



The College of Engineering Shops

Account Set-Up Form

Student Shop

Tool Crib

Shop Office, Student Shop and Tool Crib: B1084 Engineering Centers Building, 1550 Engineering Dr., Madison, WI 53706 Ph. 608-261-1112
Instrument Shop: B1060 Engineering Centers Building, 1550 Engineering Dr., Madison, WI 53706 Ph. 608-262-2615

Requested By: _____ Date: _____

Dept: _____ Office/Lab: _____ Phone: _____

Supply Account – Student Shop Customer email address _____

Authorized Spending Limit: _____

Authorized Persons on Account – List Below (Print):

Charge To: FY Dept Fund Prgm Proj Act Expires: _____

----- Funding Checked: _____

Example: 11 19XXXX 233 2 233XX51 3105

Professor/Principal Investigator Authorization: _____ Date: _____