

## CSC106

### Group Norms and Team Contract

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The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

1. Try to agree with each other when deciding on something .

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

1. Try to meet twice a week, during the week. I have work on weekends can't meet unless later.
2. If you miss a meeting, just do work that the other partner wants via message.
3. Just put in effort

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

1. We will consult with each other based on workload
2. If they are not completing work, the effort percentage will be affected.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

1. Make sure to communicate frequently
2. We will collaborate and code to determine strengths and weakness.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

1. We will contact each other to determine meeting time and location via text message.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

1. We will switch at times, so we are both contributing to the document, and so that we have a fair chance to code and do notes.

Promptness (What do you expect and how will you handle lateness?)

1. Just gonna expect the partner to do work, if not effort grade will be determined.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc )

1. We will communicate effectively, and make sure we listen to each other's concerns.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

1. We will make sure that we will do work evenly and have expectation since we are in college and doing this for an degree.

You may add additional norms here.