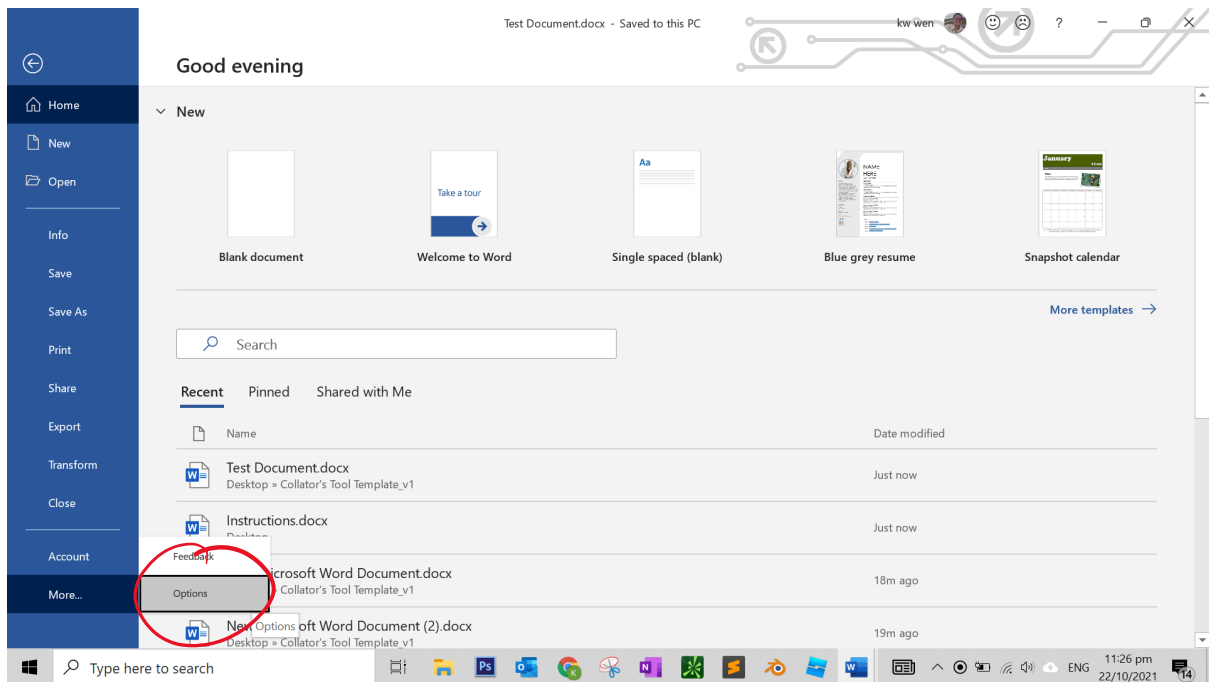
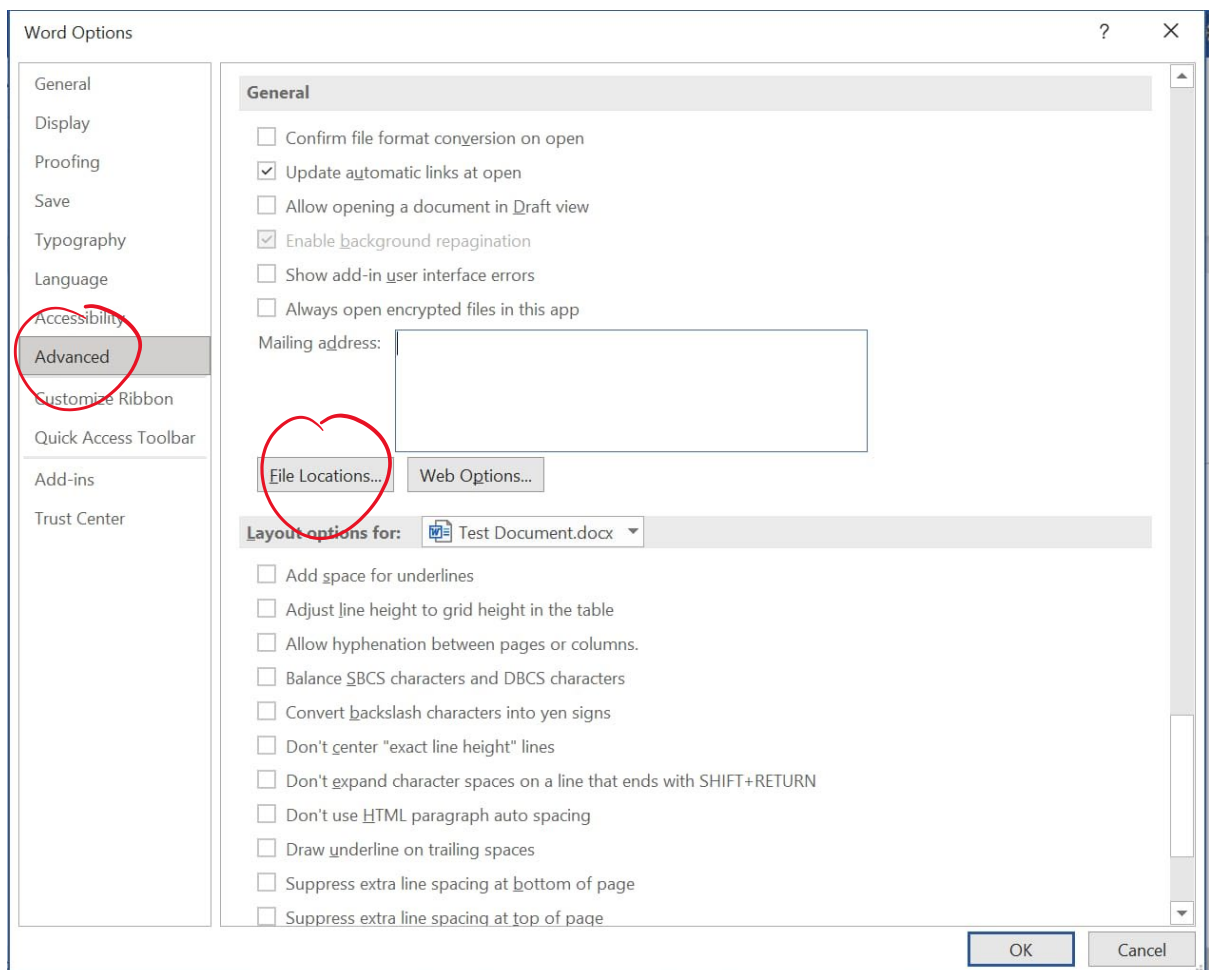


