

Name:
J#:
Date:

Office Form (A)

Standard:	<b>Instructions:</b> Complete this form to be given the opportunity to attempt a new exercise for the designated standard during Wednesday office hours. (This form is not required to reattempt this standard on a Mastery Quiz.)	Mark:
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Mark all that apply.

- ☐ I have previously attempted this standard on a Mastery Quiz and received a mark of A or better (\*,✓).
- ☐ I scored at least 70% on the individual readiness assurance test (iRAT) for the most recent module, or I have reviewed all the readiness assurance resources for the module since the iRAT (and can answer relevant questions related to those materials).
- ☐ I have been present in class and on time for the last three class days, or my tardiness/absences have been for excusable reasons.
- ☐ My team has satisfactorily participated in all class assignments for the past three class days, such as:
  - any team readiness assurance tests
  - activities completed on the whiteboard (not individual notes) and uploaded to Google Drive
- ☐ I have completed at least three homework exercises relevant to the standard designated above, written on or attached to this form. (These standards may be from any source, such as the textbook, internet, or old quizzes, as long as they match the designated standard.)

If you meet all these requirements, bring this form to the instructor's Wednesday office hours. This counts as one of your ten submissions for the next Mastery Quiz.

If the attached exercises have been worked correctly, you will be given a new exercise to complete, which will be marked immediately. If you receive a ✓, you may not reattempt this standard on the next Mastery Quiz (you must wait another week).

If the attached exercises have not been worked correctly, or the new exercise was not marked with a ✓, you may reattempt this standard on the next Mastery Quiz.