

Lao People's Democratic Republic

Peace Independence Democracy Unity Prosperity



Charter of the Lao Association on Dams

Chapter I

General Provision

Article 1 Purpose of this Charter:

This Charter defines the basic principle regarding organization, activities and working arrangement of the Association, serves as a guide to the Association in its operations in accordance to its mandate and duties, ensuring transparency and systematic approaches that protect the rights of the Association and its members.

Article 2 Name of the Association

Name in Lao : ສະມາຄົມເຂື້ອນລາວ

Acronym in Lao : ສຂລ

Name in English : Lao Association on Dams

Acronym in English : LAD

Article 3 Stamp and logo of the Association

The Lao Association on Dams has status as a legal entity, stamp and logo of its own which is approved by the relevant government agencies.

Article 4 Address of the Association

Office of the Association is located at 4th Floor of 6 Storage Building, Ministry of Energy and Mines. Nongbone Road, Ban Fai, Saysetha District, Vientiane Capital
Telephone: 856-21-261766, Fax: 856-21-261768

Article 5 Target and Purpose of the Association

The Lao Association on Dams is established to contribute achieving the dam safety as well as the sustainable development which is consistent with World Declaration on Dams Safety 2019 approved by the International Commission on Large Dams and with the Slogan "Better Dams Better World".

The Lao Association on Dams hopes to gather engineers, entities, enterprises, institutions related to and having business with dams and sponsors to the dam development concerning the research, planning, operation, survey, design, construction, manufacture of equipment and production of materials, information technology, environment, management, business and others.

Article 6 Principle of the establishment and activities of the Association

The Association is established on the principles of voluntary service, freedom of expression and self-support in terms of financial matters. Committee and its organs operate in compliance with Lao legal frame works. Members of leading organs in the Association are elected through vote.

Article 7 Operating sector

The Lao Association on Dams operates within energy and mining sector.

Article 8 Geographic scope

The Lao Association on Dams is a social organization, which open to members and operates nationwide.

Article 9 Scope of rights and duties of the Association

- 9.1 Set scope of strategy, target and its activities under policy, strategy, plan, laws and related regulations of the country;
- 9.2 Promote good practice and progress of project development, planning, design, construction, maintenance, monitoring, inspection and operation of dam structures and relevant environment to the best effects;
- 9.3 Exchange experiences related to the dams, technologies, methodologies and others before approvals or promotion of uses;
- 9.4 Co-operate with other countries including the International Commission on Large Dams up to its capacity and attending meetings and conferences and become members or making friendship with associations and development

- partners, which are having common target and objective within and outside countries as provided under the laws, charters and other conventions;
- 9.5 To hold meetings, studies and exchange experiences and study tours and arranging the trainings for its members;
 - 9.6 Operate activities in accordance with Lao legal frame works;
 - 9.7 Issue its magazine, news release of the success and lesson learned from implementation of operating the activities of the Association in accordance with laws and relevant regulations;
 - 9.8 Praise and propose to the government to praise, support individual or collective who have made good achievement and propose/comments to government agencies regarding promotion and technical development of dams concerning research, planning, operation, survey, design, construction, manufacture of equipment and production of materials, information technology, environment, management, business and others;
 - 9.9 Campaign, attracting grants from masses or organizations in and outside countries to achieve the target of the Association effectively and high efficiency.
 - 9.10 Protect legitimate interests of its members, if such interests are related to the activities of the Association;
 - 9.11 Operate activities of development projects of the Association;
 - 9.12 Report annually on the status of organization and activities, status of expenditures, budgets and planning of the Association to the government agencies concerned;
 - 9.13 Strictly implement the law of accounting and regulation related to the management of financial accounting of the Association; and
 - 9.14 Implementing other rights and duties provided under the laws and relevant regulations.

ມາດຕະ 10 Prohibition of the Association on Dams

The Lao Association on Dams will not operate its activities that violate the prohibition of association as provided under the article 31 of the decree on Association no. 238/govt., dated 11 August 2017.