1) Go to "File > Options"

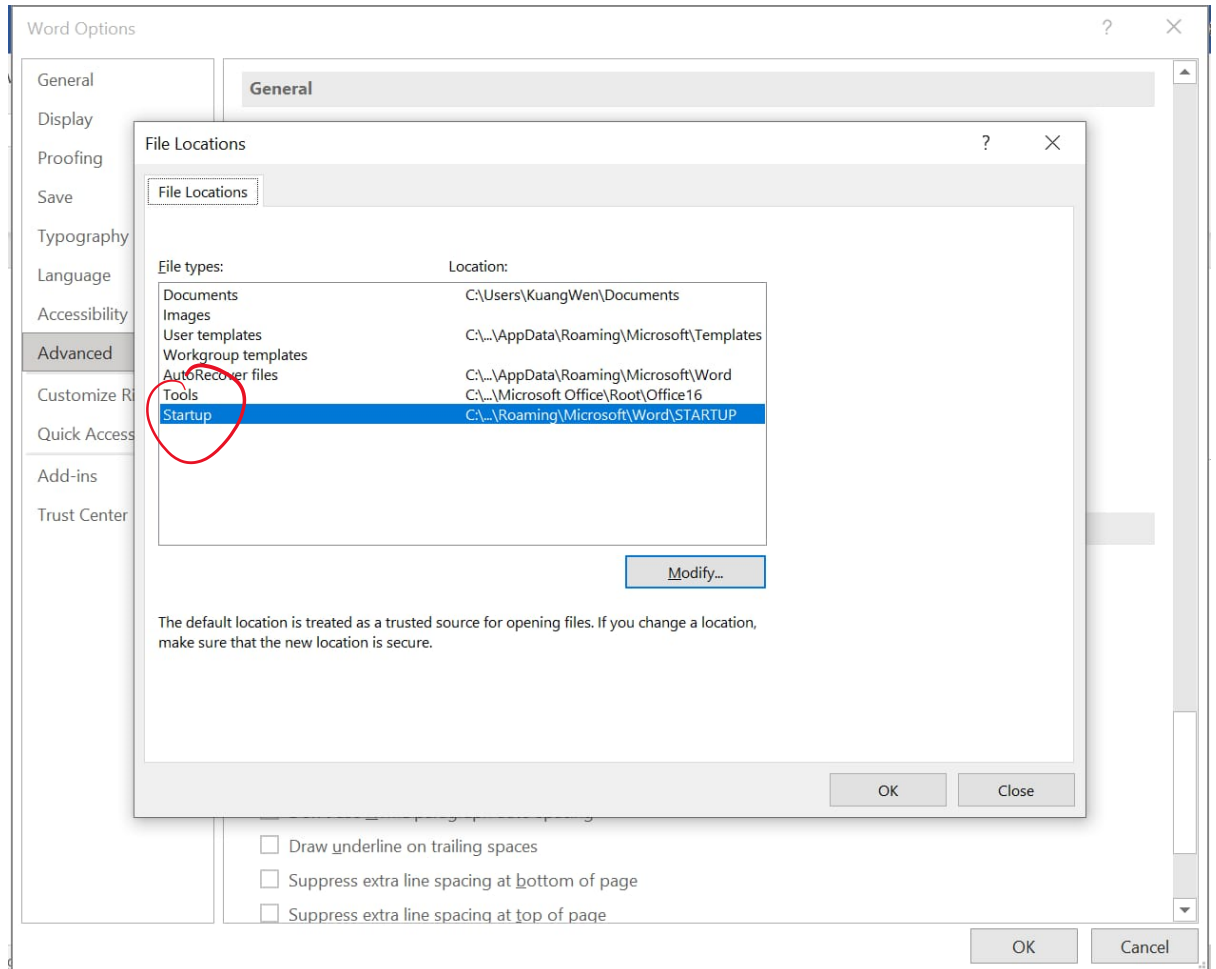


2) Go to "Advanced"

