



ZOHO BOOKINGS

PRODUCT OVERVIEW :

Zoho bookings is an appointment scheduling software that allows businesses to schedule meetings with customers without any back-and-forth communication. Bookings are made based on real-time availability. Zoho handles the rest by sending reminder emails, collecting payments, and completing other tasks that are otherwise cumbersome, tiring, difficult, and slow to manage manually.

KEY FEATURES:

- 1] AI-powered appointment scheduling for smarter and faster bookings
- 2] Interactive dashboards to track and manage all appointments in one place
- 3] Custom workflows to automate appointment changes, approvals, and notifications
- 4] Popular integrations within the Zoho ecosystem that strengthen the brand experience
- 5] External integrations with apps like WhatsApp and browser extensions for convenience
- 6] Multiple appointment types and scheduling rules to suit your business needs.

ZOH BOOKINGS INTEGRATES WITH:

Calendar apps: Google Calendar, Outlook Calendar, Zoho Calendar

Video conferencing tools: Google Meet, Microsoft Teams, Zoho Meeting

Payment platforms: PayPal, Razorpay

Other Zoho apps: Zoho CRM, Zoho Desk, Zoho SalesIQ, Zoho Assist, Zoho Meeting.

BENEFITS OF ZOHO BOOKINGS :

Zoho Bookings is beneficial for:

☑ Sales professionals: Prospecting calls, discovery calls, and review meetings	☑ Customer support executives Remote support sessions and virtual support sessions	☑ HR and recruiters One-on-one interviews, panel interviews, and performance reviews
☑ Healthcare professionals Clinical appointments, counselings, and consultations	☑ Finance consultants Accounting consultations and tax planning meetings	☑ Legal consultants Client consultations and legal opinion calls
☑ Real estate consultants Property enquiry calls and in-person property visits	☑ Educator Workshops and private tutoring	☑ Solopreneurs Client meetings, vendor meetings, and team meetings

- 1] Save time by streamlining the scheduling process online.
- 2] Schedule and organize meetings easily from a central dashboard.
- 3] Manage team members' bookings and track their schedules efficiently.
- 4] Enhance customer experience with simplified and hassle-free scheduling.
- 5] Automate scheduling workflows to reduce delays and unnecessary meetings.