we handle your information.

1. DATA COLLECTION & USE

We collect personal information including your name, contact details, employment history, educational qualifications, identification documents, and medical assessment results. This data is used solely for employment screening, placement services, visa processing, and compliance with legal requirements.

2. DATA STORAGE & SECURITY

Your application data is stored securely in encrypted databases with restricted access. We implement industry-standard security measures to prevent unauthorized access, disclosure, or destruction of your personal information.

3. DATA SHARING

Your information may be shared with: (a) Potential employers for recruitment purposes, (b) Government agencies for visa and work permit processing, (c) Medical facilities for health assessments, (d) Background check providers for verification. We only share data necessary for legitimate employment purposes.

4. YOUR RIGHTS

You have the right to: Access your personal data, Request corrections to inaccurate information, Withdraw consent for data processing (subject to contractual obligations), Request deletion of your data after the retention period, Lodge complaints with relevant data protection authorities.

5. DATA RETENTION

Application records are retained for a minimum of 2 years for compliance purposes. Successful applicants' data is maintained throughout employment and 7 years post-employment as required by law.

6. CONSENT

By submitting this application, you acknowledge that you have read and understood this Privacy Notice and consent to the processing of your personal data as described herein.

CONTACT FOR PRIVACY CONCERNS

For questions about data protection or to exercise your rights, please contact our Data Protection Officer at:
privacy@cotransglobal.com

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