



**CTE SALES INC**  
Murcia Road, Bacolod City,  
Negros Occidental, Philippines  
+63(34) 431-1883

## Purchase Requisition

Company Name: RFM Philippines  
Address: Bacolod City, Philippines  
Contact No: +63 (34) 123-4567  
Email Address: rfmphilippines@co  
Other Info: Lorem Ipsum Dolro Sit

Balance Due: PHP 500.00  
PO Date: 2017-06-01  
Payment Terms: Due On Receipt  
Due Date: 2017-06-01  
Status: **Confirmed**

| SKU      | ITEM & DESCRIPTION | QUANTITY | RATE               | TOTAL             |
|----------|--------------------|----------|--------------------|-------------------|
| #123THUQ | Papaya Soap        | 4        | PHP 25.00          | PHP 100.00        |
| #456POAS | Banana Soap        | 4        | PHP 25.00          | PHP 100.00        |
| #567ATAY | Melon Soap         | 4        | PHP 25.00          | PHP 100.00        |
| #789YUBA | Guava Soap         | 4        | PHP 25.00          | PHP 100.00        |
|          |                    |          | SUBTOTAL           | PHP 400.00        |
|          |                    |          | TAX 10%            | PHP 40.00         |
|          |                    |          | <b>GRAND TOTAL</b> | <b>PHP 440.00</b> |