

# DAVID TENDAI GONDO

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## PROFESSIONAL EXPERIENCE

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### Product Manager/Project Manager

Sept 2021 - November 2021

Craftsman Connect – Pamplémousses, Mauritius

- Managed project timelines by applying agile framework and scrum principles, organizing meetings, and tracking productivity metrics
- Created a successful product by combining critical interviewing and data collection skills, resulting in winning the Most Promising Business Idea Award
- Directed brainstorming sessions, synthesized ideas into a powerful slide deck and detailed documentation notes
- Conducted market research, analyzed customer feedback to identify product gaps, and enhance user experience

### Operations Intern, Housing Administrator

Sept 2022 - Present

African Leadership College - Pamplémousses, Mauritius

- Designed posters for marketing various operations campaigns on campus
- Organized and led workshops and awareness campaigns on operations-related topics
- Revamped systems for efficient residential operations management
- Managed residential operations by liaising between students and service providers
- Drafted and revised residential policies for improved compliance and satisfaction levels

### Peer Counselor

September 2021 - April 2022

African Leadership College - Pamplémousses, Mauritius

- Led the data team in conducting surveys to collect data on student wellness needs and feedback on the effectiveness of wellness workshops and events
- Analyzed data and provided recommendations that resulted in a 10% increase in male participation in wellness workshops
- Designed and facilitated more than five wellness workshops, including cross-team collaboration with multiple student leader departments
- Provided support to students with various wellness needs, serving as a referral source to educate students on available support from the school

### LEAP Academic Peer Mentor

July 2022 - August 2022

African Leadership College - Remote

- Led the data and content team, researching and curating relevant content to equip students with essential skills for effective learning
- Coordinated a successful strategy restructuring process for the department, resulting in improved impact and increased student engagement
- Implemented a progress tracking strategy for students, effectively monitoring and supporting them to improve their skills and achieve their learning goal

## EDUCATION

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African Leadership College

2021- Present

### Bachelor of Science(Hons) in Computing

Udacity

August 2022 – Dec 2022

### Data Analyst Nanodegree

Corporate Finance Institute

August 2022 – Dec 2022

### Financial Modelling And Valuation Analyst Certification

## SKILLS & OTHER

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**Technical Skills:** Programming(Python,Java ,Javascript and Reactjs), Excel , Frontend Web Development(Reactjs), Basic Accounting , Microsoft Suite, Google Suite , UI/UX Design(Figma), Data analysis in Python , SQL, Excel and Tableau , Workshop Design and Presentation

**Soft Skills :** Effective communication , cross team collaboration, people management, problem solving, attention to detail

**Certifications :** Project management , Product Management, Data Driven Business Growth ,Business and Corporate Strategy , Budgeting and Financial Forecasting , Business Analytics

**Languages :** English - Fluent , Shona- Native