

NYPD Internal Case Management and Tracking

INDEX SHEET

CASE #: (533) OG-2018-2214

ITEM NO.	CREATE DATE/TIME	ITEM (INCLUDE BRIEF DESCRIPTION OF ITEM/SUBJECT MATTER)
<u>1</u>	02/05/2018 06:09	(Internal Affairs Log) INTERNAL AFFAIRS LOG
<u>2</u>	02/05/2018 09:33	(Case Assigned) CASE ASSIGNED
<u>3</u>	02/06/2018 19:51	(Case Acknowledged) CASE ACKNOWLEDGED
<u>4</u>	02/07/2018 10:39	(PD Record Review (ICMT)) REVIEW PETS INVOICE 4000545152
<u>5</u>	02/09/2018 20:27	(Interview of MOS (Non PG 206 13) (ICMT)) INTERVIEW OF SGT [REDACTED]
<u>6</u>	02/15/2018 20:24	(Interview of MOS (Non PG 206-13) (ICMT)) INTERVIEW OF PO LERCH
<u>7</u>	02/15/2018 20:42	(Allegation Finding (ICMT)) ALLEGATION FINDING PO LERCH
<u>8</u>	02/15/2018 20:42	(Investigation Acknowledgment) ALLEGATION FINDING PO LERCH
<u>9</u>	02/15/2018 20:50	(Allegation Finding (ICMT)) ALLEGATION FINDINGS SGT [REDACTED]
<u>10</u>	02/15/2018 20:50	(Investigation Acknowledgment) INTERVIEW OF SUBJECT SGT. [REDACTED]
<u>11</u>	04/04/2018 20:33	(Subject Notification Of Findings (ICMT)) SUBJECT NOTIFICATION PO LERCH
<u>12</u>	04/04/2018 20:45	(Subject Notification Of Findings (ICMT)) SUBJECT NOTIFICATION SGT. [REDACTED]
<u>13</u>	04/06/2018 17:10	(Case Closing (ICMT)) CLOSING REPORT



**Internal Case Management and Tracking
Worksheet - Internal Affairs Log**

**Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK INVOICE**

**Group
533-INTELLIGENCE
BUREAU
Date of This Report
02/01/2018**

Date Reported 02/01/2018	Date Assigned	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Follow-Up No. 1	Worksheet Tracking No. 26943
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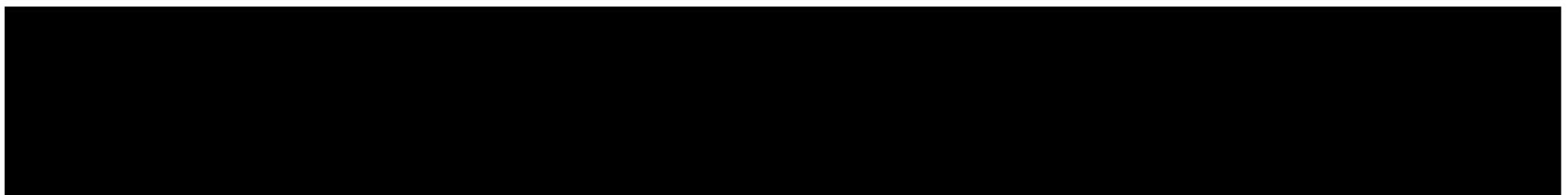
Date/Time Reported 02/01/2018 02 38	SOL Date 07/08/2019	Occurrence From Date/Time 01/08/2018 00 00	Occurrence To Date/Time
Contact Type	Source LAB DISCREPANCY	Source Number 18-0052	Position Number R2244 RECORDED

Person's Last Name, First M.I. [REDACTED]	Role REPORTER	Status UNIFORM MEMBER OF SERVICE	Res. Pct.
Anonymous NO	Anonymous#	Call Back Code	
MOS TAXID [REDACTED]	Command 208-POLICE LABORATORY	Rank LCD	Shield 00000
Appointment Date 04/30/1991	Year Employed 27		
Nickname/Alias/Middle Name			
This Person and Subject Live Together	Identify Subject?	This Person State Subject	
On Duty	In Uniform	Squad	Chart
PERSON TESTS		Primary Assignment	

Person's Last Name, First M.I. LERCH, RUSSELL F	Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	Res. Pct.
MOS TAXID 960798	Command 115 115 PRECINCT	Rank POM	Shield 01416
Appointment Date 01/06/2016	Year Employed 2		
Nickname/Alias/Middle Name			
On Duty	In Uniform	Squad	Chart
PERSON TESTS		Primary Assignment	

Allegations								
1	Full Allegation Invoice Discrepancy Lab Marijuana	Classification Abuse of Dept Regulations	Allegation Index Voucher Discrepancy	Allegation Date 02/01/2018	Finding	Finding Date	Allegation Removed NO	Allegation Disposition
Comments								
2	Full Allegation Report Incomplete/Inaccurate - Property Clerk Invoice	Classification Abuse of Dept Regulation	Allegation Index IMP-Invest. Incomp /Improper	Allegation Date 02/01/2018	Finding -	Finding Date	Allegation Removed NO	Allegation Disposition
Comments								

Person's Last Name, First M.I.			Role SUBJECT	Status	Res. Pct.
MOS TAXID [REDACTED]	Command 318-INTEL-CRIMINAL INTEL SECTION	Rank SGT	Shield [REDACTED]	[REDACTED]	[REDACTED]
Appointment Date 01/20/2004	Years Employed 14			[REDACTED]	
Nickname/Alias/Middle Name					
On Duty	In Uniform	Squad	Chart	Primary Assignment	
PERSON TESTS	[REDACTED]				



Incident Location List								
1 Location Type OCCURRENCE		Juri diction		In or Near NYPD Command 115 115 PRECINCT	PCT 115-115 PRECINCT	Common Location	Out ide of NYC	
Address Location NYC	Location Within	Street	[REDACTED]	City QUEENS	State NY	Zip 11372	Apt #	Pct
Cross Street [REDACTED]			Intersection of		Premise Type	Indicate Premise Name if Known	Exact Location Within Premise Type, if Known	
Occurrence/Effective On or From 01/08/2018 :		Occurrence Through :		Statement of Details Specific to this Location				

Topic/Subject: (Internal Affairs Log) INTERNAL AFFAIRS LOG	
<p>Details (GK)On February 1, 2018, the following Lab Discrepancy, ICO Control Number 18-0052, was received from Lt. [REDACTED] (# [REDACTED] which states the following:</p> <p>PETS Invoice: 4000545152 Invoicing Officer: PO Lerch (#960798) Supervisory Officer: Sgt. [REDACTED] (# [REDACTED]) LIMS Discrepancy: #23064</p> <p>Description of Discrepancy: Item #4 is listed as (4) clear jars alleged marijuana, found (2) jars containing vegetative matter, (1) jar containing vegetative matter as well as (1) ziplock bag also containing vegetative matter, and (1) containing (3) ziplock bags containing vegetative matter. Total of (7) units inside of (4) jars.(GK)</p> <p>(GK)0242 hours: ICMS check revealed no prior related incidents.(GK)</p> <p>[REDACTED]</p>	

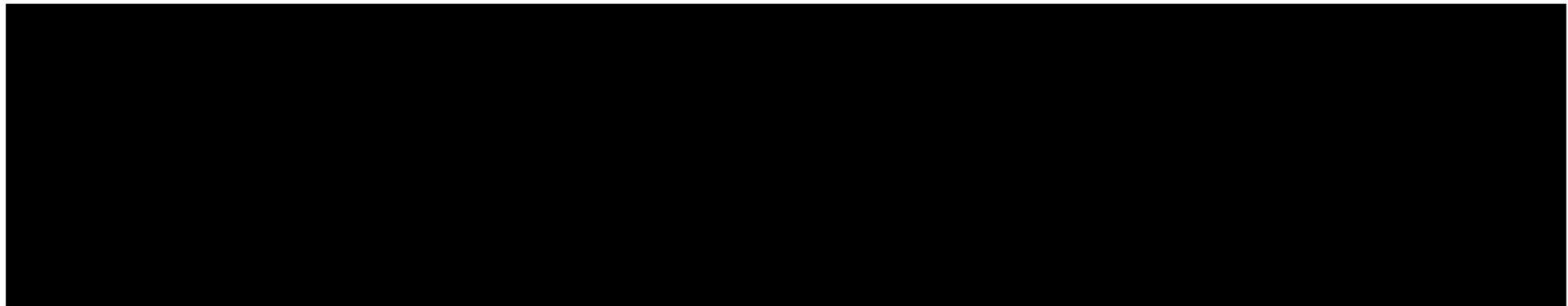
List of Persons Added/Updated in the Log			
Per on' La t Name, Fir t M I	Role SUBJECT	Status	Re Pct
LERCH, RUSSELL F		UNIFORM MEMBER OF SERVICE	
MOS TAXID 960798	Command 115-115 PRECINCT	Rank POM	Shield 01416

Appointment Date 01/06/2016	Years Employed 2	
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Nickname/Alias/Middle Name

Allegations								
1	Full Allegation Invoice Discrepancy - Lab - Marijuana	Classification Abuse of Dept Regulations	Allegation Index Voucher Discrepancy	Allegation Date 02/01/2018	Finding 12 - Unsubstantiated	Finding Date 02/15/2018	Allegation Removed NO	Allegation Disposition
Comment The invoicing officer vouchered approximately (16) pounds of Marijuana listed in the invoice as (9)separate items. Items#2 described (4) jars containing green vegetative matter, the criminalist discovered (4) plastic Ziploc bags within two of the jars. The subject officer is not trained to field test Marijuana and the content of the jar were not opened for any other purpose. The officer reported that he did not observe any plastic Ziploc bags inside of the jars which were filled with green vegetative matter. The investigation into the matter will be closed as UNSUBSTANTIATED. The investigation can not prove or disprove that the officer observed small clear Ziploc bag within the jars and failed to separately itemize said items.								
2	Full Allegation Report Incomplete/Inaccurate - Property Clerk Invoice	Classification Abuse of Dept Regulations	Allegation Index IMP-Invest. Incomp./Improper	Allegation Date 02/01/2018	Finding 04 - Info. and Intelligence	Finding Date 02/15/2018	Allegation Removed NO	Allegation Disposition
Comment Four jars containing green vegetative matter were vouchered, the criminalist discovered (4) small Ziploc bags inside of the jars that were not listed separately on the invoice								

Per son's Last Name, First M I [REDACTED]	Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	Re Pct
MOS TAXID [REDACTED]	Command 318-INTEL-CRIMINAL INTEL SECTION	Rank SGT	Shield [REDACTED]
Appointment Date 01/20/2004	Years Employed 14		
Nickname/Alias/Middle Name [REDACTED]			



Reporting Officer:	Rank DT3	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command CC-
Reviewing Supervisor:	Manner of Closing	Date Reviewed 02/05/2018	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command CC- DateTime Reviewed Status
Comment				
Endorser:	Rank DT3	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command ASM- DateTime Reviewed Status
	Comment OG-533			



**Internal Case Management and Tracking
Worksheet - Case Assigned**

Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU
Date of This Report
02/05/2018

Date Reported	Date Assigned	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 2	Worksheet Tracking No. 27196
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Topic/Subject (Case Assigned) CASE ASSIGNED	Activity Date 02/05/2018	Activity Time 00:00
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Details

Follow-Up Information The Case Has Been Created For [REDACTED] - [REDACTED] By [REDACTED] - [REDACTED]

Reporting Officer:	Rank 999	Name SYSTEM GENERATED	Tax Reg. No. 999999	Command 999-
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 02/05/2018	Date of Next Review	Name SYSTEM GENERATED



Internal Case Management and Tracking
Worksheet - Case Acknowledged

Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU
Date of This Report
02/06/2018

Date Reported	Date Assigned	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 3	Worksheet Tracking No. 29377
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Topic/Subject (Case Acknowledged) CASE ACKNOWLEDGED	Activity Date 02/06/2018	Activity Time 00:00
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Details	
<p>Follow-Up Information The Case Has Been Created By Taxid : [REDACTED] Name : [REDACTED] Rank : LCD Command : null - 533 - INTELLIGENCE BUREAU</p>	

Reporting Officer:	Rank 999	Name SYSTEM GENERATED	Tax Reg. No. 999999	Command 999-
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 02/06/2018	Date of Next Review	Name SYSTEM GENERATED



Internal Case Management and Tracking
Worksheet - PD Record Review (ICMT)

Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU
Date of This Report
02/07/2018

