

# Cade Duncan

cadeduncan72@gmail.com ♦ (559) 213-4665 ♦ Clovis, CA

---

## WORK EXPERIENCE

---

### Clovis Community College

Jan. 2022 – Present

*Tutor (Embedded and Team Lead)*

*Fresno, CA*

- As a Tutor, I foster critical thinking skills and independence in students by facilitating conversations to gauge their understanding of the problems they are working with.
  - Hundreds of student visits per day for various subjects: Math, Physics, Computer Science, Biology, Chemistry, Information Systems, and more.
- In our embedded system I aid the instructor in boosting students' confidence and skill in Computer Science topics.
  - Assess students' programming skills in weekly assignments and provide extensive feedback for improvement through the leading of examples and practice problems.
- Organize team responsibilities, goals, and communication to improve the Tutorial Center

### Sakura Chaya

Feb. 2021 – April 2021

*Dishwasher/Busser*

*Clovis, CA*

- Provided customers with a satisfying dining experience by keeping all tables, booths, and dishes clean.
- Assisted the Bartender with cleaning glasses and the bar counter.
- Provided quick and efficient service to customers who requested items and cleanups.

### Elaine's Pet Resort

May 2019 - Aug. 2019

*Kennel Assistant*

*Fresno, CA*

- Ensured the safety of all animals while maintaining their health and happiness through playtimes, feeding, and comfortable lodging.
- Interacted with customers by explaining resort services, accepting pets into the care of the company, and returning pets to their owners.

## EDUCATION

---

### Clovis Community College

May 2023

*AS, Computer Science, Math, Physics*

*Fresno, CA*

- Dean's List; 3.8/4.0 GPA
- Assisted campus-wide activities and ceremonies: Graduation, Pi Day, Tutor Expo, Spring Extravaganza

### NASA L'SPACE Mission Concept Academy

Sep. 2022

*Certificate of Completion, Astronomer*

*Online*

- Collaborated with team to design a Martian cave exploration mission.
- Contributed to research and writing of 150+ page Preliminary Design Review (PDR).
- Coordinated and communicated with team members to assign tasks and ensure completion on schedule.

## CERTIFICATIONS, SKILLS & INTERESTS

---

- **Certifications:** Food Handler Card; NASA L'SPACE Mission Concept Academy
- **Skills:** Strategic planning; typing; problem-solving; customer service; critical thinking
- **Interests:** Gaming; anime; coding (automation & AI); landscape photography; YouTube