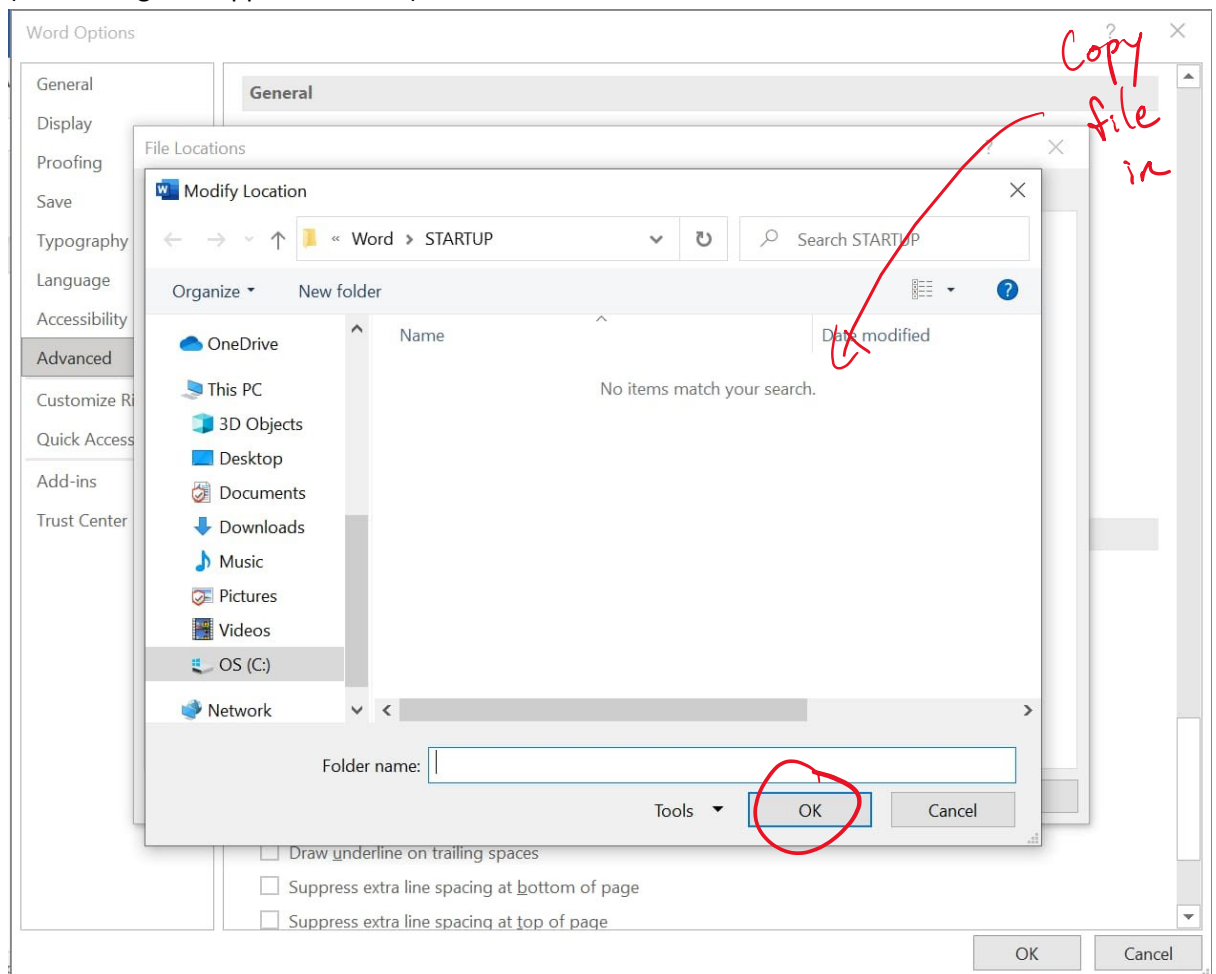
3) Scroll down to "General" and click on "File Locations"