Date Reported 02/05/2018	Date Assigned 02/05/2018	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 4	Worksheet Tracking No. 29868
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Topic/Subject (PD Record Review (ICMT)) REVIEW PETS INVOICE 4000545152	Activity Date 02/07/2018	Activity Time 10:30

Reporting Officer:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU		
Reviewing Supervisor:	Manner of Closing	Date Reviewed 02/09/2018	Date of Next Review	Name [REDACTED]	Supv Tax No [REDACTED]	
Endorser:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	DateTime Reviewed 02/09/2018 20:15	Status Approved
	Comments SELF SIGNOFF					



Internal Case Management and Tracking
Worksheet - Interview of MOS (Non PG 206-13) (ICMT)

Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU
Date of This Report
02/09/2018

Date Reported 02/05/2018	Date Assigned 02/05/2018	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 5	Worksheet Tracking No. 33992
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Topic/Subject (Interview of MOS (Non PG 206-13) (ICMT)) INTERVIEW OF SGT. [REDACTED]	Activity Date 02/08/2018	Activity Time 16:00
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Activity Location List

Person's Last Name, First M.I. [REDACTED]		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE
MOS TAXID [REDACTED]	Command 318 INTEL CRIMINAL INTEL SECTION	Rank SGT	Shield [REDACTED]
Appointment Date 01/20/2004	Year Employed 14		[REDACTED]
Sex FEMALE	Race [REDACTED]		

Reporting Officer:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 02/09/2018	Date of Next Review	Name [REDACTED]
Endorser:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU
	Comments SELF SIGNOFF			



**Internal Case Management and Tracking
Worksheet - Interview of MOS (Non PG 206-13) (ICMT)**

Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU
Date of This Report
02/15/2018

Date Reported 02/05/2018	Date Assigned 02/05/2018	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 6	Worksheet Tracking No. 40610
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Topic/Subject (Interview of MOS (Non PG 206-13) (ICMT)) INTERVIEW OF PO LERCH	Activity Date 02/15/2018	Activity Time 20:20
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Activity Location List

Person's Last Name, First M.I. LERCH, RUSSELL F		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	
MOS TAXID 960798	Command 115-115 PRECINCT	Rank POM	Shield 01416	
Appointment Date 01/06/2016		Years Employed 2		
Sex MALE		Race WHITE		

Details
Follow-Up Information I received a call from Police Officer Lerch in response to my request. I informed officer Lerch of the Lab Discrepancy and he explained the details of the arrest. PO Lerch stated that he responded to a 10-31 Burglary in Progress. The perpetrator had left the scene and PO Lerch spoke to the tenants to ascertain if a burglary had occurred. One of the tenants led the officers into the apartment where a large quantity of Marijuana was observed in plain view. Officer Lerch explained that he vouchered around (16) pounds of Marijuana. Officer Lerch recalled that (4) jars filled with green vegetative matter were recovered and vouchered. Officer Lerch added that he is not trained in field testing so he did not open any contents specifically any contents in the jar. Officer Lerch stated that he did not observe any plastic Ziploc bags inside the jars that were filled with green vegetative matter.

Reporting Officer:	Rank	Name	Tax Reg. No.	Command
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	LCD	[REDACTED]	[REDACTED]	[REDACTED]	533-INTELLIGENCE BUREAU
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 02/15/2018	Date of Next Review	Name [REDACTED]	Supv. Tax No. [REDACTED]
Endorser:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	DateTime Reviewed 02/15/2018 20:24 Status Approved
	Comments SELF SIGNOFF				



**Internal Case Management and Tracking
Worksheet - Allegation Finding (ICMT)**

Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU
Date of This Report
02/15/2018

Date Reported 02/05/2018	Date Assigned 02/05/2018	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 7	Worksheet Tracking No. 40631
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Topic/Subject (Allegation Finding (ICMT)) ALLEGATION FINDING PO LERCH	Activity Date 02/15/2018	Activity Time 20:30
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Person's Last Name, First M.I. LERCH, RUSSELL F	Role SUBJECT	Status UNIFORM MEMBER OF SERVICE
MOS TAXID 960798	Command 115-115 PRECINCT	Rank POM Shield 01416
Appointment Date 01/06/2016	Years Employed 2	
Sex MALE	Race WHITE	

Allegations					
1	Full Allegation Invoice Discrepancy - Lab - Marijuana	Finding 12 - Unsubstantiated	Finding Date 02/15/2018	Allegation Removed NO	
	Comments The invoicing officer vouchered approximately (16) pounds of Marijuana listed in the invoice as (9)separate items. Items#2 described (4) jars containing green vegetative matter, the criminalist discovered (4) plastic Ziploc bags within two of the jars. The subject officer is not trained to field test Marijuana and the contents of the jar were not opened for any other purpose. The officer reported that he did not observe any plastic Ziploc bags inside of the jars which were filled with green vegetative matter. The investigation into the matter will be closed as UNSUBSTANTIATED. The investigation can not prove or disprove that the officer observed small clear Ziploc bags within the jars and failed to separately itemize said items.				
2	Full Allegation Report Incomplete/Inaccurate - Property Clerk Invoice	Finding 04 - Info. and Intelligence	Finding Date 02/15/2018	Allegation Removed NO	
	Comments Four jars containing green vegetative matter were vouchered, the criminalist discovered (4) small Ziploc bags inside of the jars that were not listed separately on the invoice.				

ATTACHMENT

Details						
Final Disposition Note						
The invoicing officer vouchered approximately (16) pounds of Marijuana listed in the invoice as (9)separate items. Items#2 described (4) jars containing green vegetative matter, the criminalist discovered (4) plastic Ziploc bags within two of the jars. The subject officer is not trained to field test Marijuana and the contents of the jar were not opened for any other purpose. The officer reported that he did not observe any small clear plastic Ziploc bags inside of the jars which were filled with green vegetative matter. The investigation into the matter will be closed as UNSUBSTANTIATED. The investigation can not prove or disprove that the officer observed Ziploc bags within the jars and failed to separately itemize said items.						
Reporting Officer:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU		
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 03/19/2018	Date of Next Review [REDACTED]	Name [REDACTED]	Supv. Tax No. [REDACTED]	
Endorser:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	Datetime Reviewed 03/16/2018 14:47	Status Approved
	Comments SELF SIGNOFF					
Endorser:	Rank INS	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	Datetime Reviewed 03/19/2018 09:26	Status Approved
	Comments I/O CONCURS WITH THE FINDINGS OF UNSUBSTANTIATED					



**Internal Case Management and Tracking
Worksheet - Investigation Acknowledgment**

Top Allegation
**REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE**

Group
**533-INTELLIGENCE
BUREAU**
Date of This Report
02/15/2018

Date Reported 02/05/2018	Date Assigned 02/05/2018	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 8	Worksheet Tracking No. 40632
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Topic/Subject (Investigation Acknowledgment) ALLEGATION FINDING PO LERCH	Activity Date 02/15/2018	Activity Time 20:30
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All your investigative work should be completed and documented in the case and all supporting documents attached because after you complete this worksheet it will be submitted to an Executive for their review and approval of your findings. Once the Executive approves your worksheet, you will be required to notify the complainant and the subject officer of the findings before you complete a Case Closing Worksheet.

Question 1: HAVE YOU DOCUMENTED YOUR INTERVIEW OF THE COMPLAINANT/VICTIM/WITNESS ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO

NO

If no, explain

THERE IS NO COMPLAINANT IN THIS CASE, THE REPORTING OFFICER IS THE ICO FOR THE POLICE LABORATORY

Question 2: HAVE YOU DOCUMENTED YOUR INTERVIEW OF ANY MOS IN THE CASE(EITHER UNDER PG 206 OR INFORMAL) ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO

YES

Question 3: HAVE YOU DOCUMENTED YOUR REVIEW OF ALL DEPARTMENT RECORDS ON PD RECORDS REVIEW WORKSHEETS AND ATTACHED ALL OF THE APPROPRIATE DOCUMENTS?

YES/NO

YES

Reporting Officer:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU		
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 02/15/2018	Date of Next Review	Name [REDACTED]		
Endorser:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	DateTime Reviewed 02/15/2018 20:42	Status Approved
	Comments SELF SIGNOFF					



Internal Case Management and Tracking
Worksheet - Allegation Finding (ICMT)

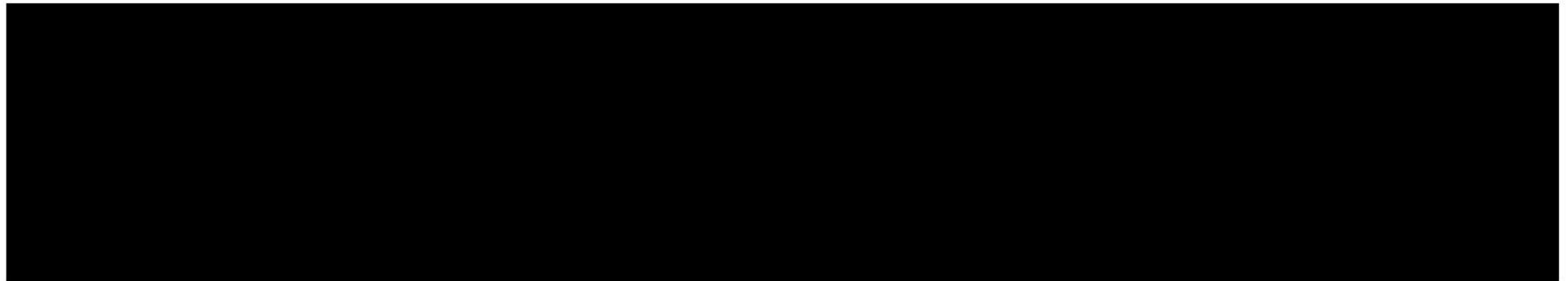
Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU
Date of This Report
02/15/2018

Date Reported 02/05/2018	Date Assigned 02/05/2018	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 9	Worksheet Tracking No. 40638
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Topic/Subject (Allegation Finding (ICMT)) ALLEGATION FINDINGS SGT. [REDACTED]	Activity Date 02/15/2018	Activity Time 20:45
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Person's Last Name, First M.I. [REDACTED]		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	[REDACTED]
MOS TAXID [REDACTED]	Command 318-INTEL-CRIMINAL INTEL SECTION	Rank SGT	Shield [REDACTED]	[REDACTED]
Appointment Date 01/20/2004		Years Employed 14	[REDACTED]	[REDACTED]
Sex FEMALE		Race	[REDACTED]	[REDACTED]



Reporting Officer:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 03/19/2018	Date of Next Review	Name [REDACTED]	Supv. Tax No. [REDACTED]
Endorser:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	DateTime Reviewed 03/16/2018 14:51 Status Approved
	Comments SELF SIGNOFF				
Endorser:	Rank INS	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	DateTime Reviewed 03/19/2018 09:26 Status Approved
	Comments I/O CONCURS WITH THE FINDINGS OF UNSUBSTANTIATED				



**Internal Case Management and Tracking
Worksheet - Investigation Acknowledgment**

Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU
Date of This Report
02/15/2018

Date Reported 02/05/2018	Date Assigned 02/05/2018	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 10	Worksheet Tracking No. 40639
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Topic/Subject (Investigation Acknowledgment) INTERVIEW OF SUBJECT SGT. [REDACTED]	Activity Date 02/15/2018	Activity Time 20:45
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All your investigative work should be completed and documented in the case and all supporting documents attached because after you complete this worksheet it will be submitted to an Executive for their review and approval of your findings. Once the Executive approves your worksheet, you will be required to notify the complainant and the subject officer of the findings before you complete a Case Closing Worksheet.

Question 1: HAVE YOU DOCUMENTED YOUR INTERVIEW OF THE COMPLAINANT/VICTIM/WITNESS ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO

NO

If no, explain

THERE IS NO COMPLAINANT IN THIS CASE, THE REPORTER IS THE ICO FOR THE POLICE LABORATORY.

Question 2: HAVE YOU DOCUMENTED YOUR INTERVIEW OF ANY MOS IN THE CASE(EITHER UNDER PG 206 OR INFORMAL) ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO

YES

Question 3: HAVE YOU DOCUMENTED YOUR REVIEW OF ALL DEPARTMENT RECORDS ON PD RECORDS REVIEW WORKSHEETS AND ATTACHED ALL OF THE APPROPRIATE DOCUMENTS?

