



## ADAMS DOCUMENT SUBMISSION

Instructions for completing NRC Form 665 - "Cheat Sheet" (ML15313A310)

Document Owner	Originated By	Phone No. (Enter 10 digits)	Mail Stop	LAN ID	Date
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If documents are to be put into a package and have the same release properties, list the Document Titles or Accession Numbers below in the order they should appear. Documents with different release properties and sensitivity levels should be listed on additional forms in the order they should appear. Examples (ML16035A181)

Note: Document Owner is solely responsible for setting the Availability, Document Sensitivity and Document Security Access Level.

Document No.	Total Number of Documents in this package
Document Title(s) or Accession No.	

Package Title (if necessary):
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Is this a brief title that can be changed by DPC according to template instruction?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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SUNSI Review has been completed (for Publicly Available Documents)	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Initials
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Document **AVAILABILITY** (select one)

<input type="checkbox"/> <b>Publicly Available</b> (Indicate Release Date) <table border="1"><tr><td><input type="checkbox"/></td><td>Immediate Release</td></tr><tr><td><input type="checkbox"/></td><td>Normal Release</td></tr><tr><td><input type="checkbox"/></td><td>Delay Release Until</td></tr><tr><td></td><td>Date</td></tr></table> <table border="1"><tr><td><input type="checkbox"/></td><td>Non-Sensitive</td></tr><tr><td><input type="checkbox"/></td><td>Non-Sensitive Copyright</td></tr></table> Note: Package to be marked for release if two or more documents within the package are publicly available	<input type="checkbox"/>	Immediate Release	<input type="checkbox"/>	Normal Release	<input type="checkbox"/>	Delay Release Until		Date	<input type="checkbox"/>	Non-Sensitive	<input type="checkbox"/>	Non-Sensitive Copyright	<input type="checkbox"/> <b>Non-Publicly Available</b> MD 3.4 Non-Public Item Code (A.3-A.7, B1) Document <b>SENSITIVITY</b> (select one) <table border="1"><tr><td><input type="checkbox"/></td><td>A.7</td><td>Sensitive Internal Info - Periodic Review Required (all other sensitive internal info)</td><td><input type="checkbox"/></td><td>A.4</td><td>Sensitive - Proprietary</td></tr><tr><td><input type="checkbox"/></td><td>A.7</td><td>Sensitive Internal Info - No Periodic Review (attorney work product &amp; client privilege, and pre-decisional enforcement)</td><td><input type="checkbox"/></td><td>A.3</td><td>Sensitive-Security Related - Periodic Review Required</td></tr><tr><td><input type="checkbox"/></td><td>A.6</td><td>Sensitive - Fed, State, Foreign Gov't, International Agency Controlled Info</td><td><input type="checkbox"/></td><td>B.1</td><td>Non-Sensitive</td></tr><tr><td><input type="checkbox"/></td><td>A.5</td><td>Sensitive - PA/PII (includes Personally Identifiable Information (PII))</td><td><input type="checkbox"/></td><td>B.1</td><td>Non-Sensitive - Copyright</td></tr></table>	<input type="checkbox"/>	A.7	Sensitive Internal Info - Periodic Review Required (all other sensitive internal info)	<input type="checkbox"/>	A.4	Sensitive - Proprietary	<input type="checkbox"/>	A.7	Sensitive Internal Info - No Periodic Review (attorney work product & client privilege, and pre-decisional enforcement)	<input type="checkbox"/>	A.3	Sensitive-Security Related - Periodic Review Required	<input type="checkbox"/>	A.6	Sensitive - Fed, State, Foreign Gov't, International Agency Controlled Info	<input type="checkbox"/>	B.1	Non-Sensitive	<input type="checkbox"/>	A.5	Sensitive - PA/PII (includes Personally Identifiable Information (PII))	<input type="checkbox"/>	B.1	Non-Sensitive - Copyright
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Document **SECURITY ACCESS LEVEL**

<input checked="" type="checkbox"/> Document Processing Center = Owner	<input type="checkbox"/> NRC Users = Viewer
<input type="checkbox"/> Limited Document Security (Defined by Group or User e.g., Joe Smith = Owner)	

Package Accession No.	ADAMS Template No.	RIDS Code (if applicable)	Other Identifiers
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Special Instructions				
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Submitted By	Phone No. (Enter 10 digits)	Mail Stop	LAN ID	Date Submitted to DPC
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