



**STEVE EARLE**

INFORMATION TECHNOLOGY GENERALIST

## CONTACT

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## Profile

I am an IT Generalist with a background in software development, full-stack web development, technical support, and customer service. A portfolio of my work can be found at <https://steve-earle.github.io>

## Expertise

### Software Development

Developing mobile and desktop applications with **C**, **C++**, **C#**, **Java**, and **Python** using object-oriented methodology

### Web Development

Front and back-end web development with **HTML5**, **CSS3**, **JavaScript**, **PHP**, **Bootstrap**, and **Laravel**

### Database Administration

Querying, editing, and storing information in databases with **SQL** using **SQLite**

### Version Control/Collaboration

Collaborating and controlling project code with **GitHub**

### Project Management

Organizing software development with **Scrum/Agile** methodologies

### Customer Service

Solving customer tickets using support software such as **Zendesk**

### Transcription

Transcribing audio at 75 wpm

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## **Work Experience**

### **Appen Limited**

#### **IT Contractor**

May 2019 – Present

Halifax, Nova Scotia (working remotely)

Responsibilities:

- Management of multiple contracts providing data for machine learning algorithms, search engine evaluation, and mapping application accuracy analysis for telecommunications companies
- Recording and transcription services
- Invoice documentation

### **GDI Integrated Facility Services**

#### **Maintenance Contractor**

June 2014 – January 2017

Halifax, Nova Scotia

Responsibilities:

- Management of multiple contracts for building maintenance and cleaning services
- On-site custodial services for offices and warehouse settings
- Maintaining positive client relations

### **Home Depot**

#### **Lot Attendant**

May 2013 – April 2014

Dartmouth, Nova Scotia

Responsibilities:

- Assisting customers with product information, locating items, and the loading of heavy items
- General cleaning duties, maintaining a high standard of store cleanliness
- Garbage disposal and recycling
- Store display set-up (assembling furniture, tools, etc.)

### **Wal-Mart**

#### **Garden Center Associate**

July 2011 – April 2013

Dartmouth, Nova Scotia

Responsibilities:

- Assisting customers with product information, locating items, and the loading of heavy items
- Watering and maintaining health of plants in the Garden Center
- Unloading and organization of new product, product facing
- Cashier duties

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## **Education**

Nova Scotia Community College

### **IT Programming Diploma**

September 2017 – May 2019

Classes completed:

- Logic and Programming (Python)
- Programming II (C)
- Introduction to Object-Oriented Programming (Java)
- Data Fundamentals (SQL)
- Transactional Database Programming (SQL)
- Operating Systems: Linux
- Introduction to Windows Administration
- Introduction to Networking and Security
- Introduction to Systems Analysis and Design
- User Interface Design and Development
- Website Development (HTML and CSS)
- Advanced Object-Oriented Programming (C#)
- Mobile Application Development for Android (Java and XML)
- Programming C++
- Project Management
- Web Application Programming (PHP)
- Special Topics (Zendesk, GitHub)

## **Skills**

- Motivated problem-solver
- Productive independently or as a member of a team
- Personable communicator
- Easy going and hard working