4) Double click on "Startup"

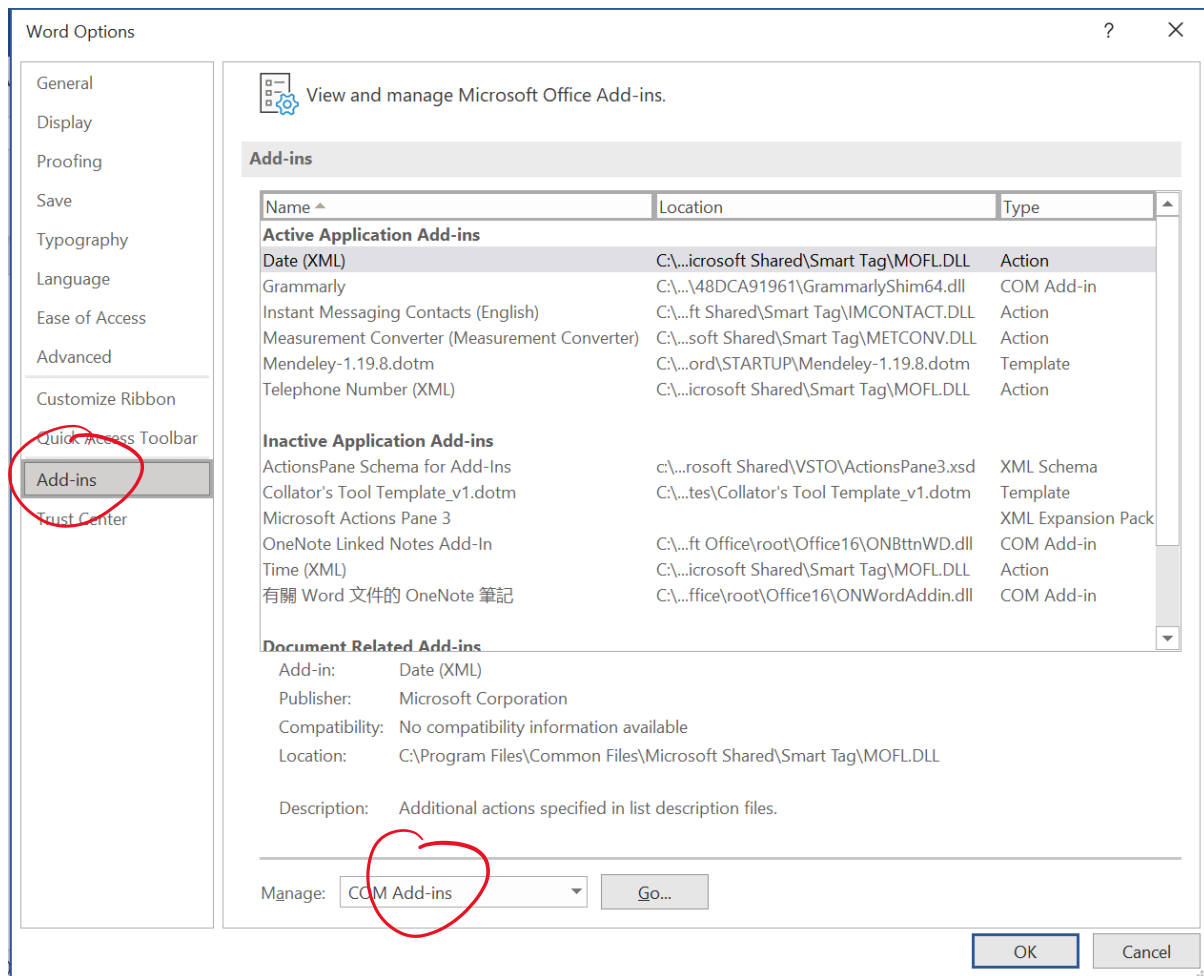


- 5) Open up your folder with "Chemistry Building Blocks_StartUp_v1.dotm"
- 6) Copy "Chemistry Building Blocks_StartUp_v1.dotm" to the "Start Up" Window
(the file might disappear. It's fine.)