Chapter II

Members of the Association

Article 11 Members of the Association

The Lao Association on Dams is composed of individual members and collective members (organization). Individual members are managers, scientists, specialists, businessmen, engineers, technologists, related students. Collective members are government organizations, academic organizations, enterprises, power producers, professional associations, institute of engineers, consulting companies, construction companies, suppliers of equipment and materials and other institutions.

The Association members shall have three (3) categories of members as follows:

- Ordinary members;
- Support members; and
- Honorary members

Article 12 Ordinary member

Ordinary member(s) is (are) legally appointed representative of Lao entities or Lao citizen who have officially registered with the Association as per terms and conditions provided in this Charter.

12.1 Condition to become ordinary member:

1. Legally appointed representative of Lao entities or Lao citizen having 18 years of ages regardless class and ethnicity;
2. Good living history and transparent;
3. Good health;
4. Having knowledges and experiences related to the work of the Association;
5. Having interests and desire to contribute to the development of the Association;
6. Dedicate time to participate and involve in all activities of Association;
7. Ready to take high responsibility in implementing tasks assigned by the Association;
8. Applicant shall have complete documents as specified by the Association such as: Application for membership, Identification card or Family registration book and other documents as deem necessary; and
9. To pay membership fee as per rates that are to be determined and approved by resolution of General Assembly. The president of the Association will then issue an official notice on the rates of fee to all

best opportunity for members to implement.

and the following is a review of policies and procedures of the Association:

12.2 Procedures of accepting ordinary member:

Applicant for ordinary member(s) of the Association shall submit application to the President of the Association no later than 30 days before the date to open the annual meeting of the Association in order to consider the application and accepting or deny at the Annual Meeting. President of the Association will then issue a notice to the applicant regarding annual meeting's resolution on the candidate applications. If resolution of the annual meeting has accepted, the candidates will pay the member fee within 15 working from the date of receiving notice from the president/certificate for membership. The applicant's membership status will start from the date of payment of the membership fees.

12.3 Rights and duties of ordinary member:

1. Having equal rights as the member;
2. Obtain membership certificate;
3. Attend the meetings and activities of the Association regularly;
4. Contribute fully to express opinion and comments to activities of the Association to achieve high effectiveness and efficiency, co-operate and support the activities of the Association, actively participate in the activities, and making decision on the issues as assigned by Association;
5. Campaign on the vision, mission, goal, achievement and others related to the Association to the public to promote the extending more members and funds;
6. Attend the General Assembly and vote for the resolutions, decisions and policies of the Association;
7. Ask to the Association board to hold meetings in order to improve the work of the Association;
8. Behave in a manner worthy of the dignity of a member of the Association, co-operate and support the activities of the association and contribute on campaign of the reputation and dignity of the Association to the society extensively;
9. Maintain, manage and use the assets of the Association correctly, appropriately and effectively;
10. To pay the Association maintenance fee and the membership fee of the Association;

11. Carry out technical activities: in particular the technical exchange and guidelines or technical standards related to survey, design, construction, and operation of dams; research on technology to protect ecology and environment and to promote the safety in the design, construction, operation, maintenance and management of dams; collecting data and information, recommend and exchange data and information related to dams, doing statistics and registration of dams upon permission from government, and supply scientific and technological data and information on to the government and business sides, organize and participate in translation and printing of books, meeting materials and international technical declaration on dams to reflect the scope of development and technical experiences of industries, which are in consistent with technical standards of Laos and the need of development of technologies related to dam engineering in Laos;
12. With permission of the government, organize Lao experts to attend engineering activities related to international dams, actively co-operate with colleagues from all countries concerning the dams, carry out technical exchange with foreign countries and development partners the close relationship with institutes, enterprises, scientific researchers related to dams including participation in the activities of the International Commission on Large Dams when become member of the said organization;
13. Obtain data and information related to the activities of the Association, support and help from the Association with experiences from members to enhance and improve their own technical level, and starting research works, and as a priority to receive services from the Association as per its real capacity;
14. Resign from being member by writing to the board of the Association to consider for a resolution of resignation at the annual meetings; and
15. Strictly implement the provision of laws and related regulations and Charter of the Association.

ມາດນາ 13 Support member

Support member(s) is (are) Lao citizen or a legally appointed representative of organizations who are willing to support the Association in terms of manpower or

materials or finance or wisdom head to contribute in to the execution of work or activities of the Association without thinking of any return.