YES/NO

YES

Reporting Officer:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 03/07/2018	Date of Next Review	Name [REDACTED]	Supv. Tax No. [REDACTED]
Endorser:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	Date Time Reviewed 02/15/2018 20:50
	Comments SELF SIGNOFF				
Endorser:	Rank	Name	Tax Reg. No.	Command	Date Time Reviewed

	SDS	[REDACTED]	[REDACTED]	533-INTELLIGENCE BUREAU	Reviewed 03/07/2018 15:20	Approved
	Comments					



**Internal Case Management and Tracking
Worksheet - Subject Notification Of Findings (ICMT)**

Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU
Date of This Report
04/04/2018

Date Reported 02/05/2018	Date Assigned 02/05/2018	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 11	Worksheet Tracking No. 103207
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Topic/Subject (Subject Notification Of Findings (ICMT)) SUBJECT NOTIFICATION PO LERCH	Activity Date 03/21/2018	Activity Time 23:20
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Person's Last Name, First M.I. LERCH, RUSSELL F		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE		
MOS TAXID 960798		Command 115-115 PRECINCT	Rank POM	Shield 01416	
Appointment Date 01/06/2016		Years Employed 2			
Sex MALE		Race WHITE			

Allegations					
1	Full Allegation Invoice Discrepancy - Lab - Marijuana	Finding 12 - Unsubstantiated	Finding Date 02/15/2018	Allegation Removed NO	
	Comments The invoicing officer vouchered approximately (16) pounds of Marijuana listed in the invoice as (9)separate items. Items#2 described (4) jars containing green vegetative matter, the criminalist discovered (4) plastic Ziploc bags within two of the jars. The subject officer is not trained to field test Marijuana and the contents of the jar were not opened for any other purpose. The officer reported that he did not observe any plastic Ziploc bags inside of the jars which were filled with green vegetative matter. The investigation into the matter will be closed as UNSUBSTANTIATED. The investigation can not prove or disprove that the officer observed small clear Ziploc bags within the jars and failed to separately itemize said items.				
2	Full Allegation Report Incomplete/Inaccurate - Property Clerk Invoice	Finding 04 - Info. and Intelligence	Finding Date 02/15/2018	Allegation Removed NO	
	Comments Four jars containing green vegetative matter were vouchered, the criminalist discovered (4) small Ziploc bags inside of the jars that were not listed separately on the invoice.				

Details						
Follow-Up Information						
I contacted Police Officer Lerch and informed him that the disposition of the allegation of Lab Discrepancy was closed Unsubstantiated.						
Reporting Officer:	Rank LCD	Name [REDACTED]		Tax Reg. No. [REDACTED]		Command 533-INTELLIGENCE BUREAU
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 04/04/2018	Date of Next Review	Name [REDACTED]		Supv. Tax No. [REDACTED]
Endorser:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	DateTime Reviewed 04/04/2018 20:33	Status Approved
	Comments SELF SIGNOFF					



Internal Case Management and Tracking
Worksheet - Subject Notification Of Findings (ICMT)

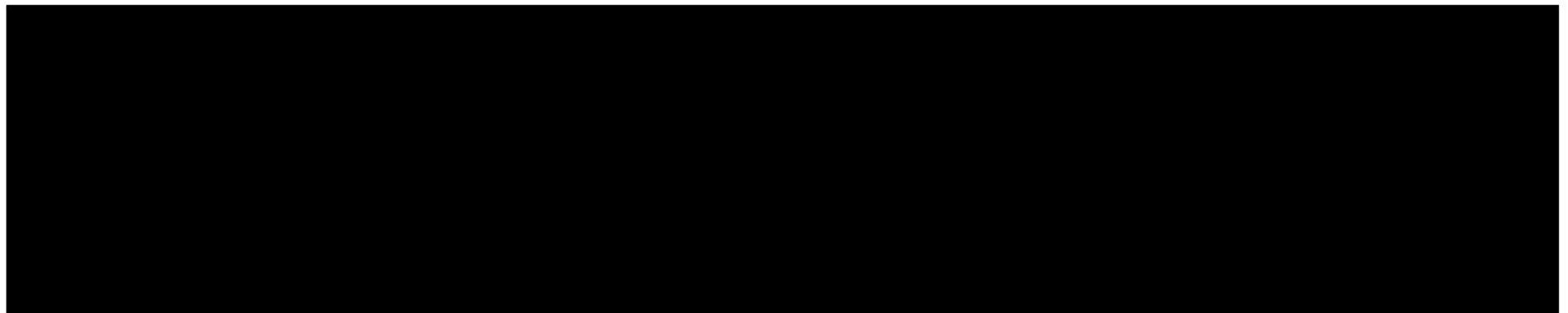
Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU
Date of This Report
04/04/2018

Date Reported 02/05/2018	Date Assigned 02/05/2018	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 12	Worksheet Tracking No. 103212
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Topic/Subject (Subject Notification Of Findings (ICMT)) SUBJECT NOTIFICATION SGT. [REDACTED]	Activity Date 04/04/2018	Activity Time 20:40
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Person's Last Name, First M.I. [REDACTED]		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	[REDACTED]
MOS TAXID [REDACTED]	Command 318-INTEL-CRIMINAL INTEL SECTION	Rank SGT	Shield [REDACTED]	[REDACTED]
Appointment Date 01/20/2004		Years Employed 14	[REDACTED]	[REDACTED]
Sex FEMALE		Race	[REDACTED]	[REDACTED]



Reporting Officer:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU		
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 04/04/2018	Date of Next Review	Name [REDACTED]	Supv. Tax No. [REDACTED]	
Endorser:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	DateTime Reviewed 04/04/2018 20:45	Status Approved
	Comments SELF SIGNOFF					



**Internal Case Management and Tracking
Worksheet - Case Closing (ICMT)**

Top Allegation
REPORT INCOMPLETE/INACCURATE - PROPERTY CLERK
INVOICE

Group
533-INTELLIGENCE
BUREAU

Date of This Report
04/06/2018

Date Reported 02/05/2018	Date Assigned 02/05/2018	IAB Log No. 2018-4267	Case No. (533) OG-2018-2214	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 13	Worksheet Tracking No. 105990
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Topic/Subject (Case Closing (ICMT)) CLOSING REPORT	Activity Date 04/06/2018	Activity Time 17:00
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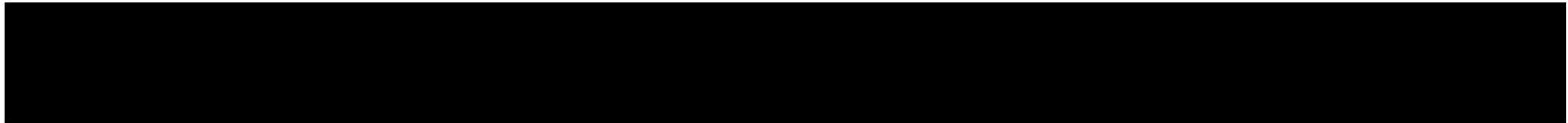
Person's Last Name, First M.I. LERCH, RUSSELL F			Role SUBJECT	Status UNIFORM MEMBER OF SERVICE
MOS TAXID 960798	Command 115-115 PRECINCT	Rank POM	Shield 01416	
Appointment Date 01/06/2016		Years Employed 2		
Sex MALE		Race WHITE		

Allegation					
1	Full Allegation Invoice Discrepancy - Lab - Marijuana	Classification Abuse of Dept Regulations	Allegation Index Voucher Discrepancy	Allegation Date 02/01/2018	Finding 12 - Unsubstantiated
	Finding Date 02/15/2018		Comments The invoicing officer vouchered approximately (16) pound of Marijuana listed in the invoice a (9) separate item Item #2 described (4) jars containing green vegetative matter, the criminalist discovered (4) plastic Ziploc bags within two of the jars. The subject officer is not trained to field test Marijuana and the content of the jar were not opened for any other purpose. The officer reported that he did not observe any plastic Ziploc bags inside of the jars which were filled with green vegetative matter. The investigation into the matter will be closed as UNSUBSTANTIATED. The investigation can not prove or disprove that the officer observed small clear Ziploc bags within the jars and failed to separately itemize said items.		
2	Full Allegation Report Incomplete/Inaccurate - Property Clerk Invoice	Classification Abuse of Dept Regulations	Allegation Index IMP-Invest. Incomp./Improper	Allegation Date 02/01/2018	Finding 04 - Info. and Intelligence
	Finding Date		Comment		

02/15/2018	Four jars containing green vegetative matter were vouchered, the criminalist discovered (4) small Ziploc bags inside of the jars that were not listed separately on the invoice.
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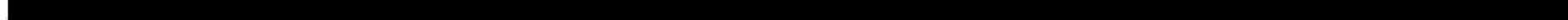
 Action Taken , No Action Taken - Yes |

Person's Last Name, First M.I. [REDACTED]		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE
MOS TAXID [REDACTED]	Command 318 INTEL CRIMINAL INTEL SECTION	Rank SGT	Shield [REDACTED] [REDACTED]
Appointment Date 01/20/2004		Year Employed 14	[REDACTED]
Sex FEMALE		Race	[REDACTED] [REDACTED]



Subjects Involved					
Name	Status	Sex	Race	Dob	
960798 RUSSELL LERCH POM (115 115 PRECINCT)	UNIFORM MEMBER OF SERVICE	MALE	WHITE	[REDACTED]	/1978
Allegations					
1 Full Allegation Invoice Discrepancy - Lab Marijuana	Classification Abuse of Dept Regulations	Allegation Index Voucher Discrepancy	Allegation Date 02/01/2018	Finding 12 - Unsubstantiated	Finding Date 02/15/2018
	Comments The invoicing officer vouchered approximately (16) pounds of Marijuana listed in the invoice as (9)separate items. Items#2 described (4) jars containing green vegetative matter, the criminalist discovered (4) plastic Ziploc bags within two of the jars. The subject officer is not trained to field test Marijuana and the contents of the jar were not opened for any other purpose. The officer reported that he did not observe any plastic Ziploc bags inside of the jars which were filled with green vegetative matter. The investigation into the matter will be closed as UNSUBSTANTIATED. The investigation can not prove or disprove that the officer observed small clear Ziploc bags within the jars and failed to separately itemize said items.				
2 Full Allegation Report Incomplete/Inaccurate - Property Clerk Invoice	Classification Abuse of Dept Regulations	Allegation Index IMP-Invest. Incomp./Improper	Allegation Date 02/01/2018	Finding 04 - Info. and Intelligence	Finding Date 02/15/2018
	Comments Four jars containing green vegetative matter were vouchered, the criminalist discovered (4) small Ziploc bags inside of the jars that were not listed separately on the invoice.				
Actions Taken					
, No Action Taken Ye					

Name	Status	Sex	Race	Dob	
[REDACTED] SGT (318 INTEL-CRIMINAL INTEL SECTION)	UNIFORM MEMBER OF SERVICE	FEMALE		[REDACTED]	



2	Full Allegation Report Incomplete/Inaccurate - Property Clerk Invoice	Classification Abuse of Dept Regulations	Allegation Index IMP-Invest. Incomp./Improper	Allegation Date 02/01/2018	Finding 04 - Info. and Intelligence	Finding Date 02/15/2018
	Comments The invoice listed item#2 as (4) jars containing vegetative matter, the criminalist discovered (4) Ziploc baggies secreted inside of the jars containing green vegetative matter.					
Actions Taken , No Action Taken Ye						

Reporting Officer:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	
Reviewing Supervisor:	Manner of Closing U - UNSUBSTANTIATED	Date Reviewed 04/11/2018	Date of Next Review	Name [REDACTED]	Supv Tax No [REDACTED]
Endorser:	Rank LCD	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	DateTime Reviewed 04/06/2018 17:10
	Comments SELF SIGNOFF				
Endorser:	Rank INS	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 533-INTELLIGENCE BUREAU	DateTime Reviewed 04/11/2018 20:22
	Comments				

