

**PURCHASE REQUISITION TO :**

**RFM**  
Bacolod City,Philippines  
Tel No. 132-1234

Balance Due    PHP500.00  
P.O Date        2017-06-01  
Payment Terms Due On Receipt  
Due Date        2017-06-01  
Status            **Confirmed**

ITEMS & DESCRIPTION	QTY	RATE	AMOUNT
Papaya Soap	4	PHP 25.00	PHP100.00
		Sub Total	PHP100.00
		Total	PHP98.00
		10%	PHP10.00
		VAT	PHP12.00