13.1 Condition to become support member

1. Lao citizen or a legally appointed representative of an organization in the country and abroad;
2. Good living history and transparent;
3. Having interests to contribute on the development of the Association; and
4. Shall submit application to President of the Association.

13.2 Procedures of accepting the candidates to be support member

Who is (are) willing to become support member(s) of the Association, shall submit application no later than 14 days before the date to open of the Association board meeting in order to consider the application and accepting or deny the applicant(s). The president will then issue notice on that resolution to the applicant(s) in writing. If the resolution of the meeting has accepted, the applicant(s) will become the support members from the date of receiving notice/membership certificate from the President of the Association.

13.3 Rights and duties of support member

1. Having equal rights as the member;
2. Obtain membership certificate;
3. Be able to use office space and equipment and materials of the Association in accordance with the rules;
4. Express opinion and comments to the Association board regarding the activities of the Association;
5. Attend and express opinion in the meetings of the Association upon receiving notice, while having no rights to vote for accepting or deny any resolutions or decisions of the Association;
6. Contribute to support the activities of the Association in terms of manpower or materials or budget or opinion;
7. Participate in activities to be organized by the Association if interested;
8. Contribute to disseminate mandates and regulations, activities as well as the achievements of the Association;
9. Support member is exempted from paying the membership fee;

10. Resign from being member by writing to the Association board in order to consider for a resolution of resignation in the Association board meeting; and
11. Strictly implement laws, regulations and Charter of the Association.

Article 14 Honorary member

Honorary member(s) is(are) senior, well-respected by general public. Number of honorary members is to be determined by Association board.

14.1 Condition to become honorary member

1. To be Lao citizen;
2. Person who are known and trusted by society;
3. Good living history and transparent;
4. Wish to contribute in the work of the Association.

14.2 Procedures of becoming honorary member

President of the Association send written invitation to senior qualified person who is/are playing important role in the society to become honorary member of the Association as per agreement by the Association board. Honorary membership will begin from the date the Association has received the response of accepting by the invitee.

14.3 Rights and duties of honorary member:

1. Give advice and direction in operating the activities of the Association to assist resolving issues as requested by the members of the Association;
2. Be able to use office location and equipment and materials belonging to the Association in accordance with the rules of the Association;
3. Attend and express opinion in the meetings of the Association upon receiving notice, while having no rights to vote for accepting or deny any resolutions or decisions of the Association;
4. Contribute to support the activities of the Association in terms of manpower or materials or budget or opinion;
5. Participate in activities to be organized by the Association if interested;
6. Contribute to disseminate the achievements of the Association to the society;
7. Honorary member is exempted from paying membership fee;
8. Resign from membership by sending letter of resignation to the Association board; and
9. Strictly implement laws, relevant regulation and Charter of the Association.

ມາດຕາ 15 Termination of membership of the Association

Membership of the Association members will be terminated upon the followings:

- 15.1 Died;
- 15.2 Member wishes to resign by writing request for resignation submitted to the Association board for consideration. Members can resign after permission and when all debts have been paid to the Association;
- 15.3 Was convicted;
- 15.4 Having Association board resolution to dismiss membership caused by serious violations of the Association Charter, laws or regulations.

Chapter III

Organization and Activities of the Association

Article 16 Operational structure of the Association

Operational structure of the Lao Association on Dams is:

Office of the Association;

Article 17 Personnel structure of the Association

Personnel structure of the Association is composed of:

1. Association's Board (President, Vice president, members);
2. Inspection committee;
3. Director;
4. Technical committee;
5. Working groups; and
6. members/office staff.

Article 18 Association board

Association board is elected by the General Assembly of the Association. The Association board is composed of 8 persons. Association board is having office term of 3 years. If Association board members have finished their office terms but the new Association board still hasn't been elected or the General Assembly hasn't been opened then the old Association board shall take office temporarily. Association board members who have positions as President and Vice President(s) having their office no more than two times consecutively.

