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**CTE SALES INC**  
Murcia Road, Bacolod City,  
Negros Occidental, Philippines  
+63(34) 431-1883

**Purchase Requisition**

Company Name:	RFM Philippines	Balance Due:	PHP 500.00
Address:	Bacolod City, Philippines	PO Date:	2017-06-01
Contact No:	+63 (34) 123-4567	Payment Terms:	Due On Receipt
Email Address:	rfmphilippines@co	Due Date:	2017-06-01
Other Info:	Lorem Ipsum Dolro Sit	Status:	<b>Confirmed</b>

SKU	ITEM & DESCRIPTION	QUANTITY	RATE	TOTAL
#123THUQ	Papaya Soap	4	PHP 25.00	PHP 100.00
#456POAS	Banana Soap	4	PHP 25.00	PHP 100.00
#567ATAY	Melon Soap	4	PHP 25.00	PHP 100.00
#789YUBA	Guava Soap	4	PHP 25.00	PHP 100.00
			SUBTOTAL	PHP 400.00
			TAX 10%	PHP 40.00
			GRAND TOTAL	PHP 440.00