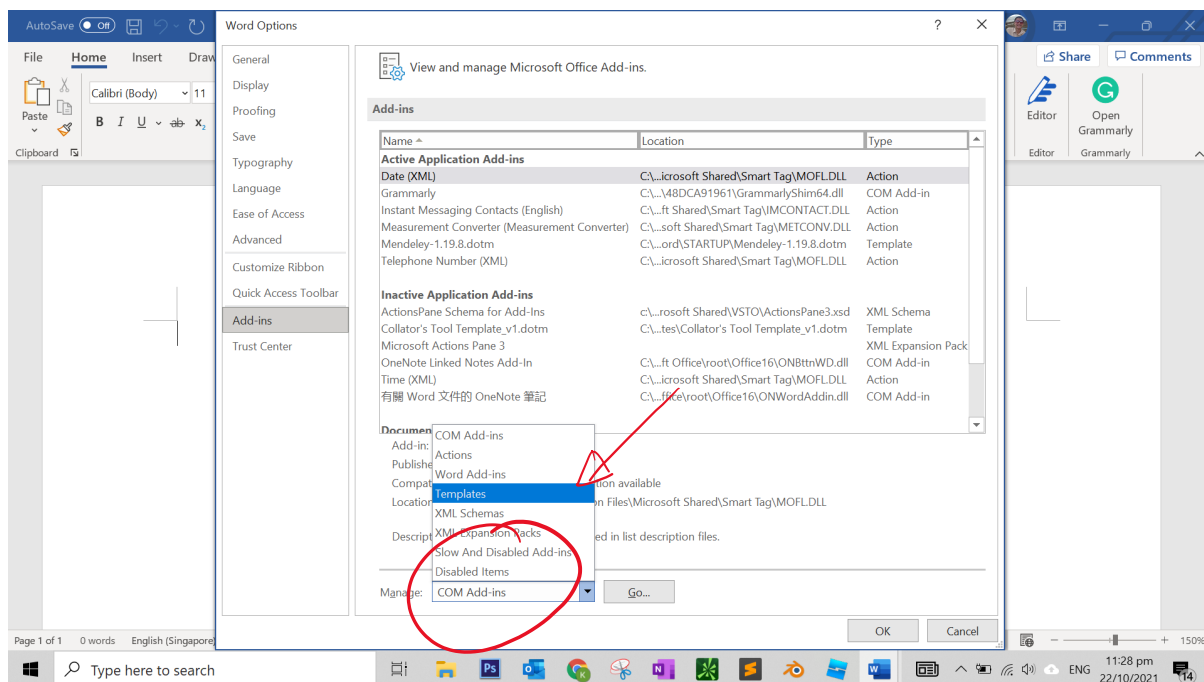


- 7) Click on "Okay" to exit

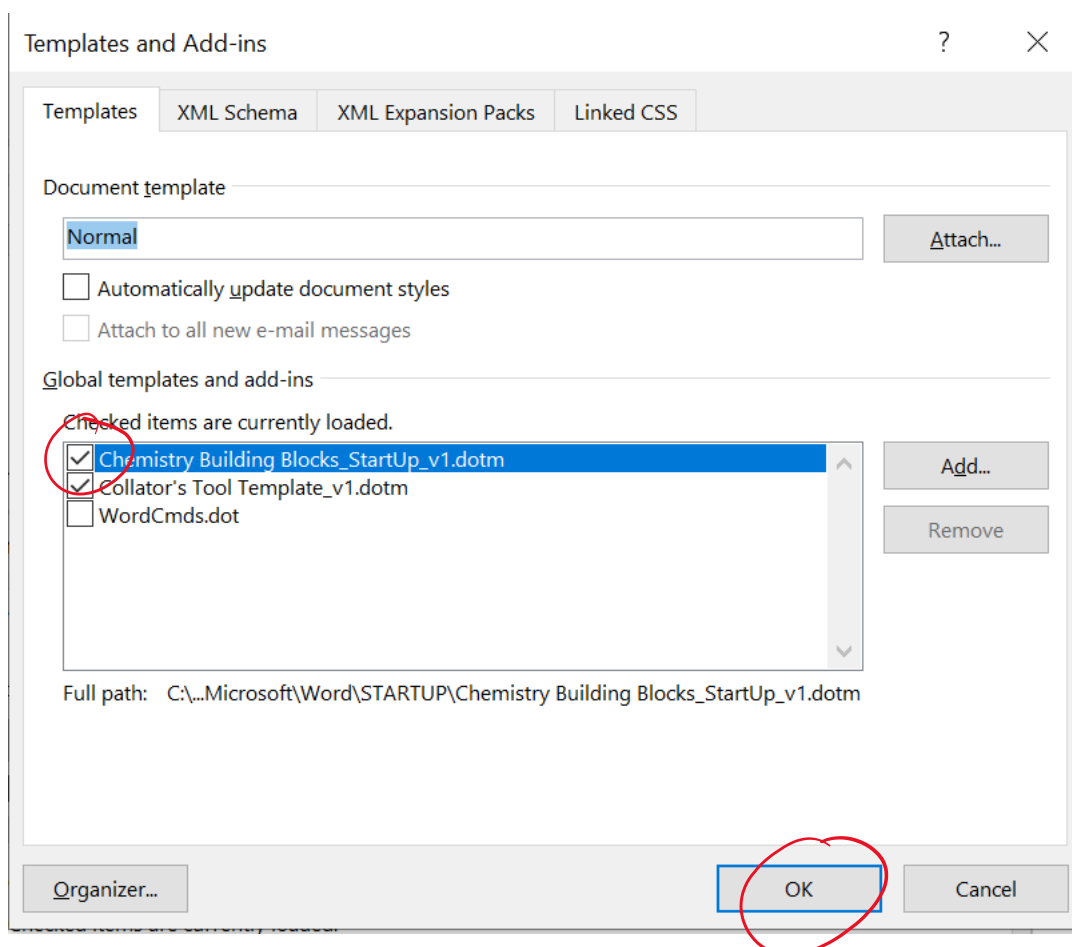
8) Go back to options and click on “Add-ins”