18.1 Condition to become the Association board

1. Be member of the Association no less than two years, except the first Association board.;
2. Lao citizen at least 35 years of ages regardless class and ethnicity;
3. Good living story and transparent;
4. Good health;
5. Having knowledges and experiences related to the work of the Association;
6. Understanding the mandates, duties, regulations and other documents of the Association;
7. Having interest and wish to contribute to the development of the Association;
8. Dedicate time and wish to be involved in the activities of the Association;
9. Having vision on development and good interpersonal skills;
10. Be able to work with teamwork of the Association board, Inspection committee, Director and office staff;
11. Be able to co-ordinate with central to local government agencies and international organizations;
12. Association board has no salary, bonus and insurances, while receiving allowances, accommodations, travel expenses and others in accordance with financial regulations of the Association when attending the activities of the Association; and
13. Candidates to become Association board members shall have complete documents as specified by the Association: Biography, Application,
14. Identification card or Family registration book and other documents deem necessary.

18.2 Rights and duties of the Association board

1. Issuing rules based on Charter of the Association;
2. Ask to open extraordinary General Assembly incase necessary and urgent matters;
3. Manage the activities of the Association in order to comply with the objective of the Association;
4. Relate and co-ordinate with other associations, relevant government agencies and international organizations on behalf of the Association;

5. Perform the duties voluntarily and transparently, bonding solidarity between the Associations and its associates;
6. Take responsibility for overall duties including finance and all assets of the Association;
7. Certify documents related to the finance, Assets and activities of the Association in compliance with technical principle and open to members and relevant agencies of the government to inspect and examine if inquired;
8. Signing minutes of meetings of the Associations to keep as references and distribute to all members for information; and
9. Having other rights and duties as required by Charter of the Association.

18.3 Retiring from position of Association's Board

1. Office term is ended;
2. Died;
3. Member wishes to resign by writing request for resignation submitted to the Association board for consideration. Members can resign upon Association board resolution for resignation;
4. Loose rights to be ordinary member; and
5. Was convicted;
6. General Assembly resolution to dismiss from the Association Board caused by serious violations of the Association Charter, laws or regulations.

Article 19 President and Vice President

President and Vice President(s) of the Association are members of the Association board which have been agreed by the primary meeting of the Association board after election by General Assembly.

19.1 President

President was elected by the General Assembly and agreed by Association board to take function as leader in managing the work of the Association, representing the Association to communicate with outside, funders and chair the Association board meetings and General Assembly, decides to terminate employment contracts of any positions.

19.2 Vice President

Vice President(s) of the Association has been elected from General Assembly and agreed by the Association board to take function to assist President of the Association to manage the work of the Association and to act on behalf of President in case President assigned and chair the meeting, when President is absents or is not able to exercise his function.

Article 20 Inspection committee

Inspection committee was elected by the General Assembly. The Inspection committee is composed of 3 persons and having office term for 3 years. Inspection committee has the following condition, rights and duties as below:

20.1 Condition to become inspection committee

1. Has been member of the Association at least 2 years, except the first Inspection committee;
2. Lao citizen having at least 35 years of ages regardless class and ethnicity;
3. Good living story and transparent;
4. Good health;
5. Having knowledge and experiences in inspection, monitoring, project evaluation and financial accounting;
6. Understanding the role and mandates, duties, Charter and other document of the Association;
7. Having interest and wish to contribute in to the development of the Association;
8. Dedicate time and wish to be involved with activities of the Association;
9. Having good vision in the development and interpersonal skills;
10. Be able to work with teamwork of the Association board, Inspection committee, Director and office staff; and
11. Applicant for Inspection committee shall have complete documents as specified by the Association such as: application, Identification card or Family registration book and other documents deem necessary.

20.2 Rights and duties of Inspection committee

1. Carry out regular inspections and the inspection in case of violations of rules or action plan of the Association;
2. Inspect the deployment and implementation of resolution of the General Assembly;

3. Inspect the financial management and expenses;
4. Examine the implementation of the Association policies to the members;
5. Consider to resolve the request(s) or proposal(s) from member according to their scope of rights;
6. Implement other rights and duties that the Association as considered necessary.

