

# STIVEN GJEKAJ

📍 Shkoder, Albania ✉ stivenagostingjekaj@gmail.com ☎ 0675703891 📱 in/stiven-gjekaj-4026b436b

## SUMMARY

Dynamic Technical Advisor with experience delivering expert guidance and strategic solutions that enhance operational efficiency. A strong background in technical environments and personalized educational support fosters innovation and process improvement. Proven ability to collaborate with diverse teams and mentor individuals, driving engagement and understanding. Committed to continuous learning and leveraging analytical skills to tackle complex challenges, aiming to make a significant impact within the industry.

## EXPERIENCE

### Technical Advisor

#### Manfi SHPK

June 2025 - Present

- Provide expert guidance on technical matters to enhance operational efficiency.
- Analyze complex issues, offering strategic solutions for process improvement.
- Foster innovation through the implementation of best practices across projects.
- Collaborate with cross-functional teams to align on technical requirements.
- Conduct training sessions to elevate team technical capabilities.

### Personal Tutor

#### Self-employed

October 2023 - March 2025

- Provided tailored educational support in various subjects, assessing individual learning needs.
- Developed personalized lesson plans to facilitate academic improvement and drive student success.
- Monitored student progress, adjusting strategies to enhance understanding and retention.
- Fostered a positive learning environment, promoting engagement and confidence in students.
- Collaborated with students, parents, and educators to ensure a comprehensive approach to learning.

## EDUCATION

### Ate Pjeter Meshkalla High School • 4.0

- Led various student initiatives, organized events, and represented my peers in school affairs.
- I maintained a high academic standing with a grade of 9.42 (4.0 GPA), while also tutoring fellow students and competing in national Olympiads across literature, math, and physics.
- These years were defined by growth, curiosity, and a drive to challenge myself whether through public speaking, creative writing, or coding projects.

## CERTIFICATIONS

### Intel AI Fundamentals Course - Certified

2024

- Completed an intensive course on artificial intelligence and machine learning principles through Intel's AI for Youth program. Gained hands-on experience in training AI models and understanding ethical implications of AI in society.

## INVOLVEMENT

### Student-President

#### Student-President

- Elected to lead the student body throughout high school, organizing events, advocating for student needs, and acting as the main liaison between students and administration.
- Spearheaded initiatives that boosted school spirit, collaboration, and inclusivity.

### Volunteer & Co-Planner

#### Christmas Charity Stand

- Co-Planned and ran a holiday fundraiser by selling homemade sweets and cookies.
- The funds raised were donated to support children without parental care.
- Managed team logistics, marketing, and finances - all while spreading Christmas spirit and empathy.

### Group Leader

#### YEA Business Pitch Competition

- Developed and pitched a startup idea in front of a panel of judges during the Young Entrepreneurs of Albania competition.
- Earned third place out of dozens of participants by demonstrating innovation, market understanding, and presentation skills.

### Volunteer Leader

Mount Tarabosh Cleanup

- Coordinated a two-day environmental cleanup of Mount Tarabosh with school students.
- Helped organize transportation, supplies, and safety, while actively participating in waste removal and raising awareness about local environmental preservation.

Participant

National Olympiad • September 2023 – May 2025

- Represented my school in national-level Olympiads across three core subjects. Trained independently and with mentors to solve high-level problems, analyze texts critically, and compete with top students from across the country.

---

AWARDS & HONORS

Humanitarian Category Winner

“Udha e Shkronjave” International Olympiad • 2017

- Earned first place in the humanitarian studies category of this international competition. Recognized for excellence in writing, critical thinking, and cultural understanding.

---

SKILLS

Public Speaking, Leadership & Team Orienting, Event Planning

Microsoft Office, Programming, Creative Writing

AI Training & Development

---