

CONTACT ME AT

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SKILLS SUMMARY

- • • Project Management
- • • Portfolio Management
- •••• Client Interaction
- •••• Customer Service
- •••• B2B Negotiation
- ••• Organization

PERSONAL ACHIEVEMENTS

- Gaming projected creating custom servers and discords for clients
- Shoe resell project that generated an average 260% profit per sale.
- Designed marketing campaign for a music project that generated 25,000 streams in the first month.

STEVEN WILLLIAMS

PROJECT MANAGER

PERSONAL BACKGROUND

I am a project/marketing manager with vast knowledge of insurance sales, portfolio management, customer service, asset preservation, marketing, ad campaign design, appraiser management, and B2B client interactions. I seek a position in which I can utilize an outstanding work environment and maximize my talents to produce an efficient product.

WORK EXPERIENCE

Claims Representative

Federated Insurance | January 2022 - present

- Conduct day-to-day portfolio management, planning, and implementation across multiple accounts
- Create and maintain functional relationships with clients

Marketing Manager/Property Preservation Rep

Nations Holding Company | May 2020 - Jan 2022

- Managed complex portfolios with properties from start to finish
- Collaborated with vendors to plan repairs and maintain properties across the US
- Created ads designed to attract vendors to our network

EDUCATIONAL HISTORY

Park University

BA Business Administration Marketing | Aug 2018 - Dec 2019

- Studied business systems and concepts
- Associates Degree in Business Arts
- Member of National Society of Leadership & Success

Certifications

| 2021 - Present

- Google Ads Display Certification
- Google Analytics
- In process of learn high-level programming language Python, Javascript, and Web3