

## Project Management Framework

### Discovery Phase – Documentation Request Checklist

To assist in our discover phase review, please provide copies of documentation noted in this list if available.

<b>Client:</b>	
<b>Date:</b>	

Document	Available	Supplied
• Asset Management Policies	<input type="checkbox"/>	<input type="checkbox"/>
• Asset Management System Requirements	<input type="checkbox"/>	<input type="checkbox"/>
• Authority Limits/Delegated Authorities Policy or Procedure	<input type="checkbox"/>	<input type="checkbox"/>
• Capital Expenditure Policies	<input type="checkbox"/>	<input type="checkbox"/>
• ESG Policies or Requirements	<input type="checkbox"/>	<input type="checkbox"/>
• Emergency/Critical Incident Response Policies	<input type="checkbox"/>	<input type="checkbox"/>
• Governance Policies	<input type="checkbox"/>	<input type="checkbox"/>
• Health and Safety Policies and Procedures	<input type="checkbox"/>	<input type="checkbox"/>
• Investment Policies	<input type="checkbox"/>	<input type="checkbox"/>
• Organisation Charts	<input type="checkbox"/>	<input type="checkbox"/>
• Procurement Policy	<input type="checkbox"/>	<input type="checkbox"/>
• Project Management Policies	<input type="checkbox"/>	<input type="checkbox"/>
• Project Management Procedures	<input type="checkbox"/>	<input type="checkbox"/>
• Project Management Templates	<input type="checkbox"/>	<input type="checkbox"/>
• Quality Management Policies	<input type="checkbox"/>	<input type="checkbox"/>
• Quality or Management Audit Reports relating to Project Management	<input type="checkbox"/>	<input type="checkbox"/>
• Reporting Templates	<input type="checkbox"/>	<input type="checkbox"/>
• Risk Appetite Statement	<input type="checkbox"/>	<input type="checkbox"/>
• Risk Policies	<input type="checkbox"/>	<input type="checkbox"/>
• Risk Register Templates	<input type="checkbox"/>	<input type="checkbox"/>