NYPD Internal Case Management and Tracking

INDEX SHEET

CASE #: (413) OG-2019-7722

ITEM NO.	CREATE DATE/TIME	ITEM (INCLUDE BRIEF DESCRIPTION OF ITEM/SUBJECT MATTER)
<u>1</u>	05/01/2019 07:51	(Internal Affairs Log) INTERNAL AFFAIRS LOG
<u>2</u>	05/01/2019 10:46	(G-TRANSFER COMMAND (ICMT)) G-TRANSFER COMMAND (ICMT)
<u>3</u>	05/01/2019 12:03	(Case Assigned) CASE ASSIGNED
<u>4</u>	05/02/2019 00:16	(Case Acknowledged) CASE ACKNOWLEDGED
<u>5</u>	05/02/2019 00:56	(PD Record Review (ICMT)) ICAD ABSTRACT HWY POST 308 # D19040727104
<u>6</u>	05/02/2019 01:12	(PD Record Review (ICMT)) ARCS PRINT OUT, FIRST PLATOON, 04-07-19
<u>7</u>	05/05/2019 02:33	(Complainant Notification Attempt (ICMT)) 1 ST ATTEMPT VIA TELEPHONE
<u>8</u>	05/05/2019 02:38	(Complainant Notification Attempt (ICMT)) NOTIFICATION ATTEMPT VIA E-MAIL
<u>9</u>	05/06/2019 00:06	(Subject Add (ICMT)) S/O ADDED PO LERCH TAX # 960798
<u>10</u>	05/06/2019 00:10	(Subject Add (ICMT)) S/O ADDED PO [REDACTED] TAX # [REDACTED]
<u>11</u>	05/06/2019 01:17	(PD Record Review (ICMT)) ARCS PRINTOUT 04-08-19
<u>12</u>	05/06/2019 04:24	(PD Record Review (ICMT)) MEMO BOOK PO LERCH
<u>13</u>	05/06/2019 04:35	(PD Record Review (ICMT)) MEMO BOOK # B 489723 PO [REDACTED] 04 08 19
<u>14</u>	05/11/2019 01:23	(Complainant Notification Successful (ICMT)) EMAIL NOTIFICATION OF C/W SUCCESSFUL
<u>15</u>	05/11/2019 01:35	(Complainant Notification Attempt (ICMT)) ATTEMPTED NOTIFICATION VIA CERTIFIED LETTER
<u>16</u>	05/11/2019 01:39	(Interview of MOS (Non PG 206-13) (ICMT)) INTERVIEW WITH SUBJECT OFFICER
<u>17</u>	05/12/2019 01:04	(Interview of MOS (Non PG 206 13) (ICMT)) INTERVIEW S/O PO LERCH
<u>18</u>	05/12/2019 23:46	(Interview of Non-MOS (ICMT)) INTERVIEW WITH C/W [REDACTED]
<u>19</u>	05/20/2019 01:11	(Investigation Acknowledgment) FINDING PO LERCH
<u>20</u>	05/20/2019 01:15	(Investigation Acknowledgment) FINDING PO [REDACTED] UNFOUNDED
<u>21</u>	05/20/2019 14:18	(Case Review Follow up Required) CASE REVIEW
<u>22</u>	05/26/2019 06:52	(Subject Remove (ICMT)) REMOVAL OF S/O
<u>23</u>	05/26/2019 06:55	(Subject Update (ICMT)) S/O PO [REDACTED]
<u>24</u>	06/01/2019 04:57	(PD Record Review (ICMT)) REQUEST FOR RECORDINGS OF RADIO TRANSMISSIONS.
<u>25</u>	06/08/2019 01:32	(PD Record Review (ICMT)) AVL
<u>26</u>	06/12/2019 06:52	(PD Record Review (ICMT)) REVIEW OF RADIO TRANSMISSIONS FROM 04/07/19
<u>27</u>	06/16/2019 04:44	(PD Record Review (ICMT)) UPDATED AVL REVIEW
<u>28</u>	06/17/2019 04:54	(Allegation Finding (ICMT)) ALLEGATION FINDINGS OFFICER [REDACTED]

<u>29</u>	06/17/2019 04:54	(Investigation Acknowledgment) ALLEGATION FINDINGS PO [REDACTED]
<u>30</u>	06/17/2019 05:12	(Allegation Finding (ICMT)) ALLEGATION FINDINGS OFFICER LERCH
<u>31</u>	06/17/2019 05:12	(Investigation Acknowledgment) ALLEGATION FINDINGS OFFICER LERCH
<u>32</u>	06/17/2019 09:37	(Case Review Follow up Required) 2ND CASE REVIEW
<u>33</u>	06/24/2019 03:21	(Complainant Notification Of Findings (ICMT)) COMPLAINANT NOTIFICATION
<u>34</u>	06/24/2019 03:24	(Subject Notification Of Findings (ICMT)) SUBJECT NOTIFICATION
<u>35</u>	06/25/2019 04:06	(Subject Notification Of Findings (ICMT)) SUBJECT NOTIFICATION
<u>36</u>	06/25/2019 04:14	(Case Closing (ICMT)) CASE CLOSING



**Internal Case Management and Tracking
Worksheet - Internal Affairs Log**

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911 JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

04/25/2019

Date Reported 04/25/2019	Date Assigned	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Follow-Up No. 1	Worksheet Tracking No. 763508
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Date/Time Reported 04/25/2019 02 10	SOL Date 10/07/2020	Occurrence From Date/Time 04/07/2019 23 00	Occurrence To Date/Time
Contact Type	Source OCD/CCRB	Source Number 201903078	Position Number OTHER

Person's Last Name, First M.I. [REDACTED]	Role COMPLAINANT	Status CIVILIAN NON MEMBER OF SERVICE	Res. Pct. [REDACTED]		
Anonymous NO	Anonymous #	Call Back Code			
Nickname/Alias/Middle Name					
Address [REDACTED]	Apt No	NYSID No			
Alternate Address					
Sex FEMALE	Race	Date of Birth [REDACTED]/1995	Age 24	Height	Weight
Age From	Age To	Condition	If Injured or Deceased Location		U.S. Citizen
Home Telephone	Business Telephone	Cell Phone	Beeper #	E Mail Address [REDACTED]	Call Back Phone# [REDACTED]
This Person and Subject Live Together	Identify Subject?	This Person States Subject is			

Person's Last Name, First M.I.	Role SUBJECT	Status UNKNOWN UNI MEM OF SERVICE	Res. Pct.		
Nickname/Alias/Middle Name					
Address			Apt No.	NYSID No.	
Alternate Address			Apt No.		
Sex	Race	Date of Birth	Age	Height	Weight
Age From 0	Age To 0	Condition	If Injured or Deceased Location		U.S. Citizen
					State/Country of Birth

Home Telephone	Business Telephone	Cell Phone	Beeper #	E Mail Address	Call Back Phone#
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Allegations

1	Full Allegation Fail to Respond in a Timely Manner to 911 Job	Classification Abuse of Dept Regulations	Allegation Index VRP Violation Rules/Procedures	Allegation Date 04/25/2019	Finding	Finding Date	Allegation Removed NO	Allegation Disposition
	Comments							

Incident Documents

Property	Property Status
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Evidence

Evidence Collected	Evidence Collection Team Crime Scene Requested	Who Responded	ECT/CSU Run No.
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Incident Location List

Location Type OCCURRENCE		Jurisdiction	In or Near NYPD Command		PCT -	Common Locations Outside of NYC	
Address Location	Location Within	Street	City	State NY	Zip	Apt #	Pct
Cross Street		Intersection of and		Premise Type	Indicate Premise Name if Known		Exact Location Within Premise Type, if Known
Occurrence/Effective On or From 04/07/2019		Occurrence Through :		Statement of Detail Specific to this Location			

Topic/Subject:

(Internal Affairs Log) INTERNAL AFFAIRS LOG

Detail

On Thursday, 04/25/2019, At 0210 hours, P.O. [REDACTED] did receive OCD/CCRB# 201903078 on behalf of complainant, [REDACTED] who via CCRB, states in sum

and substance states the following:

The complainant states that on 04/07/2019, At 2300 hours, her fiancée's vehicle was stalled on the Long Island Expressway near Exit#14 going East Bound and further states that she called several times and that Officers failed to respond which put her safety as well as others in the vehicle in jeopardy as other motorists were driving recklessly. The complainant states that a tow truck driver did respond and informed them that there were (5) police cars nearby which made the complainant think that either there was a miscommunication via dispatch or that Officers did not care.

At 0212 hours a search on ICMS does not show prior logs.

At 0213 hours a search on DAS LITE does show 911 Job#D19040727104 where HP308 did respond and did mark said job a 90X, [REDACTED]

At 0214 hours a search on ARCS does not show a report for the above date in question.

[REDACTED]

[REDACTED]

List of Persons Added/Updated in the Log

Person's Last Name, First M.I.		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	Res. Pct.
MOS TAXID [REDACTED]	Command 413-HIGHWAY UNIT NO 3	Rank POM	Shield [REDACTED]	[REDACTED]
Appointment Date 01/31/2006		Years Employed 13		[REDACTED]

Nickname/Alias/Middle Name

[REDACTED]

Person's Last Name, First M.I.		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	Res. Pct.
MOS TAXID 960798	Command 410-TRB HIGHWAY DISTRICT	Rank POM	Shield 01416	[REDACTED]
Appointment Date 01/06/2016		Years Employed 3		[REDACTED]



Nickname/Alias/Middle Name

Allegations

1	Full Allegation Fail to Respond in a Timely Manner - to 911 Job	Classification Abuse of Dept Regulations	Allegation Index VRP-Violation Rules/Procedures	Allegation Date 05/06/2019	Finding 07 - Substantiated	Finding Date 06/17/2019	Allegation Removed	Allegation Disposition
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Comment

The investigating supervisor concludes that Officer Lerch was assigned as the operator of HWY 3 unit 308 on April 7, 2019 when he was assigned a disabled vehicle on E/B Long Island Expressway at exit 14. When responding to the disabled vehicle, Officer Lerch failed to respond to the complainant's correct location. Furthermore, Officer Lerch failed to ascertain more detailed information about the complainant's location, vehicle description or if the complainant's vehicle had been removed by authorized tow.

Reporting Officer:	Rank POM	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command CC-	
Reviewing Supervisor	Manner of Closing -	Date Reviewed 05/01/2019	Date of Next Review	Name [REDACTED]	Supv Tax No [REDACTED]
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command CC-	DateTime Reviewed
Comments					
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command ASM-	DateTime Reviewed
	Comments OG 410				



Internal Case Management and Tracking
Worksheet - G-TRANSFER COMMAND (ICMT)

Top Allegation
FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group
413-HIGHWAY UNIT NO 3
Date of This Report
05/01/2019

Date Reported	Date Assigned	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 2	Worksheet Tracking No. 763885
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Topic/Subject (G-TRANSFER COMMAND (ICMT)) G-TRANSFER COMMAND (ICMT)	Activity Date 05/01/2019	Activity Time 00:00
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Transfer From Command 410-TRB HIGHWAY DISTRICT	Transfer To Command 413-HIGHWAY UNIT NO 3
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Details
Follow-Up Information
I have transferred this case to your command for investigation. Transferred From Command 410 - TRB HIGHWAY DISTRICT to 413 - HIGHWAY UNIT # 3

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 410-TRB HIGHWAY DISTRICT
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/01/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 410-TRB HIGHWAY DISTRICT DateTime Reviewed 05/01/2019 10:46 Status Approved
	Comments SELF SIGNOFF			



**Internal Case Management and Tracking
Worksheet - Case Assigned**

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/01/2019

Date Reported	Date Assigned	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 3	Worksheet Tracking No. 764028
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Topic/Subject (Case Assigned) CASE ASSIGNED	Activity Date 05/01/2019	Activity Time 00:00
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Details

Follow-Up Information The Case Has Been Created For [REDACTED] - [REDACTED] By [REDACTED]
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Reporting Officer:	Rank 999	Name SYSTEM GENERATED	Tax Reg. No. 999999	Command 999-
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/01/2019	Date of Next Review	Name SYSTEM GENERATED



Internal Case Management and Tracking
Worksheet - Case Acknowledged

Top Allegation
FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group
413-HIGHWAY UNIT NO 3
Date of This Report
05/02/2019

Date Reported	Date Assigned	IAB Log No.	Case No.	Folder Type	Preliminary Case Type	Follow-Up No.	Worksheet Tracking No.
		(413) OG-2019-7722	(413) OG-2019-7722	OUTSIDE GUIDELINES	OUTSIDE GUIDELINES	4	765194

Topic/Subject (Case Acknowledged) CASE ACKNOWLEDGED	Activity Date 05/02/2019	Activity Time 00:00
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Details	
<p>Follow-Up Information The Case Acknowledged By Taxid : [REDACTED] Name : [REDACTED] Rank : SGT Command : 413 - 413 - HIGHWAY UNIT # 3 Date : 2019-05-02 Time: 00:16:55</p>	

Reporting Officer	Rank 999	Name SYSTEM GENERATED	Tax Reg No 999999	Command 999-
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/02/2019	Date of Next Review	Name SYSTEM GENERATED



Internal Case Management and Tracking
Worksheet - PD Record Review (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/02/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 5	Worksheet Tracking No. 765224
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Topic/Subject (PD Record Review (ICMT)) ICAD ABSTRACT HWY POST 308 # D19040727104	Activity Date 05/02/2019	Activity Time 00:50

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor	Manner of Closing -	Date Reviewed 05/02/2019	Date of Next Review [REDACTED]	Name [REDACTED] Supv Tax No [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 05/02/2019 00:56 Status Approved
	Comments SELF SIGNOFF			



Internal Case Management and Tracking
Worksheet - PD Record Review (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/02/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 6	Worksheet Tracking No. 765230
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Topic/Subject (PD Record Review (ICMT)) ARCS PRINT OUT, FIRST PLATOON, 04-07-19	Activity Date 05/02/2019	Activity Time 01:07

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413 HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/02/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 05/02/2019 01:12 Status Approved
	Comments SELF SIGNOFF			



**Internal Case Management and Tracking
Worksheet - Complainant Notification Attempt (ICMT)**

Top Allegation
**FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB**

Group
413-HIGHWAY UNIT NO 3
Date of This Report
05/05/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 7	Worksheet Tracking No. 769655
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Topic/Subject (Complainant Notification Attempt (ICMT)) 1 ST ATTEMPT VIA TELEPHONE	Activity Date 05/02/2019	Activity Time 06:08
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Person's Last Name, First M.I. [REDACTED]	Sex FEMALE	Race	Role COMPLAINANT	Status CIVILIAN NON MEMBER OF SERVICE
Nickname/Alias/Middle Name	DOB [REDACTED]/1995	Age 24	Age From	Age To
Height	Weight	Eye color	Hair color	Hair Length
Home Phone#	Business Phone#	Beeper#	Cell Phone# [REDACTED]	Call Back Phone#

Attempt
Method of Contact Telephone - Yes
Unable to contact complainant due to the fact that they did not provide any contact information (no name, address, phone or email). No
Comments On Thursday May 2, 2019 at 0608 hrs a telephone notification of the complainant Ms. Deeanna Kent was attempted with negative results. A voice message was left.

