



## Direct Debit Instruction

| Type of Scottish Widows Bank account:   |  |
|---|--|
| Instruction to your bank or building society to   | pay by Direct Debit  |
| Please fill in the whole form and send it to:  Scottish Widows Bank, PO Box 12757, 67 Morrison Street, Edinbu                             | Originator's Identification Number   |
| 1 Name(s) of account holder(s)  | 9 0 9 2 4 6  |
|   | FOR SCOTTISH WIDOWS OFFICIAL USE ONLY.  This is not part of the instruction to your bank or building society.  |
| 2. Bank/building society account number   |  |
| <ul> <li>3. Branch sort code</li> <li>4. Name and full postal address of your bank or building society</li> <li>To the Manager</li> </ul> | Instruction to your bank or building society Please pay Scottish Widows Bank, Direct Debits from the account detailed on this instruction subject to the safeguards assured by The Direct Debit Guarantee.  I understand that this instruction may remain with |
| To the Manager  | Scottish Widows Bank and, if so, details will be passed electronically to my bank/building society.  6. Signature(s)   |
| Postcode  For Scottish Widows Book account pumber   |  |
| 5. Scottish Widows Bank account number  (for Bank use only)  Banks and building societies may not accent Direct Debit instruct            | Date (DD MM YYYY)  |

## How to complete your new Direct Debit

Please ensure you complete sections 1 to 6 of your new Direct Debit. Your "nominated account" (sections 1,2, 3 and 4) is the account which you wish to link your Scottish Widows Bank account to.

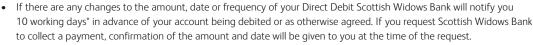
- 1 Provide your name(s) as it appears on a bank statement or cheque book of your nominated account.
- 2 Provide the 8 digit account number of your nominated account.
- 3 Provide the 6 digit sort code of your nominated account.
- 4 Provide the full name and address of the bank or building society where your nominated account is held.
- 5 Provide the account number of your Scottish Widows Bank account (you'll find this account number on a Scottish Widows Bank statement, or within your welcome pack).
- 6 Sign and date the Direct Debit.

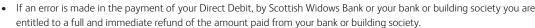
An original bank statement or cancelled cheque relating to your nominated account is required to verify the name of the account. Please enclose either of these documents with your completed Direct Debit. We will return your original bank statement or cancelled cheque.

Send your completed Direct Debit instruction and an original bank statement or cancelled cheque relating to your new Direct Debit, to: Scottish Widows Bank, PO Box 12757, 67 Morrison Street, Edinburgh EH3 8YJ

## The Direct Debit Guarantee

• This Guarantee is offered by all banks and building societies that accept Instructions to pay Direct Debits.





- If you receive a refund you are not entitled to, you must pay it back when Scottish Widows Bank asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.