Article 21 Director of Association

Director of the Association is elected and appointed by the Association board which has the following the condition, rights and duties as followings:

21.1 Condition to become Director of the Association

1. Has been member of the Association at least 2 years, except the first Director;
2. Lau citizen having at least 25 years of ages regardless class and ethnicity;
3. Good living history and transparent;
4. Good health;
5. Having knowledges and experiences in planning, implementation, monitoring, evaluation, reporting and financial accounting;
6. Having experiences in raising funds to support the Association and project;
7. Understanding the mandates, duties, charter and other documents of the Association;
8. Having experiences in management of the Administration Office and Project(s);
9. Having vision in development, Interpersonal skill and leadership skill;
10. Be able to work with teamwork of the Association board, Inspection committee, Government agencies and International organizations;
11. Having good English and computer;
12. Be able to prepare plan, project and report in English; and
13. Director of the Association shall have complete document as specified by the Association such as: Application, Identification card, or Family registration book and other documents as necessary;

21.2 Rights and duties of the Director of the Association

1. Prepare documents regarding the Association board meetings, Annual Meetings and General Assembly;

2. Undertake appraisal and then report to the Association board on the application(s) for membership;
3. Raising funds to support the Association and project(s);
4. Prepare plan, implementation of project, monitoring, evaluation and report in Lao and English to the funders and partners in the country and abroad;
5. Prepare reports on activities of the Association monthly, quarterly, semiannual and yearly basis to the Association bord or relevant government agencies;
6. Create facilities for the activities of the Association and project;
7. Relate and co-ordinate with organizations of the government, private sectors and society;
8. With permission of the Association board issues letters to appoint the Association's focal point to ICOLD, and the attendee to the ICOLD board meetings;
9. Undertaking appraisal on application(s) for the membership for the Association board;
10. Manage workplan and office budgets and project(s);
11. Implementation and extension of the Charter of the Association;
12. Monitoring and evaluation of implementation of the tasks of the Association staff;
13. Management of documents and assets of the Association; and
14. Implementing rights and duties as assigned by the Association board.

Article 22 Technical committee

Based on the proposal by the Association board, the General Assembly elect maximum 15 members to be members of Technical committee which are having office terms of 3 years. These members are specialists on the scope of works that General Assembly has set out. The Technical committee has right to be reelected no limitation of time. Before resignation from the Technical committee the member shall submit request letter to the President for consideration of resignation in the next General Assembly.

President, Vice President(s), Board members and Director are special members of Technical Committee.

The Technical committee recommends to the Association board regarding the Technical issues and management of Working Groups. Technical Committee elect and allocate members to the Working groups.

Technical committee is responsible for preparing technical reports and activities related to the International Commission on Large Dams and the translations and compiles and printings of the Association. The said committee will review the draft technical declarations/bulletins that have been proposed by the International Commission on Large Dams and prepares for dissemination to all members of the Association;

President has right to call the Technical committee for meeting at least one a year in writing with agenda 2 weeks before opening of the meeting; President may chair and convene the technical meetings;

Technical committee votes the majority of members presenting in the meeting for a resolution. In case a dispute, the Chairperson will make decision.

Article 23 Working groups

Based on proposal by the Association board, General Assembly approves to organize the working groups to undertaking the studies titles or specific issues. Working groups are composed of members of maximum 15 persons which are included in the Technical Committee; President(s) of Working group(s) is/are elected by the resolution of General Assembly, while the members are elected by the Technical committee.

Technical committee prepares scope of works for the Working groups then present to President. President may propose structure of the Working groups on his part which may be a person of non-membership of the Association to join the Working groups. Office term of working groups is usually 3 years and extendable.

Before resignation from Working groups, the members shall submit in writing to the President in order to consider a resolution for resignation at the next General Assembly.

Chapter IV

Meetings of the Association

Article 24 Meetings of the Associations

There are 3 types of meetings of the Association as follows:

1. General Assembly;
2. Annual Meeting; and
3. Association board meeting.

Article 25 General Assembly

General Assembly is opened in the form of General Assembly of all Association members or in the form of General Assembly of representatives of Association members.

The Association organizes General Assembly one in 3 years. In case it is necessary or matter of urgent then the extra-ordinary General Assembly can be opened.

