

Personal Information:

Steven Aguilar Hernández

ID: 1-1507 0904

Address: Moravia, San José.

Phone: 7017 3320.

Email: ste_1507@hotmail.com.

Administration Technician [Colegio Universitario Boston].

Synthesis:

With training in computer technologies, system development in .Net environments, technical support, preventive maintenance of computer equipment, office suites and computer operator, with experience in query management, inventories and customer service.

Objectives:

My medium-term objective is to complete my academic objectives and continue acquiring new experiences that allow me to solve the needs of people and companies through computer tools

Social:

Github: [Stevaguilar](#)

LinkedIn: [Steven Aguilar](#)

Current position:

Administrative Assistant, Archivo del Registro Civil [TSE]

Academic Training:

[Tribunal Supremo de elecciones]: 3 years, 6 months (2010-2014 – 2015-2018).
Administrative Assistant with +3 years of experience in different office roles.

[Gap]: 1 year, 3 months (2014-2015).

Role of the warehouse manager, personnel management, creation and control of inventories, customer service, reception and merchandise arrangement.

Academic training:

Baccalaureate in information systems engineering (124 approved credits)
Universidad Americana

Administrative Technician
Colegio Universitario Boston

Courses:

CCNA Routing and Switching: Introduction to Networks [Cisco Networking Academy]
Installing and Configuring Windows Server 2012 [Microsoft Imagine Academy]
Introduction to Windows Server 2008 Active Directory Roles [Microsoft Imagine Academy]
Windows Server R2 Virtualization [Microsoft Imagine Academy]
Microsoft Computer operator Microsoft versión 2010 [Colegio Universitario Boston].
Microsoft Office Specialist Operator version 2010 [Colegio Universitario Boston].
Scrum Fundamentals Certified [Scrum Institute].
English [B1].

Labor references:

Erick Schmidt
[Head of Electoral Programs][Tribunal Supremo de Elecciones]
Contact: 25216363 - Ext (7306)

Luis Sáenz
[Internal Control Coordinator][Tribunal Supremo de Elecciones]
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Annia Barrantes
[Supervisor][Agencia Nacional de Zapatos]
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