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/05/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 05/05/2019 02:33 Status Approved
	Comments SELF SIGNOFF			



**Internal Case Management and Tracking
Worksheet - Complainant Notification Attempt (ICMT)**

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group
413-HIGHWAY UNIT NO 3
Date of This Report
05/05/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 8	Worksheet Tracking No. 769656
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Topic/Subject (Complainant Notification Attempt (ICMT)) NOTIFICATION ATTEMPT VIA E-MAIL	Activity Date 05/05/2019	Activity Time 02:28
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Person's Last Name, First M.I. [REDACTED]	Sex FEMALE	Race	Role COMPLAINANT	Status CIVILIAN NON MEMBER OF SERVICE
Nickname/Alias/Middle Name	DOB [REDACTED]/1995	Age 24	Age From	Age To
Height	Weight	Eye color	Hair color	Hair Length
Home Phone#	Business Phone#	Beeper#	Cell Phone#	Email Address [REDACTED]

Attempt
Method of Contact
Email [REDACTED] - Yes
Unable to contact complainant due to the fact that they did not provide any contact information (no name, address, phone or email).
No
Comments
On Sunday May 5, 2019 at 0228 hrs. the complainant was emailed a letter requesting her to contact Sgt. Held in regards to Case # 2019-OG-7722

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/05/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank	Name	Tax Reg. No.	Command DateTime Reviewed Status

	LT			413-HIGHWAY UNIT NO 3	05/05/2019 02:38	Approved
	Comments SELF SIGNOFF					



**Internal Case Management and Tracking
Worksheet - Subject Add (ICMT)**

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/06/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 9	Worksheet Tracking No. 770145
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Topic/Subject (Subject Add (ICMT)) S/O ADDED PO LERCH TAX # 960798	Activity Date 05/05/2019	Activity Time 23:54
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Person's Last Name, First M.I. LERCH, RUSSELL F		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	
MOS TAXID 960798	Command 410-TRB HIGHWAY DISTRICT	Rank POM	Shield 01416	
Appointment Date 01/06/2016		Years Employed 3		
Sex		Race		

Allegations				
1	Full Allegation Fail to Respond in a Timely Manner - to 911 Job			Allegation Removed NO
	Comments			

Details				
Follow-Up Information After review of Arcs print out for 04/08/19 (Sunday 04/07/19 into Monday 04/08/19), ICAD print out for event (D 040727104), and officers memo book for 04/08/19 (B 483691) it was found that Officer Lerch tax # 960798, and Officer [REDACTED] tax # [REDACTED] were assigned to post 308 in marked rmp 5913 and responded to the signal 10-67 (Disabled vehicle) at Long Island Expressway @ 21 Street.				

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing	Date Reviewed	Date of Next Review	Name [REDACTED] Supv. Tax No.

	-	05/06/2019				
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 05/06/2019 00:06	Status Approved
	Comments SELF SIGNOFF					



Internal Case Management and Tracking
Worksheet - Subject Add (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/06/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 10	Worksheet Tracking No. 770146
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Topic/Subject (Subject Add (ICMT)) S/O ADDED PO [REDACTED] TAX # [REDACTED]	Activity Date 05/06/2019	Activity Time 00:09
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Person's Last Name, First M.I. [REDACTED]		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	[REDACTED]	[REDACTED]
MOS TAXID [REDACTED]	Command 413-HIGHWAY UNIT NO 3	Rank POM	Shield [REDACTED]	[REDACTED]	[REDACTED]
Appointment Date 01/31/2006		Years Employed 13		[REDACTED]	[REDACTED]
Sex	Race		[REDACTED]	[REDACTED]	[REDACTED]

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing	Date Reviewed	Date of Next Review	Name [REDACTED] Supv. Tax No.

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing	Date Reviewed	Date of Next Review	Name [REDACTED] Supv. Tax No.

	-	05/06/2019				
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 05/06/2019 00:10	Status Approved
	Comments SELF SIGNOFF					



Internal Case Management and Tracking
Worksheet - PD Record Review (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/06/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 11	Worksheet Tracking No. 770166
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Topic/Subject (PD Record Review (ICMT)) ARCS PRINTOUT 04-08-19	Activity Date 05/06/2019	Activity Time 01:10

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/06/2019	Date of Next Review [REDACTED]	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 05/06/2019 01:17 Status Approved
	Comments SELF SIGNOFF			



Internal Case Management and Tracking
Worksheet - PD Record Review (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/06/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 12	Worksheet Tracking No. 770198
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Topic/Subject (PD Record Review (ICMT)) MEMO BOOK PO LERCH	Activity Date 05/06/2019	Activity Time 04:18
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Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/06/2019	Date of Next Review [REDACTED]	Name [REDACTED]	Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 05/06/2019 04:24
	Comments SELF SIGNOFF				



Internal Case Management and Tracking
Worksheet - PD Record Review (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/06/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 13	Worksheet Tracking No. 770201
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Topic/Subject (PD Record Review (ICMT)) MEMO BOOK # B 489723 PO [REDACTED] 04-08-19	Activity Date 05/06/2019	Activity Time 04:26
[REDACTED]		

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/06/2019	Date of Next Review [REDACTED]	Name [REDACTED]	Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 05/06/2019 04:35
	Comments SELF SIGNOFF				



**Internal Case Management and Tracking
Worksheet - Complainant Notification Successful (ICMT)**

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/11/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 14	Worksheet Tracking No. 780600
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Topic/Subject (Complainant Notification Successful (ICMT)) EMAIL NOTIFICATION OF C/W SUCCESSFUL	Activity Date 05/06/2019	Activity Time 09:02
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Person's Last Name, First M.I. [REDACTED]	Sex FEMALE	Race	Role COMPLAINANT	Status CIVILIAN NON MEMBER OF SERVICE
Nickname/Alias/Middle Name	DOB [REDACTED] 1995	Age 24	Age From	Age To
Height	Weight	Eye color	Hair color	Hair Length
Home Phone#	Business Phone#	Beeper#	Cell Phone#	Email Address [REDACTED] Call Back Phone#

Attempt
Method of Contact
Email [REDACTED] - Yes
The successful notification of a complainant must be documented here but the details of the interview of the complainant must be documented on an Interview Worksheet

[REDACTED]

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/11/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 05/11/2019 01:23 Status Approved
	Comments			

SELF SIGNOFF



Internal Case Management and Tracking
Worksheet - Complainant Notification Attempt (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/11/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 15	Worksheet Tracking No. 780604
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Topic/Subject (Complainant Notification Attempt (ICMT)) ATTEMPTED NOTIFICATION VIA CERTIFIED LETTER	Activity Date 05/06/2019	Activity Time 07:00
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Person's Last Name, First M.I. [REDACTED]	Sex FEMALE	Race	Role COMPLAINANT	Status CIVILIAN NON MEMBER OF SERVICE
Nickname/Alias/Middle Name	DOB [REDACTED]/1995	Age 24	Age From	Age To
Height	Weight	Eye color	Hair color	Hair Length
Home Phone#	Business Phone#	Beeper#	Cell Phone#	Email Address [REDACTED] Call Back Phone#

Reporting Officer:	Rank	Name	Tax Reg. No.	Command
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	SGT	[REDACTED]	[REDACTED]	413-HIGHWAY UNIT NO 3	
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/11/2019	Date of Next Review	Name [REDACTED]	Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 05/11/2019 01:35
	Comments SELF SIGNOFF				



**Internal Case Management and Tracking
Worksheet - Interview of MOS (Non PG 206-13) (ICMT)**

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/11/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 16	Worksheet Tracking No. 780606
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Topic/Subject (Interview of MOS (Non PG 206-13) (ICMT)) INTERVIEW WITH SUBJECT OFFICER	Activity Date 05/10/2019	Activity Time 23:00
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Activity Location List

Person's Last Name, First M.I. [REDACTED]	Role SUBJECT	Status UNIFORM MEMBER OF SERVICE
MOS TAXID [REDACTED]	Command 413-HIGHWAY UNIT NO 3	Rank POM Shield [REDACTED]
Appointment Date 01/31/2006	Years Employed 13	[REDACTED]
Sex	Race	[REDACTED]

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/11/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 05/11/2019 01:39 Status Approved
	Comments			

SELF SIGNOFF



**Internal Case Management and Tracking
Worksheet - Interview of MOS (Non PG 206-13) (ICMT)**

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/12/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 17	Worksheet Tracking No. 781083
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Topic/Subject (Interview of MOS (Non PG 206-13) (ICMT)) INTERVIEW S/O PO LERCH	Activity Date 05/11/2019	Activity Time 23:50
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Activity Location List

Person's Last Name, First M.I. LERCH, RUSSELL F	Role SUBJECT	Status UNIFORM MEMBER OF SERVICE
MOS TAXID 960798	Command 410-TRB HIGHWAY DISTRICT	Rank POM Shield 01416 
Appointment Date 01/06/2016	Years Employed 3	
Sex	Race	

Details
Follow-Up Information
On Saturday May 11, 2019 at approximately 2350 hrs. officer Lerch was informally interviewed in regards to complaint 2019-OG-7722. Officer Lerch has no distinct recollection of the incident other than canvassing with negative results.

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Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/12/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 05/12/2019 01:04 Status Approved
	Comments			

SELF SIGNOFF



**Internal Case Management and Tracking
Worksheet - Interview of Non-MOS (ICMT)**

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/12/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 18	Worksheet Tracking No. 781460
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Topic/Subject (Interview of Non-MOS (ICMT)) INTERVIEW WITH C/W [REDACTED]	Activity Date 05/12/2019	Activity Time 22:00
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Activity Location List

Person's Last Name, First M.I. [REDACTED]	Sex FEMALE	Race	Role COMPLAINANT	Status CIVILIAN NON MEMBER OF SERVICE
Nickname/Alias/Middle Name	DOB [REDACTED]/1995	Age 24	Age From	Age To
Height	Weight	Eye color	Hair color	Hair Length
Home Phone#	Business Phone#	Beeper#	Cell Phone#	Email Address [REDACTED]

Details
<p>Follow-Up Information</p> <p>On Sunday May 12, 2019 at approximately 2200 hrs. the complainant Ms. [REDACTED] was interviewed via telephone. Ms. [REDACTED] stated that the initial call to 911 was around 2300 hrs. Ms. [REDACTED] further states that she saw 5 police cars at the toll plaza, it was explained to Ms. [REDACTED] that those were TBTA vehicles. Ms. [REDACTED] reiterated that no one showed up to assist her fianc [REDACTED]. The vehicle was removed via authorized tow.</p> <p>[REDACTED]</p>

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/12/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 05/12/2019 23:46 Status Approved
	Comments SELF SIGNOFF			



Internal Case Management and Tracking
Worksheet - Investigation Acknowledgment

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/20/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 19	Worksheet Tracking No. 791998
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Topic/Subject (Investigation Acknowledgment) FINDING PO LERCH	Activity Date 05/20/2019	Activity Time 01:01
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All your investigative work should be completed and documented in the case and all supporting documents attached because after you complete this worksheet it will be submitted to an Executive for their review and approval of your findings. Once the Executive approves your worksheet, you will be required to notify the complainant and the subject officer of the findings before you complete a Case Closing Worksheet.