25.1 Procedures of organizing the General Assembly

Before opening every General Assembly of the Association shall request for approval from relevant government agency with content of the meeting and name list of candidates for the next Association board at least 60 days in advance. Director of the Association shall notice to all members in writing at least 45 days before the day of opening the General Assembly.

The General Assembly can be opened if there are number of members or representatives of members more than half of all ordinary members or all representatives of the Association. At the time to open the General Assembly the numbers of attendees haven't met the condition above then the Association board will be suspended the General Assembly. Then the General Assembly will be opened again within 30 days.

For this new General Assembly, it doesn't matter how much numbers or representative of ordinary members attended, the meeting can be opened as it has met the condition to open the General Assembly.

An extra-ordinary General Assembly will be opened from the request of ordinary members. If numbers or representatives of ordinary members haven't met the condition for opening, then the General Assembly will be cancelled. An extra-ordinary General Assembly will be opened when there are numbers or representatives of ordinary members more than half of all ordinary members or representatives of ordinary members or there are 2/3 of the number of Association board requesting to open the General Assembly.

Majority votes is principle for a resolution of General Assembly. If there are equal votes then President will make decision.

If the President and Vice President(s) are absent or they couldn't be able to exercise their function, then the General Assembly will be cancelled.

President will submit a report on the result of the General Assembly to relevant government agency(ies) within 30 days from the day of closing of the General Assembly.

25.2 Meeting agenda

1. Representative of the Association board report on the status of implementation of the activities during the past term;
2. Report to members for information on financial status, present of incomes and expenditures and accounting of annual budgets for the past term;

3. Elect new Association board members upon their office terms have ended;
4. Elect Inspection committee members if their office terms have ended;
5. Other issues; and
6. For every General Assembly, minute of meeting will be taken and then distributed to all members.

25.3 General Assembly attendees

1. Members of the Association;
2. Association board members;
3. Inspection committee;
4. Director;
5. Technical committee;
6. Working groups;
7. Association office staff; and
8. Invited guests from relevant government agencies

Article 26 Annual Meeting

Annual Meeting of the Association is to summarize the works that have been implemented, to pass the plan for next year, to have resolution for accepting or deny of applications for new members and to praise individual for their good accomplishments in the activities of the Association. Such meeting will be opened during the end of November or early December of every years or to be organized during the course of General Assembly.

Before opening of every Annual Meetings. The Association shall request for approval to open the meeting with contents of the meeting from relevant government agencies at least 60 days in advance. Director of the Association shall send written invitation notice to all members no later than 30 days before the day of opening the meeting.

The Annual Meeting can be opened if there are Association board members attended 2/3 all members of Association board.

Principle of a resolution of Annual Meeting is the majority votes. If the votes are equal then the President will make decision.

If in the Annual Meeting President and Vice President(s) are absent or they could not exercise their functions, then the meeting will be cancelled.

President will submit report to the relevant government agency(ies) for information within 15 December of every years.

26.1 Meeting agenda

- 1 Representative of Association board to report the status of implementation of activities of the last year; and
- 2 Accept or deny applicant(s) for new membership (ordinary members);
- 3 Report to members on financial status, present incomes and expense financial account and accounting of annual budgets for the last year;
- 4 Present plan for next year;
- 5 Other titles; and
- 6 For each annual meeting, minute of meeting will be taken and then distributes to all members.

26.2 Meeting attendees

1. Association members;
2. Association's board members;
3. Inspection committee;
4. Director;
5. Technical committee;
6. Working groups;
7. Association office staff; and
8. Invited guests from relevant government agencies and partners;

Article 27 Association board meeting

Association board meeting shall be held at least 3 times a year. The first meeting is to be held in the last week of the 4th month or first week of 5th month, the second meeting is to be held in the last week of 8th month or first week of 9th month to discuss on the management of the activities of the Association during last 4 months, to pass plan for next 4 months respectively and to consider a resolution for accepting and deny the application for new membership (support members). The third meeting is to be held at the end of 11th month or early 12th month or during the course of Annual meeting or during the course of General Assembly.

