

STUYVESANT HIGH SCHOOL BOARD OF ELECTIONS
OFFICIAL RULES AND REGULATIONS
SPRING 2015 ELECTIONS

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<https://www.facebook.com/StuyvesantBoE>

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***Important Note:** All information within this rulebook has been compiled from previous regulations and procedures. Any errors should be reported immediately to the Board of Elections. If there have been recent rulings not mentioned within this rulebook, the recent rulings are in effect and will be updated in the next edition of the rulebook. Please do not hesitate to reach out to the Board of Elections through e-mail or Facebook. Thank you for abiding by the rules.

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1. OVERVIEW

There are two primary election seasons:

- Fall: Freshmen
- Spring Part One: Junior and Student Union
- Spring Part Two: Sophomore and Senior

There are two voting days:

- The Primary Election includes all tickets running.
- The General Election includes only the top two tickets.

The time periods during which an individual may run for their respective caucuses are:

- Freshmen candidates run for Sophomore Caucus in the spring of their freshman year.
- Sophomore candidates run for Junior Caucus in the spring of their sophomore year.
- Junior candidates run for Senior Caucus in the spring of their junior year.
- SU candidates run for the SU presidency and vice-presidency in the spring of their junior and sophomore year, respectively.

Qualifications* for candidates are:

- They must not be failing any classes, maintain an 85+ average, not have more than one class below 80 in the previous semester (two N's or a U), and be in good disciplinary standing.
- Candidates cannot be an "editor-in-chief" or editor position for Spectator or Indicator, Big Sib Chair, or have an executive position within ARISTA¹.

**If these criteria are not met, candidates will be barred from running or disqualified.*

*Candidates and their supporters shall use the highest standards of ethics when campaigning and discussing other candidates. Any actions that do not reflect such standards may result in the removal of your candidacy.

* Candidates can run for only ONE position. Each ticket is composed of one president and one vice-president.

¹ Candidates may be members of these organizations, but not have a leadership position within them. All leadership positions of clubs or organizations not explicitly stated are permitted.

2. RESPONSIBILITIES

From the Student Union Constitution...

Article V. Elected Officials

Ten elected officials will represent the Stuyvesant student body in the SU. A list of their titles and duties follows.

Section 1. The Student Union President who shall:

1. Serve in the highest level of elective office in the SU.
2. Be the chief representative of the student body in all significant debates, negotiations and meetings.
3. Represent the consensus view of the SU in school meetings.
4. Oversee all SU activities and assume responsibility for all projects.
5. Serve on the School Leadership Team [Article VII].
6. Appoint cabinet positions. The SU President may create new temporary cabinet positions deemed necessary. These cabinet members will not vote in the Executive Council without a constitutional amendment. The SU President can dismiss any non-elected members of the SU but must re-appoint all constitutionally outlined positions in a timely manner.
7. Be elected by a popular vote in the election held during the Spring term and take office on the last day of the school year.
8. Veto or sign resolutions, charters, amendments, or allocations passed by the Executive Council and the Budget Committee [Article VII].
9. Serve as a vetoing member of the Budget Committee.
10. Chair meetings of the Executive Council.

Section 2. The Student Union Vice-President who shall:

1. Assist the SU President in fulfilling and exercising all of the aforementioned duties and responsibilities.
2. Serve as a voting member of the Executive Council and the Budget Committee.
3. Serve on the School Leadership Team.
4. Fulfill the responsibilities of the President in his or her absence, removal from office, or sickness.
5. Be elected on the same ticket as the SU President, by popular vote in an election held during the Spring term and take office on the last day of the school year.

Section 3. The President of the Freshman and Sophomore Class who shall:

1. Represent the views of their class in all inter-Student Union discussions, and the consensus view of the Student Union in all school meetings where they are present.
2. Lead his/her grade in special projects that the grade wishes to undertake for its own or the school's benefit.
3. Promote spirit, unity and activity within his or her grade.
4. Serve as a voting member of the Executive Council and the Budget Committee.
5. Appoint one student from every homeroom when attainable to a Class Advisory Council to consult monthly on issues of importance to the grade.
6. Be elected in the Fall term for the Freshman Caucus and Spring term for the Sophomore Caucus, by popular class-wide vote.
7. Serve as Class President until new elections are held and the winners assume office.

Section 4. The Vice-President of the Freshman and Sophomore Class who shall:

1. Assist their Class President in fulfilling and exercising all of the aforementioned duties and responsibilities.
2. Serve as a voting member of the Executive Council and Budget Committee.
3. Fulfill the responsibilities of the Class President in his or her absence, removal from office, or sickness.
4. Be elected in the Fall term, on the same ticket as Class President, by popular class-wide vote and take office on the last day of the school year.
5. Serve as Class Vice-President until new elections are held and winners assume office.

