$\underline{\textbf{PURCHASE REQUISITION TO:}}$

RFM

Bacolod City, Philippines

Tel No. 132-1234

Balance Due

PHP500.00

P.O Date

2017-06-01

Payment Terms Due On Receipt Due Date

2017-06-01

Status

Confirmed

ITEMS & DESCRIPTION	QTY	RATE	AMOUNT
Papaya Soap	4	PHP 25.00	PHP100.00
		Sub Total	PHP100.00
		Total	PHP98.00
		10%	PHP10.00
		VAT	PHP12.00