9) Under “Manage”, select “Templates”



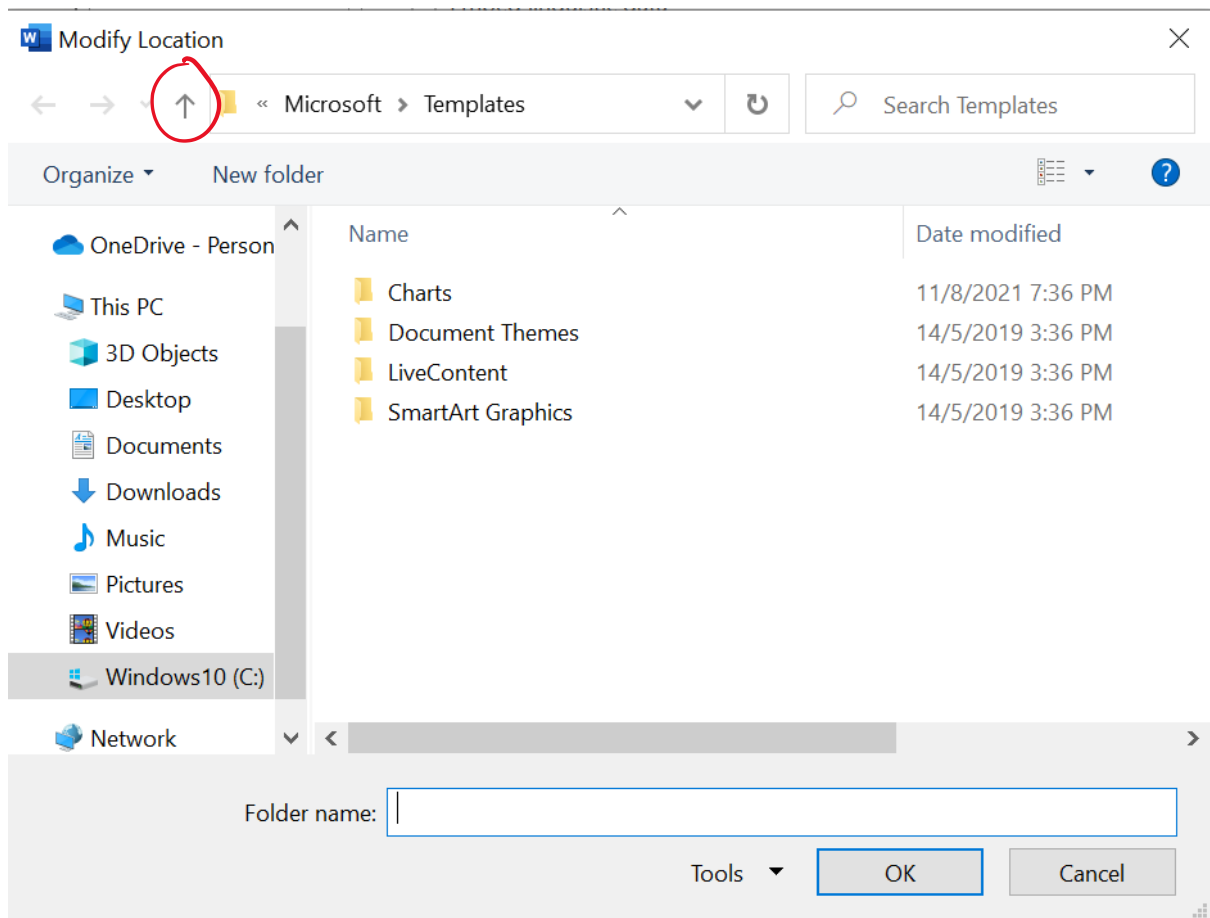
10) Click "OK" and ensure "Chemistry Building Blocks_StartUp_v1.dotm" checkbox is checked.