Section 5. The President of the Junior and Senior Class who shall:

1. Represent the views of his/her class in all inter-Student Union discussions, and the consensus view of the Student Union in all school meetings where s/he is present.
2. Lead his/her grade in special projects that the grade wishes to undertake for its own or the school's benefit.
3. Promote spirit, unity, and activity with his or her grade.
4. Serve as a voting member of the Executive Council and Budget Committee.
5. Appoint one student from every homeroom when attainable to a Class Advisory Council to consult monthly on issues of importance to the grade.
6. Be elected in the Spring term, by popular class-wide vote, and take office on the last day of the school year.

7. Select a Cube Coordinator and form a Cube Committee in September that will meet regularly throughout the year to collect items for the filling of the class cube at the end of May. Refer to Cube Constitution.
8. Serve as Class President of the Junior and Senior Class until new elections are held and the winners assume office.

Section 6. The Vice-President of the Junior and Senior Class who shall:

1. Assist the Class President in fulfilling and exercising all of the aforementioned duties and responsibilities.
2. Serve as a voting member of the Executive Council and Budget Committee.
3. Fulfill the responsibilities of the Class President in his/her absence, removal from office, or sickness.
4. Be elected in the Spring term, on the same ticket as the Class President, by popular class wide vote and take office on the last day of the school year.
5. Serve as Class Vice-President of the Junior and Senior Class until new elections are held and the winners assume office.

*Candidates can run for only ONE position.

*Each **ticket** consists of a pair of people running for a caucus together.

3. HOW TO GET STARTED

1. Complete the Caucus Affidavit and Caucus Petition packets in order to run.
 - a. **Total Number of Signatures is 104.** Each ticket consisting of two candidates must secure 100 signature from their respective grade as well as two teacher signatures for each candidate.
 - b. **Total Number of Signatures is 154.** The Student Union tickets must consist of one current Sophomore and Junior. Each ticket must secure 50 signatures per grade as well as two teacher signatures for each candidate. Senior signatures will not be counted.
 - c. Five campaign managers is the maximum number for caucus campaigns. Ten campaign managers is the maximum for Student Union campaigns.
2. Campaign managers are individuals who act on behalf of the campaign by distributing materials and acting as proxies. Their names, IDs, and a picture of their faces must be provided within a document emailed to the BoE.
 - a. You will be held responsible for the actions of your campaign managers. There are no exceptions.
3. Any online forms that are sent out by the BoE must be submitted by the deadline. Remember that the BoE is at liberty to share your answers to inform voters of your policies. Please choose your words wisely.
4. All physical documents (affidavit, petition, campaign manager list, and supplements) must be submitted in a standard manila envelope. The name of both candidates and the election you are running in must be written on the outside. Please submit all documents by placing them in the Board of Election mailbox or handing it to a Chairperson. **No exceptions will be made for late documents.**

4. RULES FOR CAMPAIGNING

NOTE: Violations will result in point deduction. Campaigns start out with 9 points. Once they reach 0, they will be disqualified.

1. Campaign materials that are distributed or posted around the school must be **standard 8 ½ x 11” sized paper**. All campaign materials must be approved by the BoE. Each poster must have a code on the back following the format of:
[Ticket Initials][Floor #][Letter of Your Choosing] (The letter must be disclosed to the BoE the night before.)

You may tape a poster to your back as well. A maximum of three posters per bulletin board. Bulletin boards are the only places where posters can be posted. Failure to comply will result in point deductions.
2. *Personal campaigning* (verbal campaigning) IS allowed granted that it is not negative and offensive. You may disagree with a campaign's policies by showing voters how you would approach the issue. Failure to comply with this rule may result in immediate disqualification or future barring from elections.
3. **No profanity, slander, defamation, sex, or drugs, are allowed in campaign literature or in any part of the campaign. Failure to comply with this rule will result in immediate disqualification and future barring from elections.**
4. **If there is substantial evidence for sabotage, bribery or any corrupt act that gives a candidate an unfair advantage, the ticket will be immediate disqualified and barred from running in future elections.**
5. Online campaigning is allowed through use of Facebook and campaign websites. Only after receiving consent from the BoE may a ticket campaign online. Before the official start of campaigning, tickets may create secret groups with their campaign managers. All BoE chairs must be added to any group chats, groups, and pages related to the election. Failure to comply will result in point deductions.
6. Only registered campaign managers and candidates may campaign. Asking individuals outside this scope to campaign for you will result in point deductions. Endorsements are allowed by club leaders and the Spectator.
7. Each campaign is responsible for cleaning up after themselves. **DO NOT LITTER**. Failure to comply will result in point deductions. During election days, all posters must be taken down. After the election season, all posters **MUST** be taken down as common courtesy.
8. Student Union resources are not to be used for campaign purposes. This includes, but is not limited to, the use of SU computers, supplies, space. Failure to comply will result in point deductions. This rule does not apply to the Student Lounge.

