**Alt + tab = switch the program**

**Window + D = minimize the all program**

**F12 = save as the file**

**Ctrl + T = new tab in browser**

**Ctrl + shift + t = for incognito tab**

**Ctrl + d = to book mark website**

**Ctrl + shift + T = last closed tab opened**

**Ctrl + Alt + delete = task manger**

**Ctrl + window + D ( New Desktop)**

**Ctrl + window + Right/ Left arrow (change Desktops)**

**window + A (notifications)**

**Window + c (Cortana)**

**Window + A (Notifications)**

**Ctrl + 1...9 (Change Dextop Windows)**

**Window + E ( File Explorer)**

**Window + L (Lock screen**

**Window + left/right Arrow = to use split screen**

**Window + program number in taskbar = to open program for taskbar**

**Backspace = use as back key**