Question 1: HAVE YOU DOCUMENTED YOUR INTERVIEW OF THE COMPLAINANT/VICTIM/WITNESS ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO

YES

Question 2: HAVE YOU DOCUMENTED YOUR INTERVIEW OF ANY MOS IN THE CASE(EITHER UNDER PG 206 OR INFORMAL) ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO

YES

Question 3: HAVE YOU DOCUMENTED YOUR REVIEW OF ALL DEPARTMENT RECORDS ON PD RECORDS REVIEW WORKSHEETS AND ATTACHED ALL OF THE APPROPRIATE DOCUMENTS?

YES/NO

YES

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3		
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/20/2019	Date of Next Review	Name [REDACTED]	Supv. Tax No. [REDACTED]	
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 05/20/2019 01:11	Status Approved
	Comments SELF SIGNOFF					



Internal Case Management and Tracking
Worksheet - Investigation Acknowledgment

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/20/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 20	Worksheet Tracking No. 792000
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Topic/Subject (Investigation Acknowledgment) FINDING PO [REDACTED] UNFOUNDED	Activity Date 05/20/2019	Activity Time 01:14
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All your investigative work should be completed and documented in the case and all supporting documents attached because after you complete this worksheet it will be submitted to an Executive for their review and approval of your findings. Once the Executive approves your worksheet, you will be required to notify the complainant and the subject officer of the findings before you complete a Case Closing Worksheet.

Question 1: HAVE YOU DOCUMENTED YOUR INTERVIEW OF THE COMPLAINANT/VICTIM/WITNESS ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO

YES

Question 2: HAVE YOU DOCUMENTED YOUR INTERVIEW OF ANY MOS IN THE CASE(EITHER UNDER PG 206 OR INFORMAL) ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO

YES

Question 3: HAVE YOU DOCUMENTED YOUR REVIEW OF ALL DEPARTMENT RECORDS ON PD RECORDS REVIEW WORKSHEETS AND ATTACHED ALL OF THE APPROPRIATE DOCUMENTS?

YES/NO

YES

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3		
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/20/2019	Date of Next Review	Name [REDACTED]	Supv. Tax No. [REDACTED]	
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 05/20/2019 01:15	Status Approved
	Comments SELF SIGNOFF					



Internal Case Management and Tracking Worksheet - Case Review Follow-up Required

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/20/2019

Date Reported	Date Assigned	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 21	Worksheet Tracking No. 793037
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Topic/Subject (Case Review Follow-up Required) CASE REVIEW	Activity Date 05/20/2019	Activity Time 14:10
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Details	
<p>Follow-Up Information On the above date and time, DI [REDACTED] conducted a case review and direct the following steps to be completed:</p> <ol style="list-style-type: none">1. The log came with one (1) unidentified subject MOS. Once the officers are identified one of them should replace the unidentified MOS through update. Since it is not done, there is still an unidentified subject. Therefore, delete one of the officers and update that officer as the unidentified subject.2. Conduct an AVL check on the RMP during the alleged incident to verify the timing.	

Reporting Officer:	Rank DI	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 410-TRB HIGHWAY DISTRICT
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/20/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank INS	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 410-TRB HIGHWAY DISTRICT DateTime Reviewed 05/20/2019 14:18 Status Approved
	Comments SELF SIGNOFF			



Internal Case Management and Tracking
Worksheet - Subject Remove (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/26/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 22	Worksheet Tracking No. 801535
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Topic/Subject (Subject Remove (ICMT)) REMOVAL OF S/O	Activity Date 05/26/2019	Activity Time 06:50
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Person's Last Name, First M.I. [REDACTED]		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	[REDACTED]	[REDACTED]
MOS TAXID [REDACTED]	Command 413-HIGHWAY UNIT NO 3	Rank POM	Shield [REDACTED]	[REDACTED]	[REDACTED]
Appointment Date 01/31/2006		Years Employed 13		[REDACTED]	[REDACTED]
Sex	Race [REDACTED]				

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3		
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/26/2019	Date of Next Review [REDACTED]	Name [REDACTED]	Supv. Tax No. [REDACTED]	
Endorser:	Rank [REDACTED]	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command [REDACTED]	DateTime Reviewed [REDACTED]	Status [REDACTED]

	LT			413-HIGHWAY UNIT NO 3	05/26/2019 06:52	Approved
	Comments SELF SIGNOFF					



Internal Case Management and Tracking
Worksheet - Subject Update (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

05/26/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 23	Worksheet Tracking No. 801536
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Topic/Subject (Subject Update (ICMT)) S/O PO [REDACTED]	Activity Date 05/26/2019	Activity Time 06:53
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Person's Last Name, First M.I. [REDACTED]		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE
MOS TAXID [REDACTED]	Command 413-HIGHWAY UNIT NO 3	Rank POM	Shield [REDACTED]
Appointment Date 01/31/2006		Years Employed 13	[REDACTED]
Sex		Race	[REDACTED]

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413 HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 05/26/2019	Date of Next Review [REDACTED]	Name [REDACTED] Supv. Tax No. [REDACTED]

Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 05/26/2019 06:55	Status Approved
	Comment SELF SIGNOFF					



Internal Case Management and Tracking
Worksheet - PD Record Review (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

06/01/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 24	Worksheet Tracking No. 810488
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Topic/Subject (PD Record Review (ICMT)) REQUEST FOR RECORDINGS OF RADIO TRANSMISSIONS.	Activity Date 06/01/2019	Activity Time 04:54

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413 HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 06/01/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 06/01/2019 04:57 Status Approved
	Comments SELF SIGNOFF			



Internal Case Management and Tracking
Worksheet - PD Record Review (ICMT)

Top Allegation
FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group
413-HIGHWAY UNIT NO 3
Date of This Report
06/08/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 25	Worksheet Tracking No. 821478
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Topic/Subject (PD Record Review (ICMT)) AVL	Activity Date 04/07/2019	Activity Time 00:00
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Reporting Officer:	Rank SGT	Name	Tax Reg. No.	Command 413-HIGHWAY UNIT NO 3	
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 06/08/2019	Date of Next Review	Name	Supv. Tax No.
Endorser:	Rank SGT	Name	Tax Reg. No.	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 06/08/2019 02:11
	Comments SELF SIGNOFF				



Internal Case Management and Tracking
Worksheet - PD Record Review (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

06/12/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 26	Worksheet Tracking No. 826324
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Topic/Subject (PD Record Review (ICMT)) REVIEW OF RADIO TRANSMISSIONS FROM 04/07/19	Activity Date 06/12/2019	Activity Time 06:50

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 06/12/2019	Date of Next Review [REDACTED]	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 06/12/2019 06:52 Status Approved
	Comments SELF SIGNOFF			



Internal Case Management and Tracking
Worksheet - PD Record Review (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

06/16/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 27	Worksheet Tracking No. 832093
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Topic/Subject (PD Record Review (ICMT)) UPDATED AVL REVIEW	Activity Date 06/16/2019	Activity Time 04:00

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 06/16/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 06/16/2019 04:44 Status Approved
	Comments SELF SIGNOFF			



Internal Case Management and Tracking
Worksheet - Allegation Finding (ICMT)

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

06/17/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 28	Worksheet Tracking No. 832523
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Topic/Subject (Allegation Finding (ICMT)) ALLEGATION FINDINGS OFFICER [REDACTED]	Activity Date 06/17/2019	Activity Time 00:00
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Person's Last Name, First M.I. [REDACTED]		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE
MOS TAXID [REDACTED]	Command 413-HIGHWAY UNIT NO 3	Rank POM	Shield [REDACTED]
Appointment Date 01/31/2006		Years Employed 13	[REDACTED]
Sex	Race [REDACTED]		

Details
Final Disposition Note The investigating supervisor concludes that Officer [REDACTED] failed to respond to the complainants correct location; Therefore:

Allegation 1: Fail to respond in a timely manner to a 911 job is Substantiated

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 06/18/2019	Date of Next Review	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank CPT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 06/18/2019 10:30 Status Approved
	Comments CONTENTS NOTED. THE ALLEGATION FINDING IS APPROPRIATE.			



Internal Case Management and Tracking
Worksheet - Investigation Acknowledgment

Top Allegation

FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group

413-HIGHWAY UNIT NO 3

Date of This Report

06/17/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 29	Worksheet Tracking No. 832524
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Topic/Subject (Investigation Acknowledgment) ALLEGATION FINDINGS PO [REDACTED]	Activity Date 06/17/2019	Activity Time 00:00
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All your investigative work should be completed and documented in the case and all supporting documents attached because after you complete this worksheet it will be submitted to an Executive for their review and approval of your findings. Once the Executive approves your worksheet, you will be required to notify the complainant and the subject officer of the findings before you complete a Case Closing Worksheet.

Question 1: HAVE YOU DOCUMENTED YOUR INTERVIEW OF THE COMPLAINANT/VICTIM/WITNESS ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO
YES

Question 2: HAVE YOU DOCUMENTED YOUR INTERVIEW OF ANY MOS IN THE CASE(EITHER UNDER PG 206 OR INFORMAL) ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO
YES

Question 3: HAVE YOU DOCUMENTED YOUR REVIEW OF ALL DEPARTMENT RECORDS ON PD RECORDS REVIEW WORKSHEETS AND ATTACHED ALL OF THE APPROPRIATE DOCUMENTS?

YES/NO
YES

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 06/17/2019	Date of Next Review	Name [REDACTED]	Supv. Tax No. [REDACTED]
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 06/17/2019 04:54
	Comments SELF SIGNOFF				



FAIL TO RESPOND IN A TIMELY MANNER - TO 911 413-HIGHWAY UNIT NO 3
JOB

							06/17/2019	
Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES		Follow-Up No. 30	Worksheet Tracking No. 832526

Topic/Subject (Allegation Finding (ICMT)) ALLEGATION FINDINGS OFFICER LERCH	Activity Date 06/17/2019	Activity Time 00:00
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Person's Last Name, First M.I. LERCH, RUSSELL F		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	
MOS TAXID 960798	Command 410-TRB HIGHWAY DISTRICT	Rank POM	Shield 01416	
Appointment Date 01/06/2016		Years Employed 3		
Sex		Race		

Allegations				
1	Full Allegation Fail to Respond in a Timely Manner - to 911 Job	Finding 07 - Substantiated	Finding Date 06/17/2019	Allegation Removed NO
	Comments	The investigating supervisor concludes that Officer Lerch was assigned as the operator of HWY 3 unit 308 on April 7, 2019 when he was assigned a disabled vehicle on E/B Long Island Expressway at exit 14. When responding to the disabled vehicle, Officer Lerch failed to respond to the complainants correct location. Furthermore Officer Lerch failed to ascertain more detailed information about the complainants location, vehicle description or if the complainants vehicle had been removed by authorized tow.		

Details

Final Disposition Note

The investigating supervisor concludes that Officer Lerch failed to respond to the complainants correct location; Therefore:

Allegation 1: Fail to respond in a timely manner to a 911 job is Substantiated

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 06/18/2019	Date of Next Review [REDACTED]	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank CPT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
	Comments CONTENTS NOTED. THE ALLEGATION FINDING IS APPROPRIATE.		Date/Time Reviewed 06/18/2019 10:30	Status Approved



Internal Case Management and Tracking
Worksheet - Investigation Acknowledgment

Top Allegation
**FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB**

Group
413-HIGHWAY UNIT NO 3
Date of This Report
06/17/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 31	Worksheet Tracking No. 832527
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Topic/Subject (Investigation Acknowledgment) ALLEGATION FINDINGS OFFICER LERCH	Activity Date 06/17/2019	Activity Time 00:00
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All your investigative work should be completed and documented in the case and all supporting documents attached because after you complete this worksheet it will be submitted to an Executive for their review and approval of your findings. Once the Executive approves your worksheet, you will be required to notify the complainant and the subject officer of the findings before you complete a Case Closing Worksheet.

Question 1: HAVE YOU DOCUMENTED YOUR INTERVIEW OF THE COMPLAINANT/VICTIM/WITNESS ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO

YES

Question 2: HAVE YOU DOCUMENTED YOUR INTERVIEW OF ANY MOS IN THE CASE(EITHER UNDER PG 206 OR INFORMAL) ON THE APPROPRIATE INTERVIEW WORKSHEETS?