11) Click "OK"

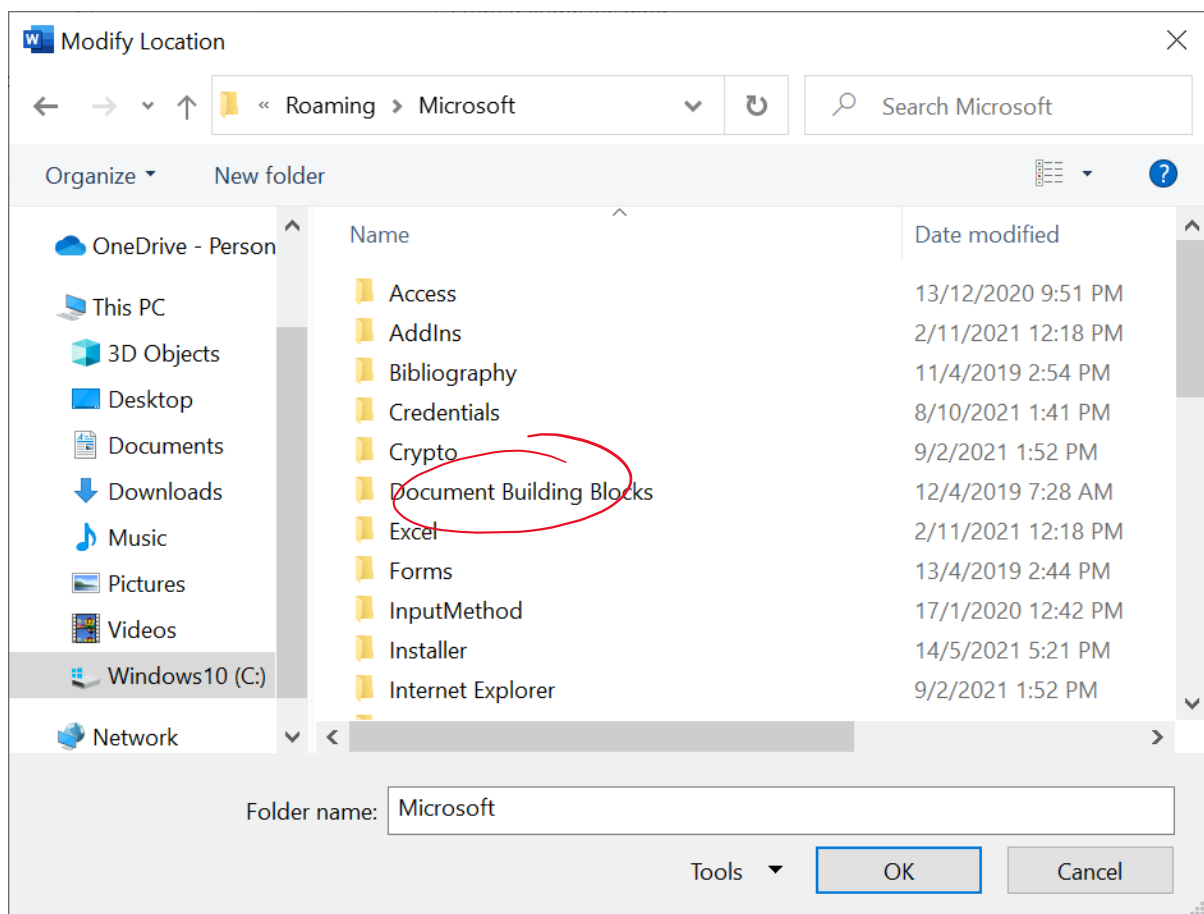
To install the building Blocks

- 1) Follow steps 1 – 3 of the earlier portion
- 2) Double click on “Templates”



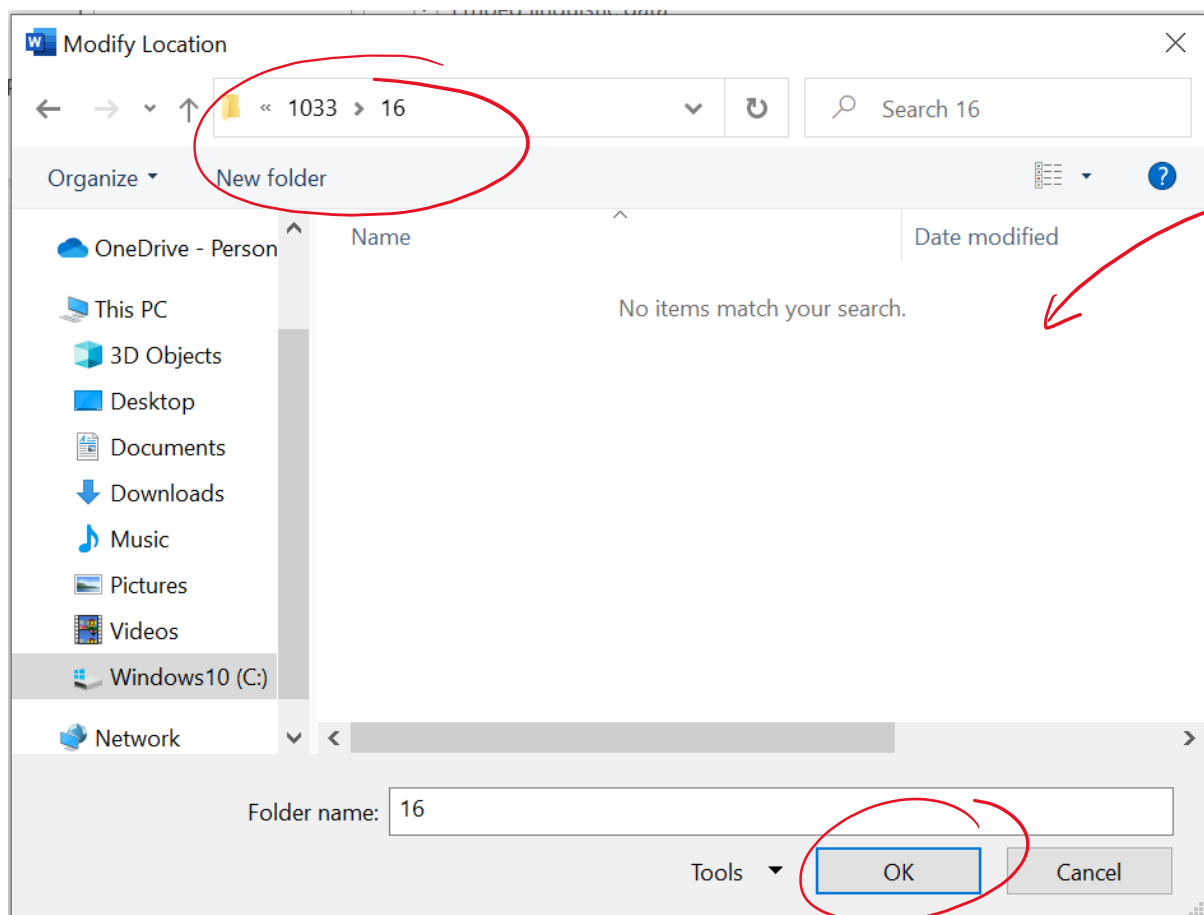
- 3) Click the “Up Arrow”

4) Click on "Document Building Blocks"



5) Click on “1033” > “16”

6) Copy “Chemistry Building Blocks.dotx” into the folder (the file should disappear)



7) Click “OK” and exit