Fog Carport – Project Plan & Team Structure

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# Team Roles

Scrum Master: Mia – Facilitates daily standups, sprint planning, retrospectives

Product Owner: Daniel – Owns backlog, aligns work with customer goals

Tech Lead: Styrbjørn – Oversees technical quality, architecture, code reviews

Wildcard: Esben – Flexible support, jumps in where needed most

# Overall Timeline

Total Duration: 32 working days

Format: 4 x 1-week sprints + buffer week

Start Date: 25/04/2025

End Date: 28/05/2025

# Agile Process

Daily Standup: Short sync, max 15 minutes

Weekly Review with Customer: Present sprint results to teacher (“customer”) to verify progress and avoid misunderstandings

Retrospective: Internal sprint reflection every Friday afternoon

Backlog Grooming: After review meeting, PO updates backlog based on feedback

# Sprint Breakdown

## Sprint 1 (Week 1) – Setup & Core Design

- Setup: GitHub repo, Digital Ocean, database schema, start Figma

- Design: mockups, ERD, nav diagram

- Implement: login logic, DB tables, routing

## Sprint 2 (Week 2) – Customer Journey MVP

- Configurator steps: dimensions, materials, summary

- Order flow: form validation, confirmation

- Initial SVG drawing based on config

## Sprint 3 (Week 3) – Sales Tools & Admin

- Dashboard for sales and manager

- Internal order notes, status updates

- Add sales staff, assign orders, PDF preview

## Sprint 4 (Week 4) – Testing & Final Touches

- Contact form, FAQ, error pages

- SendGrid integration

- Testing (unit + integration)

- Buffer time + wrap-up

## Final Buffer (Last Few Days)

- Bug fixing

- Final test run

- Report finalization

- Deployment + screencast

# Retrospective Template

👍 What went well?

⚠️ What can improve?

💡 Ideas for next sprint?

# Team Agreement

Use branches + pull requests

Keep issues up-to-date

Communicate blockers early

No big refactors Friday afternoon 😅

Respect timeboxed standups and reviews