YES/NO

YES

Question 3: HAVE YOU DOCUMENTED YOUR REVIEW OF ALL DEPARTMENT RECORDS ON PD RECORDS REVIEW WORKSHEETS AND ATTACHED ALL OF THE APPROPRIATE DOCUMENTS?

YES/NO

YES

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 06/17/2019	Date of Next Review [REDACTED]	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 06/17/2019 05:12 Status Approved
	Comments SELF SIGNOFF			



Internal Case Management and Tracking
Worksheet - Case Review Follow-up Required

Top Allegation
FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group
413-HIGHWAY UNIT NO 3
Date of This Report
06/17/2019

Date Reported	Date Assigned	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 32	Worksheet Tracking No. 832805
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Topic/Subject (Case Review Follow-up Required) 2ND CASE REVIEW	Activity Date 06/17/2019	Activity Time 09:25
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Details	
<p>Follow-Up Information On the above date and time, DI [REDACTED] conducted a 2nd case review and direct the following steps to be completed:</p> <ol style="list-style-type: none">1. Issue an "A" CD to PO [REDACTED] & PO Lerch for their failure to respond to a radio run & provided central with a final disposition.2. Once the CDs are adjudicated prepare a WS to document such and attach the adjudicated CD.	

Reporting Officer: DI	Rank DI	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 410-TRB HIGHWAY DISTRICT
Reviewing Supervisor: -	Manner of Closing	Date Reviewed 06/17/2019	Date of Next Review [REDACTED]	Name [REDACTED]
Endorser: INS	Rank INS	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 410-TRB HIGHWAY DISTRICT
	Comments SELF SIGNOFF			Date/Time Reviewed 06/17/2019 09:37
				Status Approved



Internal Case Management and Tracking
Worksheet - Complainant Notification Of Findings (ICMT)

Top Allegation
FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group
413-HIGHWAY UNIT NO 3
Date of This Report
06/24/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 33	Worksheet Tracking No. 842418
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Topic/Subject (Complainant Notification Of Findings (ICMT)) COMPLAINANT NOTIFICATION	Activity Date 06/23/2019	Activity Time 19:00
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Person's Last Name, First M.I. [REDACTED]	Sex FEMALE	Race	Role COMPLAINANT	Status CIVILIAN NON MEMBER OF SERVICE	
Nickname/Alias/Middle Name	DOB [REDACTED]/1995	Age 24	Age From	Age To	
Height	Weight	Eye color	Hair color	Hair Length	
Home Phone#	Business Phone# [REDACTED]	Beeper#	Cell Phone#	Email Address [REDACTED]	Call Back Phone#

Attempt

Method of Contact

Comments

On 6/23/19 at 1900 hrs., Sgt. [REDACTED] contacted Ms. [REDACTED] to notified her of the final disposition of OG 2019-7722. Ms. [REDACTED] was informed that the complaint she filed was substantiated.

[REDACTED]

Reporting Officer: Rank
SGT

Name

Tax Reg. No.

Command
413-HIGHWAY UNIT NO 3

Reviewing Supervisor: Manner of Closing

Date Reviewed

Date of Next Review

Name

Supv. Tax No.

-
Endorser: Rank
SGT

Name

Tax Reg. No.

Command
413-HIGHWAY UNIT NO 3

Datetime Reviewed
06/24/2019 03:21

Status
Approved

Comments
SELF SIGNOFF



Internal Case Management and Tracking
Worksheet - Subject Notification Of Findings (ICMT)

Top Allegation
FAIL TO RESPOND IN A TIMELY MANNER - TO 911 JOB

Group
413-HIGHWAY UNIT NO 3
Date of This Report
06/24/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 34	Worksheet Tracking No. 842419
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Topic/Subject (Subject Notification Of Findings (ICMT)) SUBJECT NOTIFICATION	Activity Date 06/23/2019	Activity Time 06:30
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Person's Last Name, First M.I. LERCH, RUSSELL F		Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	
MOS TAXID 960798	Command 410-TRB HIGHWAY DISTRICT	Rank POM	Shield 01416	
Appointment Date 01/06/2016		Years Employed 3		
Sex		Race		

Allegations				
1	Full Allegation Fail to Respond in a Timely Manner - to 911 Job	Finding 07 - Substantiated	Finding Date 06/17/2019	Allegation Removed NO
	Comments The investigating supervisor concludes that Officer Lerch was assigned as the operator of HWY 3 unit 308 on April 7, 2019 when he was assigned a disabled vehicle on E/B Long Island Expressway at exit 14. When responding to the disabled vehicle, Officer Lerch failed to respond to the complainants correct location. Furthermore Officer Lerch failed to ascertain more detailed information about the complainants location, vehicle description or if the complainants vehicle had been removed by authorized tow.			

Details
Follow-Up Information On 6/23/19 Officer Lerch was informed of the allegation findings.

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 06/24/2019	Date of Next Review [REDACTED]	Name [REDACTED] Supv. Tax No. [REDACTED]
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 06/24/2019 03:24 Status Approved
	Comments SELF SIGNOFF			



Internal Case Management and Tracking
Worksheet - Subject Notification Of Findings (ICMT)

Top Allegation
FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

Group
413-HIGHWAY UNIT NO 3
Date of This Report
06/25/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 35	Worksheet Tracking No. 843914
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Topic/Subject (Subject Notification Of Findings (ICMT)) SUBJECT NOTIFICATION	Activity Date 06/24/2019	Activity Time 22:30
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Person's Last Name, First M.I. [REDACTED]	Role SUBJECT	Status UNIFORM MEMBER OF SERVICE
MOS TAXID [REDACTED]	Command 413-HIGHWAY UNIT NO 3	Rank POM Shield [REDACTED]
Appointment Date 01/31/2006	Years Employed 13	[REDACTED]
Sex	Race	[REDACTED]

Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 06/25/2019	Date of Next Review [REDACTED]	Name [REDACTED] Supv. Tax No. [REDACTED]	
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3 DateTime Reviewed 06/25/2019 04:06 Status Approved	
	Comments SELF SIGNOFF	[REDACTED]			



Internal Case Management and Tracking
Worksheet - Case Closing (ICMT)

Top Allegation
FAIL TO RESPOND IN A TIMELY MANNER - TO 911
JOB

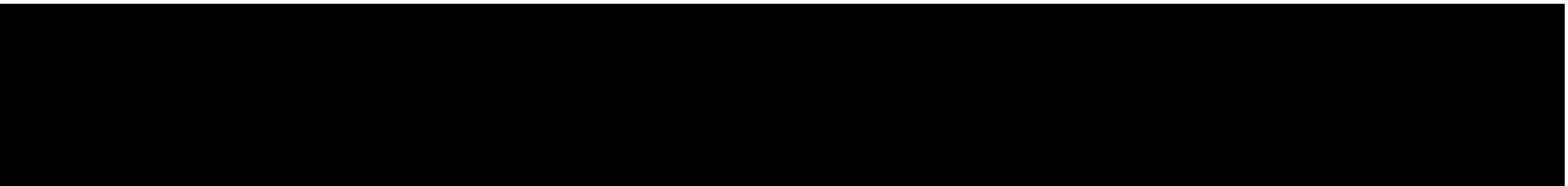
Group
413-HIGHWAY UNIT NO 3
Date of This Report
06/25/2019

Date Reported 05/01/2019	Date Assigned 05/01/2019	IAB Log No. 2019-16143	Case No. (413) OG-2019-7722	Folder Type OUTSIDE GUIDELINES	Preliminary Case Type OUTSIDE GUIDELINES	Follow-Up No. 36	Worksheet Tracking No. 843916
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Topic/Subject (Case Closing (ICMT)) CASE CLOSING	Activity Date 06/25/2019	Activity Time 00:00
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Person's Last Name, First M.I. [REDACTED]	Sex FEMALE	Race	Role COMPLAINANT	Status CIVILIAN NON MEMBER OF SERVICE
Nickname/Alias/Middle Name	[REDACTED]	DOB [REDACTED]/1995	Age 24	Age From
Height	[REDACTED]	Weight	Eye color	Hair color
Home Phone#	Business Phone# [REDACTED]	Beeper#	Cell Phone#	Email Address [REDACTED]
				Call Back Phone# [REDACTED]

Person's Last Name, First M.I. [REDACTED]	Role SUBJECT	Status UNIFORM MEMBER OF SERVICE
MOS TAXID [REDACTED]	Rank POM	Shield [REDACTED]
Command 413-HIGHWAY UNIT NO 3	Years Employed 13	[REDACTED]
Appointment Date 01/31/2006	Race	
Sex		

**Person's Last Name, First M.I.**

LERCH, RUSSELL F

Role SUBJECT**Status**
UNIFORM MEMBER OF SERVICE**MOS TAXID**
960798**Command**
410 TRB HIGHWAY DISTRICT**Rank**
POM**Shield**
01416**Appointment Date**
01/06/2016**Year Employed**
3**Sex****Race****Allegations**

1	Full Allegation	Classification	Allegation Index	Allegation Date	Finding
	Fail to Respond in a Timely Manner - to 911 Job	Abuse of Dept Regulations	VRP-Violation Rules/Procedures	05/06/2019	07 - Substantiated
	Finding Date 06/17/2019	Comment The investigating supervisor concludes that Officer Lerch was assigned as the operator of HWY 3 unit 308 on April 7, 2019 when he was assigned a disabled vehicle on E/B Long Island Expressway at exit 14. When responding to the disabled vehicle, Officer Lerch failed to respond to the complainants correct location. Furthermore Officer Lerch failed to ascertain more detailed information about the complainant location, vehicle description or if the complainant vehicle had been removed by authorized tow.			

Actions Taken

, Schedule A Command Discipline - Yes

Referred to Group**Conferred With****Next Review Date****Closing Statement**

The investigating supervisor concludes that Officer Lerch and Officer [REDACTED] failed to respond to a disabled vehicle on the E/B Long Island Expressway at exit 14 on April 7, 2019. Furthermore the Officers failed to ascertain more detailed information about the complainants location, vehicle description or if the complainants vehicle had been removed by authorized tow. This case is being closed with an overall finding of Substantiated.

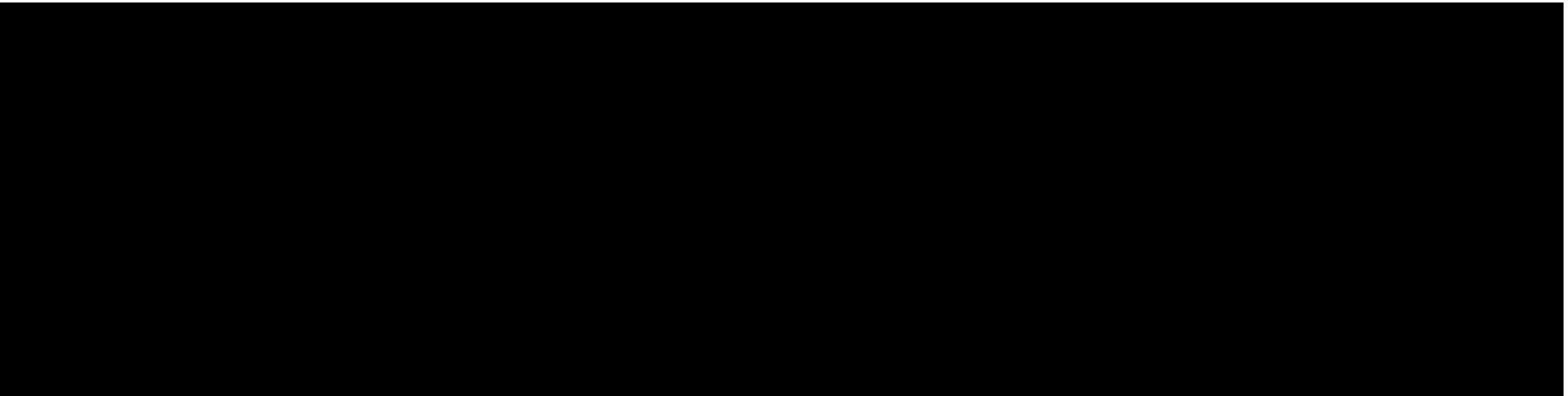
Subjects Involved

Name	Status
	UNIFORM MEMBER OF SERVICE

Sex	Race	Dob
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POM (413-
HIGHWAY UNIT NO
3)

Name	Status	Sex	Race	Dob
960798 RUSSELL LERCH POM (410- TRB HIGHWAY DISTRICT)	UNIFORM MEMBER OF SERVICE			
Allegations				
1 Full Allegation Fail to Respond in a Timely Manner - to 911 Job				
Classification Abuse of Dept Regulations	Allegation Index VRP-Violation Rules/Procedures	Allegation Date 05/06/2019	Finding 07 - Substantiated	Finding Date 06/17/2019
Comments The investigating supervisor concludes that Officer Lerch was assigned as the operator of HWY 3 unit 308 on April 7, 2019 when he was assigned a disabled vehicle on E/B Long Island Expressway at exit 14. When responding to the disabled vehicle, Officer Lerch failed to respond to the complainants correct location. Furthermore Officer Lerch failed to ascertain more detailed information about the complainants location, vehicle description or if the complainants vehicle had been removed by authorized tow.				
Actions Taken , Schedule A Command Discipline - Yes				



Reporting Officer:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3		
Reviewing Supervisor:	Manner of Closing S - SUBSTANTIATED	Date Reviewed 06/26/2019	Date of Next Review [REDACTED]	Name [REDACTED]	Supv. Tax No. [REDACTED]	
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 06/25/2019 23:06	Status Approved
	Comments SELF SIGNOFF					
Endorser:	Rank CPT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command 413-HIGHWAY UNIT NO 3	DateTime Reviewed 06/26/2019 06:16	Status Approved
	Comments CONTENTS NOTED. THE ALLEGATION FINDINGS ARE APPROPRIATE. CASE CLOSED.					



