

# Delivery Plan -ChoiceP2

This document describes the proposed delivery plan of the ChoiceP2 team to be taken in week 12 25S1, aiming at providing a comprehensive demonstration of the team's outcomes and a clear handover of all project materials.

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## 1 End Goal & Acceptance Criteria

- By the end of week 12, all features developed are verified in a test environment by the stakeholder.

Features:

1. Semester 1 (24S2)
    - Data scrape
    - user profile,
    - Google analytics
    - Feedback popup form
    - Bookmark
  2. Semester 2 (25S1)
    - Average rating with distribution of ratings
    - Bookmark functionality extension
    - Helpful links
    - Sort and filter of reviews
    - Secondary menu bar for new listing
    - Destination pages
    - Other listing pages
    - Request addition forms
- All codes are merged into ChoiceP1 main branch
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## 2 Comprehensive Deliverables List & Storage Location

### 2.1 Code Repository

- Title: ChoiceP2 develop branch and related sub branches
- Content:
  - All source code files

- Commit history and issues
- Pull requests history

## 2.2 User Manual

- Title: An Ultimate User Manual to Use Student Choice Website
- Audience: Non-technical end users (clients, stakeholders)
- Content:
  - Introduction to the website/application
  - Key features explained in simple language
  - Step-by-step instructions (with screenshots) for core tasks
  - Troubleshooting tips and FAQs
  - Contact/support information

## 2.3 Technical Handover Document

- Title: Developer Handover Document
- Audience: Future developers
- Content:
  - Project structure and architecture overview
  - Explanation of key components/modules
  - Setup, deployment, and environment requirements
  - Key dependencies and how to update them
  - Coding standards and conventions used
  - How to add new features or fix bugs
  - Any known technical debt or areas for improvement

## 2.4 Team Performance & Project Process Evaluation

- Title: Team Performance & Project Review
- Audience: Tutor, internal review, stakeholders (if appropriate)
- Content:
  - Overview of team roles and contributions
  - Reflection logs on teamwork, communication, and problem-solving tools (tools, meetings, milestones)
  - Risk logs and how they were overcome
  - Lessons learned and what could be improved
  - Peer evaluation in pull requests
  - Individual reflections

## 2.5 Project Introduction and Demo Video

- Audience: Clients, stakeholders, tutor, and broader public
- Content:
  - Introduction: Brief overview of the project and its goals

- Team Introduction: Team members, roles, and collaboration highlights
- Problem Statement: The challenge or need addressed by the project
- Features Demonstration: Screen recordings or walkthroughs showing key website/app features and how to use them
- User Journey: Step-by-step user flow for core tasks (with narration or captions)
- Impact: How the project benefits the client and end users
- Next Steps: Recommendations for future improvement or development
- Contact/Support: How to get help or follow-up

## 2.6 Project Overview Poster

- Audience: Clients, stakeholders, tutor, event attendees
  - Content:
    - Project Title & Logo
    - Overview: 2 sentence summary of the solution and its purpose
    - Problem & Solution: Brief text explaining the need and how the project addresses it
    - Key Features: Bullet points highlighting main features
    - Architecture/Workflow: Simple diagram showing system structure or user journey
    - Impact/Benefits: Values the project brings to the client and users
    - Screenshots: Key UI screens or demo images
    - Team & Contact: Team members, roles, and contact info
    - QR Code: Link to GitHub repo, YouTube video
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## 3 Timeline (Weeks 10 – 12)

| Date        | Milestone                                     |
|-------------|---|
| Week 10 Tue | Kick-off meeting (Team + Stakeholder + Tutor) |
| Week 10 Fri | Poster and Pitch video finalised              |
| Week 10 Sun | Delivery plan version 1.0                     |
| Week 11 Sun | Code Freeze                                   |
| Week 12 Tue | Poster Presentation                           |
| Week 12 Wed | Handover and other documents                  |

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## 4 Communication, Risk Management & Reflection

- Meeting minutes
- Decision logs
- Risk logs
- Reflection logs

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## 5 Next Steps

1. Recommendations for Future Development
  - Improve UI design.
  - Integration with google map.
  - Add unit test code for individual components, utility functions.
2. Maintenance and Support
  - Guidance on backend maintenance.
  - Contact information for technical support.