# Delivery Plan -ChoiceP2

**This document describes the proposed delivery plan of the ChoiceP2 team to be taken in week 12 25S1, aiming at providing a comprehensive demonstration of the team's outcomes and a clear handover of all project materials.**

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## 1 End Goal & Acceptance Criteria

- **By the end of week 12, all features developed are verified in a test environment by the stakeholder.**

  Features:

  1. Semester 1 (24S2)
     - Data scrape
     - user profile,
     - Google analytics
     - Feedback popup form
     - Bookmark
  2. Semester 2 (25S1)
     - Average rating with distribution of ratings
     - Bookmark functionality extension
     - Helpful links
     - Sort and filter of reviews
     - Secondary menu bar for new listing
     - Destination pages
     - Other listing pages
     - Request addition forms

- **All codes are merged into ChoiceP1 main branch**

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# 2 Comprehensive Deliverables List & Storage Location

## 2.1 Code Repository
- Title: ChoiceP2 develop branch and related sub branches
- Content:
  - All source code files

- ○ Commit history and issues
- ○ Pull requests history

## 2.2 User Manual

- Title: An Ultimate User Manual to Use Student Choice Website
- Audience: Non-technical end users (clients, stakeholders)
- Content:
  - ○ Introduction to the website/application
  - ○ Key features explained in simple language
  - ○ Step-by-step instructions (with screenshots) for core tasks
  - ○ Troubleshooting tips and FAQs
  - ○ Contact/support information

## 2.3 Technical Handover Document

- Title: Developer Handover Document
- Audience: Future developers
- Content:
  - ○ Project structure and architecture overview
  - ○ Explanation of key components/modules
  - ○ Setup, deployment, and environment requirements
  - ○ Key dependencies and how to update them
  - ○ Coding standards and conventions used
  - ○ How to add new features or fix bugs
  - ○ Any known technical debt or areas for improvement

## 2.4 Team Performance & Project Process Evaluation

- Title: Team Performance & Project Review
- Audience: Tutor, internal review, stakeholders (if appropriate)
- Content:
  - ○ Overview of team roles and contributions
  - ○ Reflection logs on teamwork, communication, and problem-solving
  - ○ How tasks and delivery were managed using github built-in tools (tools, meetings, milestones)
  - ○ Risk logs and how they were overcome
  - ○ Lessons learned and what could be improved
  - ○ Peer evaluation in pull requests
  - ○ Individual reflections

## 2.5 Project Introduction and Demo Video

- Audience: Clients, stakeholders, tutor, and broader public
- Content:
  - ○ Introduction: Brief overview of the project and its goals

- ○ Team Introduction: Team members, roles, and collaboration highlights
- ○ Problem Statement: The challenge or need addressed by the project
- ○ Features Demonstration: Screen recordings or walkthroughs showing key website/app features and how to use them
- ○ User Journey: Step-by-step user flow for core tasks (with narration or captions)
- ○ Impact: How the project benefits the client and end users
- ○ Next Steps: Recommendations for future improvement or development
- ○ Contact/Support: How to get help or follow-up

## 2.6 Project Overview Poster

- ● Audience: Clients, stakeholders, tutor, event attendees
- ● Content:
  - ○ Project Title & Logo
  - ○ Overview: 2 sentence summary of the solution and its purpose
  - ○ Problem & Solution: Brief text explaining the need and how the project addresses it
  - ○ Key Features: Bullet points highlighting main features
  - ○ Architecture/Workflow: Simple diagram showing system structure or user journey
  - ○ Impact/Benefits: Values the project brings to the client and users
  - ○ Screenshots: Key UI screens or demo images
  - ○ Team & Contact: Team members, roles, and contact info
  - ○ QR Code: Link to GitHub repo, YouTube video

# 3 Timeline (Weeks 10 – 12)

| Date | Milestone |
|---|---|
| Week 10 Tue | Kick-off meeting (Team + Stakeholder + Tutor) |
| Week 10 Fri | Poster and Pitch video finalised |
| Week 10 Sun | Delivery plan version 1.0 |
| Week 11 Sun | Code Freeze |
| Week 12 Tue | Poster Presentation |

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# 4 Communication, Risk Management & Reflection

- Meeting minutes
- Decision logs
- Risk logs
- Reflection logs

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# 5 Next Steps

1. Recommendations for Future Development
   - Improve UI design.
   - Integration with google map.
   - Add unit test code for individual components, utility functions.

2. Maintenance and Support
   - Guidance on backend maintenance.
   - Contact information for technical support.