Association board meeting shall have the board members more than half of all members attended;

Principle for a resolution of Association board meeting is the majority votes. If the votes are equal then President will make decision;

Association board members shall obtain documents regarding the meeting, time and location for the meeting 1 week in advance;

In the Association's board meeting if the President and Vice president(s) are absent or they couldn't exercise their functions then the board members elect one of them to chair that meeting.

27.1 Agenda of meeting:

1. Report on activities for the last 4 months and plan for the next 4 months;
2. Accepting or deny applicant(s) for new membership (support members);
3. Other titles; and
4. Every Association 's board meeting, minute of meeting will be taken and then distributed to all members.

27.2 Meeting attendees

1. Association board;
2. Inspection committee;
3. Director; and
4. Relevant Association office staff.

Chapter V

Finance, Assets, Sources of Incomes and Expenditures of the Association

Article 28 Finance and Assets of the Association.

1. Finance and all Assets of Association are the properties of the Association which are under responsibility of management of the President of the Association;
2. Cash of the Association are deposited in the deposit account of the Association in the Bank registered under the laws of Lao P.D.R;
3. Signature on the bill or Cashier Check of the Association will be signed by Association board and Chief Accountant;
4. Inspection committee carries out financial monitoring and inspection every 6 months and examine the annual account by external audit annually;
5. Having its own welfare fund to resolve issues of its members as necessary;

6. President of the Association issues specific regulation regarding the finance, particularly the rights on approvals for payment of different levels of management;
7. Chief Accountant shall prepare incomes and expenditures accounting and budget account in accordance with financial principle. Every receiving or payment shall have written evidence and signatures of President of Association or the assignee from President together with Chief Accountant or representee;
8. External audit shall not be person of the Association. He carries out financial inspection by hiring from reliable inspection company in the country and abroad and shall be the financial audit which has been licensed;
9. Financial audit has rights to and duties to request for documents related to the finance and assets from the Association board and be able to invite board members or Association office staff to inquire about the account and assets of the Association; and
10. Association board shall co-operate with financial audit when receiving request.

Article 29 Sources of Incomes of Association.

Sources of Incomes of Association:

1. Fees from Association members;
2. Financial aid from groups of individuals and entities in country and abroad in accordance with laws and regulations;
3. Incomes from other services;
4. Other sources of incomes in accordance with laws and regulations; and
5. Income from IPP as appropriate.

Article 30 Expenditures of the Association

Expenditures of the Association:

1. Implementation of activities of projects;
2. Administration of the Association and project sites;
3. Salaries, wages, hiring of experts and expenditures of staff in accordance with financial policies of the Association and the Labor law of Lao P.D.R. as appropriate of real situation;

4. Equipment and vehicles for the office and projects (if any);
5. Construction and repair of the Office (if any); and
6. Pay for membership fee of The International Commission on Large Dams when obtaining membership.

Chapter VI

Amendment of the Charter, dissolution and resolution of assets after the dissolution of the Association

Article 31 Amending the Charter

Charter of Association can be amended by resolution of General Assembly and will take effect after the relevant agencies of the government have agreed and Ministry Energy and Mines has officially approved.

Article 32 Dissolution of the Association

Association board has to give reason of the dissolution of the Association to the members 3 months in advance. Then the Association board will call the General Assembly to make decision to dissolve the Association as following cases:

1. To have a resolution to dissolve with votes more than half of the members attended in the General Assembly;
2. The Association hasn't been operating 12 months consecutively.

Article 33 Resolution of assets of the Association after dissolution

When the Association has been dissolved regardless reasons, finance and the balanced assets of the Association after debts has been paid, the Association board shall consider to donate or give it to other associations or give it to the poor community (as appropriate depending on real situation) based on the resolution of the General Assembly. If there is no association or foundation operating similarly then hand it over to government as an allocator.

Chapter VII

Final Provision

Article 34 Implementation

Association board members (President, Vice President(s) and members), Inspection committee, Director, Technical committee, Working groups and members of the Association shall acknowledge and strictly implement this Charter.

Article 35 Effectiveness of this Charter of the Association

This Charter of the Association has been approved by the Association's Inaugural Assembly held on 13 November 2020 and will be effective from the date of approval by Minister of Energy and Mines.

Vientiane Capital, date 30 January 2021

President

Viraphonh VIRAVONG