Internal Case Management System
Worksheet - Internal Affairs Log

Top Allegation
BODY WORN CAMERA - FAIL TO ACTIVATE

Group
CC-COMMAND CENTER
Date of This Report
02/24/2021

Date Reported 02/24/2021	Date Assigned	IAB Log No 2021-4471	Case No (CC) 2021-4471	Folder Type	Follow Up No 1	Worksheet Tracking No. 4917541
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Date/Time Reported 02/24/2021 14:18	SOL Date 08/07/2022	Occurrence From Date/Time 02/07/2021 00:00	Occurrence To Date/Time 02/18/2021 14:09
Contact Type TELEPHONE	Source DIRECT FROM MOS	Source Number [REDACTED]	Position Number RECORDED LINE

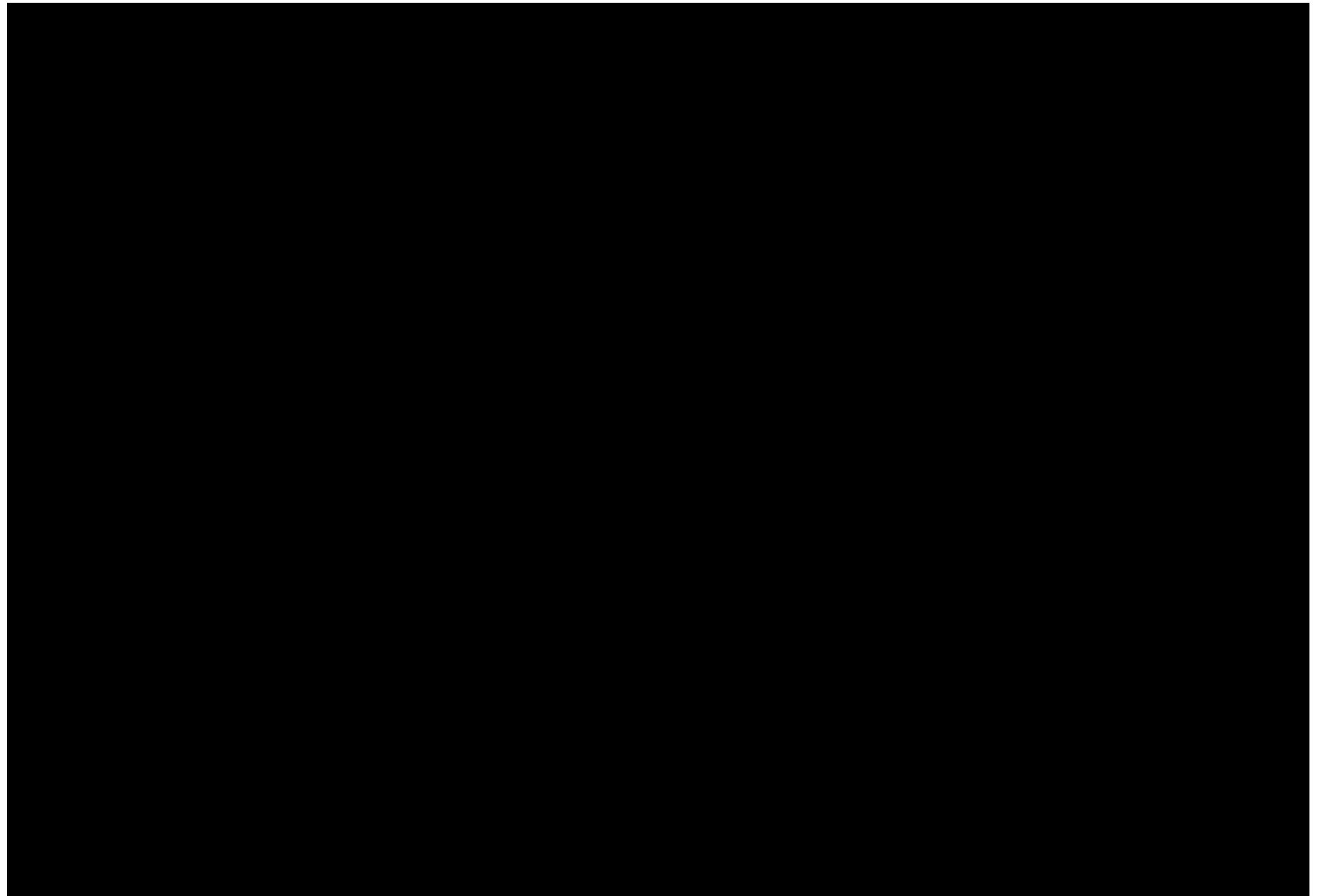
Person's Last Name, First M.I. [REDACTED]	Role REPORTER	Status UNIFORM MEMBER OF SERVICE	Res. Pct. [REDACTED]
Anonymous NO	Anonymous#		Call Back Code
MOS TAXID [REDACTED]	Command 112-112 PRECINCT	Rank SGT	Shield [REDACTED]
Appointment Date 07/06/2010		Years Employed 11	
Nickname/Alias/Middle Name			
This Person and Subject Live Together	Identify Subject?	This Person States Subject is	
On Duty	In Uniform	Squad	Chart
PERSON TESTS			

Person's Last Name, First M.I. LERCH, RUSSELL F	Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	Res. Pct.
MOS TAXID 960798	Command 413-HIGHWAY UNIT NO 3	Rank POM	Shield 01416
Appointment Date 01/06/2016		Years Employed 5	
Nickname/Alias/Middle Name			
On Duty	In Uniform	Squad	Chart
PERSON TESTS			

Allegations								
1	Full Allegation Invoice Discrepancy Bank Drop Shortage (Not counterfeit)	Classification Abuse of Dept Regulations	Allegation Index Voucher Discrepancy	Allegation Date 02/24/2021	Finding	Finding Date	Allegation Removed NO	Allegation Disposition
Comments								
2	Full Allegation Report Incomplete/Inaccurate - Property Clerk Invoice	Classification Abuse of Dept Regulation	Allegation Index IMP-Invest. Incomp /Improper	Allegation Date 02/24/2021	Finding -	Finding Date	Allegation Removed NO	Allegation Disposition
Comments								

Person's Last Name, First M.I. [REDACTED]			Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	Res. Pct.
MOS TAXID [REDACTED]	Command 413-HIGHWAY UNIT NO 3	Rank LT	Shield 00000	[REDACTED]	[REDACTED]
Appointment Date 01/10/2005			Years Employed 16	[REDACTED]	[REDACTED]
Nickname/Alias/Middle Name					
On Duty	In Uniform	Squad	Chart	Primary Assignment	
PERSON TESTS	[REDACTED]				

Peron's Last Name, First M.I. [REDACTED]	Role WITNESS	Status CIVILIAN MEMBER OF SERVICE	Re Pct [REDACTED]
Anonymous NO	Anonymous#	Call Back Code	
MOS TAXID [REDACTED]	Command 112 112 PRECINCT	Rank EPC	Shield 00000
Appointment Date 11/25/2019	Years Employed 2		



Incident Location List					
1	Location Type OCCURRENCE	Jurisdiction	In or Near NYPD Command 112 112 PRECINCT	PCT 112-112 PRECINCT	Common Locations Outside of NYC

Address Location NYC	Location Within INSIDE OF	Street [REDACTED]	City QUEENS	State NY	Zip	Apt #
Cross Street [REDACTED]		Intersection of	Premise Type	Indicate Premise Name if Known	Exact Location Within Premise Type, if Known	
Occurrence/Effective On or From 02/07/2021 :	Occurrence Through 02/18/2021 14:09	Statement of Details Specific to this Location				

Topic/Subject:
(Internal Affairs Log) INTERNAL AFFAIRS LOG

Detail
On February 24, 2021 at approximately 1416 hours, I received a call from reporter, Sgt. [REDACTED] tax# [REDACTED] assigned as the ICO Sgt. at the 112 precinct. The details of the complaint are as follow

Sgt [REDACTED] stated that on 02/07/2021, Officer Lerch (tax # 960798 assigned to Highway 3) prepared invoice number 4000794855 in the amount of \$12,825.00 (USC). On 02/23/2021 EPCS [REDACTED] (tax# [REDACTED]) informed Sgt. [REDACTED] that Chase bank reported a shortage of \$500.00 (USC) and corrected the invoice to reflect a deposit of \$12,325.00 (USC). Sgt [REDACTED] stated that he believes this is a clerical error. Sgt [REDACTED] additionally stated that a UF 49 will be prepared.

1417 hour ICMS Search conducted yielding no prior related log

1420 hour PETS Search conducted yielding invoice number 4000794855 prepared [REDACTED]
[REDACTED]
[REDACTED]

XX AWAITING 49 XX

02/25/2021 0720 hour I received UF 49 [REDACTED]

1122 hour As per Deputy In pector [REDACTED] call out to Group 27

1131 hour , I called and notified Lt [REDACTED] of Group 27

List of Persons Added/Updated in the Log

Person's Last Name, First M I [REDACTED]	Role WITNESS	Status CIVILIAN NON MEMBER OF SERVICE	Re Pct
Anonymous	Anonymous#	Call Back Code	
Nickname/ Alias /Middle Name			
Address NY		Apt No.	NYSID No.
Alternate Address		Apt No	
Sex FEMALE	Race	Date of Birth	Age
			Height
			Weight

Age From 0	Age To 0	Condition <i>Apparently Normal</i>	If Injured or Deceased Location		U.S. Citizen	State/Country of Birth
Home Telephone	Business Telephone	Cell Phone	Beeper #	E-Mail Address	Call Back Phone#	

Person's Last Name, First M.I. LERCH, RUSSELL F			Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	Res. Pct.
MOS TAXID 960798	Command 413-HIGHWAY UNIT NO 3	Rank POM	Shield 01416		
Appointment Date 01/06/2016		Years Employed 5			
Nickname/Alias/Middle Name					

Allegations

Person's Last Name, First M.I. [REDACTED]			Role SUBJECT	Status UNIFORM MEMBER OF SERVICE	Res. Pct.
MOS TAXID [REDACTED]	Command 413-HIGHWAY UNIT NO 3	Rank LT	Shield 00000	[REDACTED]	
Appointment Date 01/10/2005			Years Employed 16	[REDACTED]	
Nickname/Alias/Middle Name [REDACTED]					

Reporting Officer:	Rank POM	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command CC-COMMAND CENTER	
Reviewing Supervisor:	Manner of Closing -	Date Reviewed 03/01/2021	Date of Next Review	Name [REDACTED]	Supv. Tax No. [REDACTED]
Endorser:	Rank LT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command ADM-ADMINISTRATION	DateTime Reviewed 02/25/2021 11:50
	Comments				
Endorser:	Rank SGT	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command CC-COMMAND CENTER	DateTime Reviewed 02/28/2021 04:21
	Comments				

Endorser:	Rank DT2	Name [REDACTED]	Tax Reg. No. [REDACTED]	Command ADM-ADMINISTRATION	DateTime Reviewed 03/01/2021 07:05	Status
	Comments AFTER REVIEW BY INSPECTOR [REDACTED] THIS LOG IS TO BE ASSESSED AND ASSIGNED AS FOLLOWS; C TO GROUP 27					