9. On elections days, candidates are allowed to campaign personally on the 1st, 3rd, 4th, and 6th-10th floors. There is NO campaigning allowed on the second, half-floor, fifth floor, and near escalators that lead directly to these areas. Failure to comply will result in point deductions.

STUDENT UNION DEBATE:

The Student Union debate will be held for the final two SU tickets (after the primary election). This is a mandatory debate and any excuses apart from personal tragedy will not be accepted. Candidates must remember that SU Presidents and Vice Presidents work every day to serve the student body. The debate will cover topics from the SU Constitution, current issues, policies, etc. This debate will be moderated by the BoE Chairpersons and the EIC's of the Spectator.

5. REPORTING

As a member of the Stuyvesant community, you have the right to report any suspicious activities or violations. Please fill out the form below to ensure that appropriate action is taken. You must have substantial evidence. Photographic or screenshotted evidence with the date and time indicated is required before any action is taken. If you would like to remain anonymous, please write 'Anonymous' where it says name. All violations must be reported before election dates.

The BoE's actions are final.

STUYVESANT BOARD OF ELECTION REPORT FORM

Name: _____ ID: _____ Date: _____

Violation:

Location: _____

Witnesses (If Any):

Name	Signature	ID	Date

PHOTOGRAPHIC OR SCREENSHOTTED EVIDENCE SHOULD BE EMAILED TO StuyBoE@gmail.com OR PRINTED AND ATTACHED WITH THIS FORM.

6. DEADLINES

Sophomore, Junior, Senior Caucus and Student Union	
5/15/15 @4 p.m.	Deadline for All Forms
5/18 - 5/22	Candidate Briefing
5/25 - 5/29	Junior and SU Campaigning
6/1	Junior and SU Primary Election
6/5	SU Debate
6/8	Junior and SU General Election
6/3 - 6/9	Sophomore and Senior Campaigning
6/10	Sophomore and Senior Primary Election
6/12	Sophomore and Senior General Election

SU / Junior Caucus Campaign Week: May 25- May 29

SU / Junior Caucus Primary Day: June 1 (Tentative)

SU Presidency Debate day: June 5 (Tentative)

SU / Junior Caucus Final Election Day: June 8, 2015 (Tentative)

Senior Caucus / Sophomore Caucus Campaign Week: June 3 - June 9

Senior Caucus / Sophomore Caucus Primary Day: June 10 (Tentative)

Senior Caucus / Sophomore Caucus Final Election Day: June 12 (Tentative)

7. CONTACT

Any and all questions should be directed to the Stuyvesant Board of Elections. We are the final authority on all rules and anything in regards to the elections.

Rule of Thumb: Ask Before You Act

StuyBoE@gmail.com OR <https://www.facebook.com/StuyvesantBoE>

Chairpersons:

Shazif Shaikh: ShazifShaikh@gmail.com

Su Rho Yoo: YooSuRho@gmail.com

Susan Wu: Susan.Jen.Wu@gmail.com

Ashley Lin: Lin.Ashley98@gmail.com

8. STUYVESANT HIGH SCHOOL CAUCUS ELECTION AFFIDAVIT

We agree to adhere to the aforementioned rules and to:

- Perform all duties if elected to office
- Use discretion when campaigning, maintaining decorum and dignity of the elections
- Be held responsible and accountable for our actions as well as the activities of those involved in our campaign

Date: ____/____/____

X _____

Presidential Candidate
Candidate

X _____

Vice Presidential

X _____

Print name in clear, capital letters
letters

X _____

Print name in clear, capital letters

Email Address: _____ Email Address: _____

Phone Number: _____ Phone Number: _____

ID #: _____ ID #: _____

Which election are you running for? Please check one box.

- ☐ FRESHMAN CAUCUS
- ☐ SOPHOMORE CAUCUS
- ☐ JUNIOR CAUCUS
- ☐ SENIOR CAUCUS
- ☐ STUDENT UNION

9. STUYVESANT HIGH SCHOOL CAUCUS ELECTION PETITION

Please circle the respective position you are running for.

Freshmen Caucus | Sophomore Caucus | Junior Caucus | Senior Caucus | Student Union

Presidential Candidate: _____ **ID:** _____ **Homeroom:** _____

Vice-Presidential Candidate: _____ **ID:** _____ **Homeroom:** _____

Campaign Managers:

1. Name: _____ ID: _____

2. Name: _____ ID: _____

3. Name: _____ ID: _____

4. Name: _____ ID: _____

5. Name: _____ ID: _____

By signing below, I hereby represent that I support the petition of the persons named above.

I believe that, if elected, the candidates above will act in their maximum capacity to do their duties as outlined in the Student Union Constitution, and serve the student body to the best of their abilities.

	Printed Name	Signature	4-Digit ID	Date
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As the candidates' teacher, I support the nomination of the above candidates. I believe that, if elected, the candidates above will act in their maximum capacity to do their duties as outlined in the Student Union Constitution, and serve the student body to the best of their abilities.

	Printed Name	Signature	Department	Date
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